# FOR THE ELEVENTH CIRCUIT JUDICIAL COUNCIL

#### GENERAL ORDER 2003-g

## IN RE: PETITION FOR REVIEW FILED BY EVELYN JOHNSON

#### ORDER

Evelyn Johnson has filed several documents relating to her Petition for Review, including (1) Motion to Accept Material Documents and Consolidate File on Continuing Retaliatory Actions Arising from the Original Title VII Claim of Continuing Disparate Treatment and Intentional Discrimination ("Motion to Consolidate File"), (2) Petition for this Court to Enjoin [sic] Three Other Parties as Other Respondents, construed as a Motion to Amend File, and (3) Motion to Expedite Petition for Review by the Judicial Council. In light of the Judicial Council's disposition of the Petition for Review:

 The Motion to Consolidate File is DENIED as moot. Moreover, the Council may only consider evidence

that was part of the record at the time of the pertinent hearing.

- 2. The Motion to Amend File is DENIED as moot.
  Moreover, insofar as the motion seeks to add Norman Zoller,
  George Watson and Sara Gilibert as respondents is
  prohibited by Chapter VII §7 of the EDR Plan.
  - 3. The Motion to Expedite is DENIED as moot.

Amend File against Ms, Gilibert and Messrs. Zoller and Watson that are allegedly evidenced by the documents that are the subject of the Motion to Consolidate File form the basis of the allegations in the Complaint and Request for Consultation Petitioner filed with the Eleventh Circuit Court of Appeals on or about 3 April 2003. Those allegations are properly considered in proceedings thereunder.

Done at Atlanta, Georgia on 24 April 2003.

FOR THE JUDICIAL COUNCIL

/s/ J. L. EDMONDSON Chief Judge

#### UNITED STATES COURT OF APPEALS ELEVENTH JUDICIAL CIRCUIT 56 Forsyth Street, N.W. Atlanta, Georgia 30303 404/335-6535

Norman E. Zoller Circuit Executive

April 14, 2003

Naomi Godfrey, Esq.
Senior Staff Attorney
United States Court of Appeals
for the Eleventh Circuit
56 Forsyth Street, NW,
Atlanta, GA 30303

Re: Complaint of Evelyn Johnson

Dear Ms. Godfrey:

Enclosed for your records are certain Motions and other papers file by Ms. Johnson on or about April 3, 2003 and which were the subject of my e-mail dated April 10, 2003. You will note that among the papers is a Complaint and Request for Consultation wherein Sara Gilibert of the Staff Attorney's Office, along with Circuit Executive Norman Zoller and George Watson of the Court's Automation Group, are identified persons in a new matter under the EDR Plan. I have forwarded this Complaint to Robert Phelps, the Court's EDR Coordinator, for further processing.

Best regards,

/s/ Virgil E. Alexander

Virgil E. Alexander Assistant Circuit Executive

/vea

#### Enclosure

c: The Honorable J. L. Edmondson, (w/o encl.)
The Honorable Janet F. King
Mr. Norman E. Zoller
Mr. Jeffrey Bramlett, Esq. (W/o encl.)
Ms. Evelyn Johnson (w/o encl.)

6241 S. Skyline Drive Douglasville, GA 30135

#### 31 March 2003

#### VIA U.S. MAIL

Virgil Alexander, Assistant Circuit Executive Eleventh Circuit United States Court of Appeals 56 Forsyth Street, N.W. Atlanta, Georgia 30303-2289

Dear Mr. Alexander:

The Eleventh Circuit Judicial Council issued the March 12, 2003, General Order 2003-E, denying motions, construed as motions to amend/consolidate files, related to the retaliatory actions' claim now pending for review by the Judicial Council. This Order, however, does not preclude me from filing a formal request to bring a new retaliation claim. I, therefore, petition the Court for the following motions:

- 1. Motion to Consider and Accept Material Documents and Consolidate File on Continuing Retaliatory Actions arising from the original Title VII claim of Continuing Disparate Treatment and Intentional Discrimination, creating intimidation, harassment, and hostile work environment;
- 2. Petition for this Court to join three other parties, Norman E. Zoller, George Watson, and Sara Gilibert as other respondents, who directly or indirectly participate to engage in retaliatory actions, adversely inferred as attempts to coerce or interfere with the EDR process; and

 Motion to Expedite Petition for Review by the Judicial Council.

Attached are Exhibit D1 Form, referenced Motions, most recent adverse retaliatory action, Memorandum dated March 12, 2003, signed by Sara Gilibert. Also attached are emails and material evidence, which are construed as continuing retaliatory actions by the primary respondents, and other respondents named herein.

Respectfully submitted,

/s/ Evelyn L. Johnson

**Enclosures** 

c: The Honorable Chief J. Edmondson

# COMPLAINT AND CONSULTATION (CONFIDENTIAL)

TO:		Alternate EDR Coordinator
		t Phelps
	Name	*
FROI	M:	Evelyn L. Johnson
		[Complainant]
I.	A.	Address: 6241 S. Skyline Drive
		Douglasville, GA 30135
	B.	Work Phone: N/A
		Home Phone: 770-489-0343
	C.	If you are now a court employee, state job title
and p	ay class	sification of your job:
		HR Coordinator, CPS CL 26/42
II.	A.	For a complaint alleging discrimination, check
		and identify as many categories are applicable:
10	Race	**
10	Age	
10	Gende	er / Handicap
	B(1).	Date(s) of alleged discrimination: See Attachments
(	Continu	ing retaliatory actions arising from the original
		aim of continuing disparate treatment and
		discrimination, creating intimidation,
		and hostile work environment.
	B(2).	Please identify by name and position the
officia	al(s) you	believe discriminated against you:
Norm	an Zol	ler, Circuit Executive; George Watson, Court
Autor	mation	Employee; Sara Gilibert, SAO Manager for
Recru	uiting	
III.	A.	For all types of matters complained of

(including complaints of discrimination), please briefly summarize the events or occurrences giving rise to your complaint, and how you believe you were improperly treated or treated differently from other employees or applicants. You should also specify here the portion (section) of the Employment Dispute Resolution Plan which specifies the right(s) you believe may have been violated:

Please see attachments

Signature

[you may attach up to one additional page as to this item, if necessary]

B. Corrective action sought by you:

Attached.

C. Do you have an attorney or other person to represent you? Yes No

If yes, name and address of attorney or representative:

/s/ Evelyn L. Johnson 31March 2003



Date

### ATTACHMENT A

	OUTLINE	
CONTENTS		TAB
Conthis other	er requesting formal counseling on tinuing Retaliatory Actions, Petition for Court to join three (3) other parties as er respondents, and Motion to Expedite tion for Review by the Judicial Council	A
Cou 2003	rt General Order 2003-E dated March 12,	3
Exhibit D1 Form Motions		C
		D
(1)	Motion to Consider and Accept Material Documents to Amend File on Continuing Retaliatory Actions arising from the original Title VII Claim of Continuing Disparate Treatment and Intentional Discrimination	D
(2)	Petition for this Court to join three other parties, Norman E. Zoller, George Watson, and Sara Gilibert as other respondents, who directly or indirectly participate to engage in retaliatory actions, adversely inferred as attempts to coerce or interfere with the EDR process; and	D
	Norman E. Zoller, Circuit (a) Executive, Respondent	

CON	TENTS		TAB
	George Watson, Court Automation Employee, Respondent	(b)	
	Sara Gilibert, SAO Manager for Recruiting, Professional Development, and Training, Respondent	(c)	
(3)	Motion to Expedite Petition for Review by the Judicial Council.		D
Atta	chments to Motions		E
(1)	Memorandum dated March 12, 2003, from Sara Gilibert to Petitioner, Referral to Employee Assistance Program (EAP)		E
(2)	Email to Norman E. Zoller dated March 10 & 17, 2003		E
(3)	Email to Norman E. Zoller dated March 6 & 7, 2003; February 24 & 25 2003		E
(4)	Adverse inference letter dated Fe 2003 - Response to Respondent's letters dated February 3 & Response to Virgil Alexander's le February 6, 2003	counsel's 7, 2003;	E
(5)	Letter dated February 6, 2003 - Response to Respondent's memos, including three (3) attachments, construed as retaliatory action and requested appropriate immediate action to intervene with conflict		
(6)	Adverse inference letter dated February 1, 2003		

Corrective Action		F
(10)	Statement and seven-page attachments on computer monitoring	F
(9)	Email from Sara Gilibert dated October 8, 2002	E
(8)	Addendum to Response to Sara Gilibert's Email dated December 10, 2002	E
(7)	Email from Sara Gilibert dated December 6, 2002, and Statement on Continuing Violation of Retaliation and Hostile Work Environment (same date)	В

#### PETITION FOR REVIEW

#### BY THE ELEVENTH CIRCUIT

#### JUDICIAL COUNCIL

IN RE: EVELYN JOHNSON, PETITIONER

MOTION TO CONSIDER AND ACCEPT
MATERIAL DOCUMENTS AND
CONSOLIDATE FILE ON CONTINUING
RETALIATORY ACTIONS ARISING FROM
THE ORIGINAL TITLE VII CLAIM
OF CONTINUING DISPARATE TREATMENT
AND INTENTIONAL DISCRIMINATION

The ten (10) attachments to Motions are submitted for the Court's consideration as material evidence of continuing retaliatory conduct and actions, related to the referenced complaint now before the Judicial Council for Review.

#### PETITION FOR REVIEW

#### BY THE ELEVENTH CIRCUIT

#### JUDICIAL COUNCIL

IN RE: EVELYN JOHNSON, PETITIONER

#### PETITION FOR THIS COURT TO JOIN THREE (3) OTHER PARTIES AS OTHER RESPONDENTS

Chapter VII, § 2A, General Provisions and Protections of the EDR Plan states in part:

Prohibition against retaliation. The Court, any Court unit executive or their assistants, shall not retaliate against, coerce, or interfere with a complainant or anyone participating in the filing and processing of a complaint.

#### 1. Norman E. Zoller, Circuit Executive (CE), Primary Respondent's Supervisor, Respondent

a. Written notification to the CE. Although notified and made aware of the respondents' continued workplace hostility through intimidation by computer, harassment, deliberate, malicious, inappropriate and illegal behavior, construed as continued retaliatory actions during the pendency of the complaint, the CE failed to restrain the respondents from interfering and effectuate the continuing affirmative application and enforcement of the EDR process.

29 CFR § 1609.1(b)(1)(i) defines harassment that "has the purpose or effect of creating an intimidating, hostile, or

offensive work environment."

"An employer is liable for its conduct and that of its agents and supervisory employees with respect to workplace harassment on the basis of race, color, religion, gender, national origin, age, or disability. Regardless of whether the employer knew or should have known of the conduct where the harassing supervisory employee is acting in an 'agency capacity."

29 CFR § 1609.2(2).

- b. Email dated March 7, 2003, referenced the ongoing computer problems, being singled-out for computer monitoring to intimidate, harass, and demoralize me daily. The CE's response to my email was indicative that he is aware, and has the knowledge of, the computer monitoring since he never denied my allegations. As a result, the referenced memo dated March 12, 2003, was precipitated as another retaliatory action due to the CE's implied action (or inaction), which I adversely inferred, that it is all right for the respondents to continue to engage in inappropriate, retaliatory, and illegal actions and behavior. <sup>2</sup>
- c. Court Computer Banner: "Warning: This system is for use by authorized users only."

This system and all network and Internet activities are monitored to protect against unauthorized use and for maintenance purposes. In the course of such monitoring, the activities of authorized users may be monitored and/or recorded by systems personnel. Anyone accessing and using this system expressly consents to system

<sup>&</sup>lt;sup>2</sup> Attachments 1 & 3, Tab E

monitoring. If monitoring reveals evidence of unauthorized use or criminal activity (emphasis), systems personnel may provide such evidence to the court and to law enforcement officials.

While I understand the express intent of the computer banner and any public or private workplaces could subject any employee to such monitoring, the point being is that I am being singled-out to be subjected to such monitoring, which I adversely inferred a retaliatory action due to the EDR complaint pending before this Court. Furthermore, as a permanent employee of this office, I am an authorized user of the computer. "If monitoring reveals evidence of unauthorized use or criminal activity," and since I am an authorized user of the computer and was never accused of any criminal activity, being singled-out in the computer monitoring is adversely inferred as a retaliatory action.

Court regulations specified in the <u>Automation</u> Computer Security and Automation Users Guide (3/15/02) state in part:

Network Accounts and User Access

"Each Court employee will be provided a network account that will be protected from use by others (usually the F: drive)."

Monitoring Network Security
"The Network team is prohibited from accessing or viewing any user files or data without the user's authorization."

"As for all other court employees, access to a user's desktop computer (including material on the local drive (emphasis)) and access to a user's network account may be provided to a unit head or other court official, with approval of the Chief Judge, when access is necessary

for a legitimate business purpose or during the course of an investigation of any alleged illegal or improper activity."

**Automation Staff Responsibilities:** 

"Monitor court systems for unauthorized access and any other abuses. Such monitoring may result in the acquisition, recording and analysis of data being communicated, transmitted, processed or stored on the assigned system by staff members."

User Responsibilities:

"If more than one individual is using a personal computer, the supervisor is responsible for the system."
"Users are responsible for actions taken under their network login."

d. Invoke protection of the Fourth Amendment. The computer harassment has not stopped. It continues to this day. Work I have done, specifically in Excel, updated personnel and payroll information, saved and file was printed, but file could not be located.

Although I am not a computer expert, I believe, and am certain, when someone intentionally tampers with my computer, specially when I am the only one in the SAO who continually had problems with the computer, which started after the filing of the instant complaint. Since my computer has been reconfigured and as shown by the attached notes on how my computer setting was set (I have checked other employees' computers and I was certain their computers are not set like mine), I believe my computer is linked to a host computer, permitting transfer of data across office lines, which runs through Intranet connection and saves a temporary file on C:\Drive. The file then saved on the



F:\Drive (Court's local network which is connected to DCN), but creates problems with my computer in retrieving documents and converting other files or forms directly connected to the Data Communications Network (DCN), the Judiciary Nationwide Network.

While I reported the security breach to the computer administrators, I am again censured.<sup>3</sup> Furthermore, due to my allegations of computer surveillance, I am looked upon as having "personal problems," and have been accused by automation employee of having "paranoia" when I asked for assistance to fix my computer, and imply that I may be the one who creates all the problems with my computer. <sup>4</sup>

The Fourth Amendment says: "The right of the people to be secure in their persons, houses, papers, and effects against unreasonable searches and seizures, shall not be violated, and no warrant shall issue, but upon probable cause."

Because I am being singled-out in the computer monitoring, and because the Fourth Amendment protects "people" rather than "places," [t]he Amendment protects individual privacy against certain kinds of governmental intrusion . . . and often have nothing to do with privacy at all. . . . Other provisions of the Constitution protect personal privacy from other forms of invasion. . . . But the protection of a person's general right to privacy—his right to be let alone by other people, and wherever an individual may harbor a reasonable 'expectation of privacy,' he is entitled to be free from unreasonable government intrusion." Katz v. United States, 389 U.S. 347, 351, 361 (1967) (citations omitted).

<sup>&</sup>lt;sup>3</sup> Attachment 3, TAB E

<sup>&#</sup>x27;Attachment 1, TAB-E

- e. Failure to provide a copy of the evidentiary hearing transcript until a direct order from the Chief Judge of this Court was issued, construed as retaliatory action and attempts to coerce or interfere and prolong the pendency of the process, is harmful error because it deprives me of the opportunity to present specific arguments on appeal regarding the presiding judge's decision. Upon my request to receive a copy of the transcript, I was informed by the court reporter that the presiding judge expressly stated that, "I defer that decision with the Circuit Executive," and ignoring my formal request of such a document is adversely inferred as attempts to interfere with the process.
- f. Timing, untimely submission of the respondents' file and statements on my letters, which I reasonably inferred as attempts to interfere with the EDR process. <sup>5</sup>
- 29 C.F.R. §1613.261 prohibits the agency from restraining and/or interfering with the EEO process. The agency has a continuing duty to promote the full realization of equal employment opportunity in its policies and practices. 29 C.F.R. § 1613.202. This duty extends to every aspect of agency personnel policy and practice in the employment, advancement, and treatment of employees. 29 C.F.R. § 1613.203. Agencies shall, among other things, insure that managers and supervisors perform in such a manner to effectuate continuing affirmative application and vigorous enforcement of the policy of equal opportunity. 29 C.F.R. § 1613.203(g). Respondents' attitude and blatant disregard for their duty to comply with the anti-discrimination law are indicative of retaliatory motive.
- 2. George Watson, Court automation employee, Respondent

<sup>&</sup>lt;sup>5</sup> Attachments 4, 5, & 6, TAB E

- a. George Watson, the automation employee who, although continually denied, I believe, is the employee who assisted the primary respondents to carry out computer harassment and intimidation.
- b. George Watson's actions, indirect statements regarding my allegations of computer monitoring led me to believe that he is the employee assisting the respondents.
- c. On February 13, 2003, the day prior to my week of absence, George Watson attested that Jim Smith sent him to the SAO to reconfigure my computer, and to insure that nobody will be able to access my computer without my express permission. Although the office was not warm by any means, George Watson was sweating profusely, was very nervous as he sat in my chair and began loading the computer software in my computer. As I watched George Watson reconfigure the setting of my computer, he conceded that, "I know you don't trust/like me, but Jim Smith told me to set your computer where nobody could access your computer, even Karen Sinyard or Jim Smith." George Watson also said that, "I will remove the 'sharing' function of the computer," as I watched him adjust the setting and how he reset the computer.

When I returned to work on February 24, 2003, I could not even access my computer and asked George Watson once again, I was having computer problems just logging in. My suspicion of computer tampering again surfaced. I checked the computer setting, and again it was set the way it was, prior to George Watson's setting on February 13, 2003. I was actually fed up at this point when George Watson came to my office, denied he did not know why my computer was set that way, and why I am having problems printing documents again. Although I used the term "suspicion" of computer tampering, I was most certain that someone was doing this action to intimidate, aggravate, and harass me. When the CE did not deny my allegations of being singled-out and harassed through a computer, I could

only adversely infer that those allegations and suspicions were true.

- 3. Sara Gilibert, SAO Manager for Recruiting, Professional Development, and Training, Respondent
- a. Memo dated March 12, 2003, Supervisor's EAP Referral for Counseling, Sara Gilibert, SAO Manager for Recruiting, Professional Development and Training. (See App. 4-C).

Section 9 of the Court Personnel Manual, Employee Assistance and Wellness Programs state in part:

This support includes counseling, consultations, wellness training, and critical incident stress intervention, and is designed to help employees with personal problems (emphasis), including alcohol and other substance abuse.

Further, Court regulations governing § 9, Statement of Concern of the Court EAP clearly stated, "The EAP has been established in response to the need of helping employees with personal problems."

The referenced memo, construed as another retaliatory action, is aimed to circumvent and manipulate the situation, divert work-related issues, and distort factual representations of work-related issues to those of "personal problems." Although the complaint is before the Judicial Council for review, the respondents' failures to produce an adverse employment record and the adverse statements contained in the memo, are attempts to malign, discredit my credibility, and slander the dignity and integrity of my reputation since I understand the realities of life, and I manage to deal and cope with work and personal issues separately. Under § 9.02.00 of the Court EAP rules, "The EAP deals with many problems employees may encounter, including but not limited to, marital and family problems,



separately. Under § 9.02.00 of the Court EAP rules, "The EAP deals with many problems employees may encounter, including but not limited to, marital and family problems, stress, anxiety, financial troubles, and alcohol or other substance abuse (emphasis)."

After briefly discussing the content of the memo with Sara Gilibert, before she left my office, and prior to reviewing the Court procedures for employee referrals to the EAP, I was forced to agree to attend the EAP counseling. I made an appointment with the EAP counselor on March 18, 2003, at 9:00 a.m. although I specifically told the counselor that I do not have a personality conflict (or personal problems that altered my personality, mood, or behavior) with Sara Gilibert. After revisiting the personnel manual, I cancelled my appointment with the EAP counselor.

Section 9.04.00(b), procedures for supervisor's referral to EAP states that, "Supervisors may refer employees to the EAP counseling when work performance or conduct has been adversely affected by a personal problem (emphasis). Supervisors are encouraged to refer such employees to the EAP before taking adverse action(s) against them."

The respondents' blatant disrespect and actions to dishonor the EDR process and this Court, failure to validate the legitimacy, severity, totality of the alleged adverse employment claims and undisputed facts of the complaint, specifically, when I recognized the ulterior motive and intent of the memo and for them to continue to engage in such abusive actions is incomprehensible to me.

- b. December 11, 2002, Letter to Virgil Alexander, including attachments <sup>6</sup>
- c. October 8, 2002, email from Sara Gilibert and my email response  $^{7}$

<sup>&</sup>lt;sup>6</sup> Attachments 7 & 8, TAB E

<sup>&</sup>lt;sup>7</sup> Attachment 9, TAB E

#### F. Corrective Action

The Administrative Procedure Act authorizes courts to compel or set aside an agency action on a finding that the action was arbitrary and capricious, an abuse of discretion or otherwise not in accordance with the law. 5 U.S.C. § 706(2). The reviewing Court may also take such action if the agency violated the Constitution, exceeded its statutory authority, or failed to observe required procedures. <u>Id</u>.

This Court in Shields v. Fort James Corp., adopting the Supreme Court's decision in National Railroad Passenger Corp. v. Morgan on claims of retaliation and hostile work environment brought under Title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e et seq., held that "a hostile work environment should be reviewed in its entirety, so long as one of the events comprising it falls within the statute of limitations period. An allegation that an employer has allowed a racially hostile work environment to prosper embodies a single violation of an employee's right to 'enjoyment of all benefits, privileges, terms, and conditions of the contractual relationship' and, therefore, should be reviewed in its entirety." National Railroad Passenger Corp. v. Morgan, \_\_\_, U.S. \_\_\_\_\_, 122 S.Ct. 2061, 153 L.Ed.2d 106 (2002).



#### PETITION FOR REVIEW

#### BY THE ELEVENTH CIRCUIT

#### JUDICIAL COUNCIL

#### IN RE: EVELYN JOHNSON, PETITIONER

# MOTION TO EXPEDITE PETITION FOR REVIEW BY THE JUDICIAL COUNCIL

Petitioner moves the Court to Expedite for good cause shown, resistant retaliatory behavior and continuing retaliatory actions of the Respondents, and issues of fact remain undisputed, to reject the decision of the appointed judicial officer because her factual determinations were not supported by substantial evidence, and in doing so, find in favor of the Petitioner of intentional discrimination. The correct inquiry has been proven by a preponderance of the evidence that Petitioner has been, and still is, a victim of a continuing disparate treatment and intentional discrimination.

19 of 25

The pattern of practice of employment discrimination

to alter employment practice or policy denying job/promotion epportunities to individuals on the basis of race, sex, age religion, national origin, and discrimination in pay against ethnic Asian minorities, and the falsity of the respondents proffered defense clearly established the requisite proof of discrimination.

To insure the integrity of the process, claims of retaliation arising from the original Title VII claim, malicious intent strongly infers retaliatory motivation on continuing basis, as supported by material evidence related to the complaint and submitted to the Court. It is the duty of the Court having jurisdiction over proceedings to cause such claim to be in every way expedited, and enter a finding of discrimination and order relief, with both the letter and spirit of the order.

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PETITION FOR REVIEW

ATTACHMENT E(1)

# BY THE ELEVENTH CIRCUIT JUDICIAL COUNCIL

IN RE: EVELYN JOHNSON, PETITIONER

# STATEMENT RELATED TO THE FOUR-PAGE ATTACHMENTS ON COMPUTER MONITORING

While the Respondents vehemently and continually deny computer monitoring in light of the numerous computer problems I encountered after the filing of the complaint, the attached notes were copied from the computer prompts after encountering the problems.

These notes were the most recent notes compiled and to substantiate allegations of computer tampering and manipulation of my workstation PC settings.

21 of 25

#### **WORK-UNIT PC SETTINGS**

December 10, 2002

**Netware Security** 

Computer prompt after login and tried to access Lotus Notes

Computer Login Information Evelyn is logged into NDS Tree CA11 ascn=johnson.ou=StaffAtty.ou=Atlanta.o=CA11 New user is logged in as SA-1208/johnson

Prompt

"Use the Task List to close an application that is not responding."

"Lock Workstation Logout Shutdown

Login date: January 15, 2003

All Netware Login Information same information from January 14, 2003

BUT with additional prompt:

"This workstation is in use and has been locked."
"This workstation can only be unlocked by a logged in user or a system administrator."
-CA11...

-StaffAtty.Atlanta.CA11 -StaffAtty

My Computer

Users and Password Control Panel

"You must be a member of the Administrators group on this computer."

"You are logged in as SA-1208/Johnson which is not a member of the administrators group. Specify the user

March 3, 2003

Converting AO Personnel Form to Word Perfect on the

JNET, a window (box) appeared and indicated:

"This document (C:\Documents and Settings\newuser \Local Settings\Temporary Internet Files\Content.IE5\QLATFPWC\AO78a[1] is in use or specified as read-only. You may edit the document, but you must save it with a new name."

March 20, 2003

Banner after Login Results

Your current context is StaffAtty.Atlanta.CA11

User: Johnson Context:: StaffAtty.Atlanta.CA11

You are attached to server CA11-ATL-4

LOGIN-LGNWNT32.DLL-740: This utility could not

execute external program \*\*\*\*DATA

"Continue?" "Yes"

Authenticating to server DATA-SVR.

Default File Location:

C:\Documents and Settings\newuser\My

Documents

User\_Name: Eleventh Circuit

23 of 25

#### CONTINUATION FROM ABOVE

Local Disk (owned by administrators)

Local Disk (D:) - Local Disk

Compact Disc Compact Disk (E:)

CMS on 'CA11-CMS' (R:)

Network Drive

Other

Computers CA11-SA-1211

CA11-SAO-32016

Comment

CA11-StaffAtty

Workgroup

March 21, 2003

After Login - Computer prompts:

Your current context is StaffAtty.Atlanta.CA11
User: Johnson Context: StaffAtty.Atlanta.CA11
Your current tree is CA11
You are attached to server CA11-ATL-4
Authenticating to server DATA-SVR
Q=156.130.16.26
LOGIN-LGNWNT32.DLL-890: The specified server is unknown.

Johnson on 'Data-syr\Data\Home\SAO' (F:)

March 25, 2003 Called Ken Hudson

Cannot locate any files

F:\ drive missing (see "My Computer" entry dated 3/24/03 on Drives)

Ken Hudson came and reinstalled my F:\Drive

March 26, 2003Called Ken Hudson

Personnel Forms on the JNET would not pull up

Ken Hudson came and made some computer adjustment on the setting

24 of 25

March 24, 2003

Default

User:

ALL -

Newuser

(Administrators/Johnson)

System

Security:

All Users (Access Control Settings)

Administrators (CA11-SAO-

32016\Administrators)

Everyone

Power Users (CA11-SAO-32016\Power

Users)

System Users (CA11-SAO-32016\Users)

Permissions: Allow---

When trying to locate files/documents by clicking on an

icon on the desktop, computer prompts:

"This document (C:\Program Files\Microsoft Office\Office\Excel.EXE) is in use or is specified as read only. You may edit the document but you must save it with a new name." "Continue?" "YES" "NO"

✓Yes, computer prompts: "Unsupported document"

Temporary Files that were created and saved (work I did) and try to delete:

Computer prompts:

"Cannot be deleted. There has been a sharing violation." "The source or destination file may be in use."

#### STATEMENT OF POSITION ATTACHMENT TO MEMO DATED MARCH 12, 2003

This is in response to the attached 11-point adverse statements contained in memorandum dated March 12, 2003, which was handed to me by my present immediate supervisor, Sara Gilibert. This memo contained repeated specific issues directed to me in the past year as a result of what I construe as retaliatory action. I would briefly address the statements in the order in which it corresponds to each paragraph.

¶ 1 - States concern on my conduct, work performance, referral to the Employer Assistance Program (EAP), and the memo is not a disciplinary action but will be placed on my local personnel file.

As Sara Gilibert and I discussed the content of the referenced memo on March 12, 2003, for less than ten minutes, I construe the memo as another continuing retaliatory action since I filed the EEO complaint against the SAO.

¶ 2 - Prior to Sara Gilibert's employment with the SAO, which was effective January 21, 2002, my immediate and second lines of supervision were the original respondents to the complaint. I worked with/for them from the time I started work with the SAO. While I believe my present supervisor take my "conduct and work performance" in the most unfavorable way after the filing of the EEO complaint, she has no basis of my true character, professional demeanor, work ethics, and overall performance throughout my tenure with the SAO.

The statement "continued display of outward resentments toward being supervised, to blatantly refuse or fail to comply with appropriate instructions, continue to carry out duties with indifference and hostility, improving work and attendance related deficiencies have been met with

anger and resentment," carries serious, negative accusatory allegations on my work ethics, overall work performance, and professional demeanor without substantial foundation. While Sara Gilibert and I discussed those issues before, I was never hostile with anyone in the SAO, while I continued to perform mundane duties, without disrupting the operation of the SAO.

Work attendance related deficiencies were major issues I faced last year, due to the psychological and emotional trauma, both personal and work related issues. Those issues, although well established and discussed, my mother's sudden illness and eventual death, the work related EEO complaint, the respondents' retaliatory actions, work attendance has never been an issue this year. Other than scheduled doctors' appointments and scheduled annual leave. I have been mindful of my work attendance, although it has been extremely difficult to come to work and to deal with my work environment. To my knowledge, however, support staffs who continually call in sick every time they accrued sick leave to cover their absences, specifically Belinda Hunte and Jackie Williams, both female African Americans, their work attendance has not been an issue. Additionally, while mundane duties I do now affected promotion potential if I were to seek and continue federal employment elsewhere, I continued to work without complaint, while other support staffs (although recently promoted) continued to complain about their dissatisfaction to doing those tasks assigned to them.

¶ 3 - Computer password issue. Although the management maintains the necessity of disclosing a computer password, "as in the case of every other employee," I never had any problem of disclosing a computer password prior to the filing of the instant complaint. When I felt certain that I am being singled-out, intimidated and harassed by tampering with my computer, continued to experience computer problems while hard/local drives were replaced three times, I feel completely demoralized to be

subjected to daily retaliatory action and abuse of this office. Disclosure of a computer password to the Administrative Manager is irrelevant since the respondents can access my computer readily any time.

Although the banner on each government-owned computer is displayed on each employees' work station, the automation employees expressly told me, including George Watson, that employees are not subjected to computer surveillance. George Watson knowingly attested to me on February 13, 2003, when he was sent over by Jim Smith to reconfigure my present hard drive that, "Judges do not permit that kind of thing here. That is the best thing to do to get us fired." That was the day prior to my scheduled annual leave and did not return to work until February 24, 2003.

As shown on my email to the Circuit Executive my frustrations I experience daily at work regarding my computer, the Circuit Executive's response, in light of the circumstances I face, was an adverse action against me since he never denied my allegations of computer surveillance by the respondents. The CE's action, as I adversely inferred, gave rise to the referenced memo, that it was all right for the respondents to continue the illegal activity I am subjected daily. Furthermore, I construe the CE's action as in clear violation of the anti-retaliatory actions under Chapter VII § 2 of the EDR Plan. When I asked Sara Gilibert what precipitated the memo, she did not give me a direct answer, but I knew it was because of the email I sent the CE and copied the recipients, including the Chief Judge of this Court. Sara Gilibert, however, conceded that it was "disrespectful for you to send that email to the Circuit Executive and copy the Chief Judge." While I believe that the primary respondent has not divulged the totality, severity, and magnitude of my employment allegations against this office

Attachment 1 & 3, TAB E

to Sara Gilibert, the issuance of the memo was directed by the primary respondent.

I find the statement "many files stored on [my] computer are placed or reside there, notices, forms, and other personnel related documents so that the Administrative Manager may access office files stored on government-issued computer, and continued refusal to supply [my] password creates inefficiencies, unneeded duplication and unsatisfactory work," extremely incredible.

As stated above, if the Administrative Manager needs (if she has any need) to access my computer for any reason. she can freely access my computer without giving her my password. Furthermore, personnel related documents. official forms, and notices the management claims being sent to me by AO, and other personnel-related documents sent to me by others were unfounded. I never receive on a regular basis official related documents from the AO since I have never been listed as a recipient on official personnel matters originated from the AO. Other than occasional emails from the AO concerning personnel actions originated from this office that I processed, there were only three months (March - June 2002) that I received employees' payroll information. I could only infer that the other respondent added me to the approved list of recipients of official notices from the AO, when I initiated the EEO complaint, but then I stopped receiving those payroll information in July 2002. Personnel forms are accessible to anyone on the JNET. It is seldom that I receive emails from the AO, and my interaction with the AO is usually conducted by phone on questions or concerns on personnel paperwork.

As I deal with the respondents' resistant behavior to comply with the anti-discrimination law, the only probable need the respondents have to access my computer is to alter documents and files to be used against me since I am the designated user of the computer.

#### ¶ 4 - See Attachment E (5)

¶ 5 - Allegations of failing to communicate with Sara Gilibert and other administrative staff so as to minimize or reduce errors, instructing me to contact other administrative staff whom I had refused to communicate were untrue. I was instructed to call Nancy Burnham during that time we were working on the FEPPS (formerly EEO Report), but never did I refuse to communicate with Nancy Burnham.

#### ¶6 - Addressed in complaint generally

- ¶ 7 The only occasion I admit being hostile was my reaction to George Watson's blatant dishonesty, and deceit after he told me prior to taking leave that nobody will be able to access my computer, including himself. The only way it could be accessed is to use my workstation to make changes to my computer. While I was gone, I was certain that someone accessed my computer, as evidenced by my email to Jim Smith.²
- ¶8- Vague reports that "other staff, based on [my] hostile and belligerent attitude, would prefer not to deal with [me]," are character attacks which are categorically unfounded. If true, I had been reprimanded for that kind of behavior, and furthermore, who are those staff who made the reports. Employees in this office could attest to my character and attitude, in light of all the respondents' abuse I am subjected daily.

"Suspicious and angry demeanor" could only come from George Watson. I could honestly say that I was frustrated and visibly upset with George Watson for his dishonesty when I discovered that my computer is being monitored once again upon my return to work after taking some time off.

<sup>&</sup>lt;sup>2</sup> Attachment 3, TAB E

While I believe the referenced memo was directed by the primary respondent, threats of disciplinary action, my "most recent behavior and claims of computer surveillance and conspiracy especially disturbing," and referral to the EAP on "personal" problems, "sending email to the Circuit Executive and copying it to the Chief Judge is disrespectful," I clearly infer this adverse statement coming from the primary respondent to manipulate the situation, as a result of the email I sent the Circuit Executive and his response to me. <sup>3</sup>

¶¶9, 10, & 11 - While I have not discussed with Sara Gilibert the extent and magnitude of adverse employment issues in my complaint, I believe it is the respondents' responsibility to inform Sara Gilibert since Sara Gilibert signs the retaliatory memos addressed to me. It is quite disconcerting to me that Sara Gilibert, as a manager who is over human resources unit of this office, should know the consequence of her actions, while she continues to engage with those prohibited actions. She is aware that I had filed an EDR/EEO complaint. I informed her that I construe those memos as retaliatory actions, while I am exercising my rights and protecting my vested federal employment interests.

"I find some of your most recent behavior and your claims of computer surveillance and conspiracy especially disturbing, and I want to be sure you have the opportunity to use all of the assistance available to you." While this statement implies strong, serious allegations of an unstable individual, this paragraph also characterizes underlying motives and intent to manipulate the situation and make it seem that due to "personal problems," respondents' allegations of behavioral and performance problems, they invented a fictitious persona to make a case and to threaten me of disciplinary action. The description of character inflicted in me has never been remotely associated with my personality, and to characterize me as the same person they described is preposterous.

<sup>&</sup>lt;sup>3</sup> Attachments 1, & 3, TAB E

#### UNITED STATES COURT OF APPEALS

#### ELEVENTH CIRCUIT

#### STAFF ATTORNEYS' OFFICE

**MEMORANDUM** 

DATE: March 12, 2003

TO: Evelyn Johnson

FROM: Sara Gilibert

SUBJECT: Referral to Employee Assistance Program

The purpose of this memorandum is to follow-up on our previous discussions regarding my concern about your conduct and work performance and to recommend a referral to the Employment Assistance Program ("EAP"). This memorandum is not a disciplinary action nor will it become part of your official personnel file, although a copy will be placed in your local personnel file.

Despite repeated efforts to communicate with you (and to counsel you) over the past year, you have continued to display outward resentment toward being supervised and, at times, to blatantly refuse or fail to comply with appropriate instructions from me as your direct supervisor. While, on occasion, you have voiced a willingness to provide support in the common personnel objectives between your position and mine, you continue to carry out your duties only according to how you perceive them and respond to my efforts to align your priorities with those assigned to me by my supervisors with indifference and hostility. My attempts to counsel you with the hopes of opening communication lines and improving specific work and attendance related deficiencies have been met by you with anger and resentment.

Despite three directives from me (including written warning), you have refused or declined to disclose the password to your government-supplied computer, as is the case with every other employee in this office, to the Administrative Manager so that she may access office files stored on the government-issued computer in the office assigned to you. Many files stored on your computer are placed or reside there because of information sent to you by the Administrative Office and by others who send to you official notices, forms, and personnel-related documents. In this respect, privacy is not the issue as noted by the Opening Banner displayed to every employee each time he or she first turns on his or her computer. Your continued refusal to supply your password creates inefficiencies, unneeded duplication, and unsatisfactory work.

You have refused to have your work reviewed by me before you summarily and without my prior authorization, distribute it office-wide, contrary to my express instructions. Some of these unilateral, unapproved distributions by you have resulted in inapplicable or erroneous information being disseminated.

You have failed to communicate with me and with other administrative staff so as to reduce or minimize errors. On at least two occasions, I had instructed you to immediately contact other administrative staff whom you had been refusing to respond to despite their repeated attempts to reach you while you were present in the office.

You have missed a great deal of work and have often failed to submit timely written requests for leave. You have also refused to communicate what it is that you are in the process of working on before taking large amounts of leave so proper arrangements can be made if time sensitive projects are involved.

You have challenged my authority as your supervisor and responded to my work requests with inaction, indifference, or hostility. Your written remarks to me of December 6, 2002 that I should "stay off [your] back" and

other confrontational comments [were] inappropriate, if not insubordinate.

I have received reports that other staff, based on your hostile and belligerent attitude, would prefer not to deal with you. Most recently I have learned of complaints by members of automation regarding your suspicious and angry demeanor towards them to the point they are reluctant to work with you.

We have discussed these issues both formally and informally, but you have not wanted to discuss in detail the reasons for your conduct and performance. If these problems continue, some type of disciplinary action will be taken. I strongly recommend that you take whatever action is necessary to immediately improve. While I may not be fully aware of the reasons for these problems, I am concerned about them and about you. I find some of your most recent behavior and your claims of computer surveillance and conspiracy especially disturbing, and I want to be sure you have the opportunity to use all of the assistance available to you.

Therefore, I direct you to contact the EAP. If any personal problems are affecting your work, the EAP may be of help to you. I have discussed this referral with the EAP Counselor, Marybeth Guagliardo, and she is expecting your call on or before March 14, 2003. Please call her at (404) 730-2384 by 5:00 p.m. on March 14, 2003.

Please note that information about your participation in the EAP will be kept confidential unless disclosure is required by law or safety concerns. You will be granted administrative leave to attend EAP sessions, and I will be told whether you are keeping your appointments. You are expected to fully cooperate and participate in the EAP. The conduct and performance problems I noted above must be corrected. With an effort on you part and help from the EAP, I am hoping you can correct these issues.

c: Norman Zoller Naomi Godfrey

# UNITED STATES COURT OF APPEALS ELEVENTH JUDICIAL CIRCUIT

Norman E. Zoller 56 l Circuit Executive Atla

56 Forsyth Street, N.W. Atlanta, Georgia 30303

404/335-6535

March 17, 2003

Naomi Godfrey, Esq. Senior Staff Attorney United States Court of Appeals for the Eleventh Circuit 56 Forsyth Street, NW, Atlanta, GA 30303

Douglasville, GA 30135

SECOND

ORDER

Ms. Evelyn Johnson 6241 S. Skyline Drive Douglasville, GA 30135

Re: Complaint of Evelyn Johnson

Dear Ms. Godfrey and Ms. Johnson:

The enclosed order is a revised version of the order dated March 12, 2003 and transmitted to you on March 13, 2003. The first order should be discarded and substituted with the enclosed order, also dated March 12, 2003. The substance of the order has not been altered. Thank you and

Best regards,

/s/ Virgil E. Alexander

Virgil E. Alexander

Assistant Circuit Executive

/vea Enclosure

c: The Honorable J. L. Edmondson The Honorable Janet F. King

Mr. Jeffrey Bramlett, Esq. Mr. Norman E. Zoller

#### ENVELOPE FOR THE SECOND ORDER

Circuit Executive
United States Court of Appeals
Eleventh Judicial Circuit
56 Forsyth Street, N.W.
Atlanta, Georgia 30303
[Official Business]

Ms. Evelyn Johnson 6242 S. Skyline Drive Douglasville, GA 30135

[Pet.'s Note: Judicial Council's second GENERAL ORDER 2003-E below, filed March 12, 2003, was mailed to Petitioner on March 17, 2003, and received by Petitioner on March 18, 2003. The Order was revised by removing all names of the Judicial Council members on the original Order, but there was no change in substance.]

# APPENDIX — 5-C FOR THE ELEVENTH CIRCUIT

JUDICIAL COUNCIL

**GENERAL ORDER 2003-E** 

IN RE: PETITION FOR REVIEW

FILED BY EVELYN JOHNSON

ORDER

Second Order

Evelyn Johnson has filed several documents relating to her Petition for

Beview, including her (1) Motion to amend File, (2) Motion to Amend Complaint and Consolidate File, (3) request to include in the record the Staff Attorney's Self Study and associated Staff Attorney's Office Questionnaires construed as a Motion to Amend File, (4) "Supplemental Evidence" attached to the Amended Pleadings for Petition for Review construed as a Motion to Amend File, (5) letters of February 08, 2003, February 06, 2003 and February 01, 2003 construed as Motions to Amend File, and (6) request that the court provide her with copies of the Defendant's exhibits from the hearing and various unidentified documents.

 The motions to Amend File are DENIED. The Council may only consider evidence that was part of the

record at the time of the pertinent hearing.

- 2. The Motion to Amend Complaint and Consolidate File is DENIED. Insofar as the motion seeks to add Sara Gilibert as a respondent it is prohibited by Chapter VII § 7 of the EDR Plan. To the extent this motion asks the court to consider evidence of alleged retaliatory conduct by Ms. Gilibert, the motion is denied for the same reason as the Motions to Amend File.
- Petitioner's request that she be provided with copies of the Defendants exhibits from the evidentiary hearing is DENIED as moot. Her request to receive copies of unidentified documents is DENIED.

Nothing in this order should be construed as preventing Petitioner from filing a formal request for counseling in accordance with Chapter VII §5 to bring a new retaliation claim based on the events raised in the Motions to Amend File and the Motion to Amend Complaint and Consolidate File. The 30 day time limit for filing the claim shall be tolled for the period between the filing of the specific motion and this order. Petitioner is advised to consider

Chapter VII § 2(A) of the EDR Plan before bringing a new complaint.

Done at Atlanta, Georgia on 12 March 2003.

FOR THE JUDICIAL COUNCIL

/s/ J. L. EDMONDSON

Chief Judge

# UNITED STATES COURT OF APPEALS ELEVENTH JUDICIAL CIRCUIT

Norman E. Zoller 56 Forsyth Street, N.W. Circuit Executive Atlanta, Georgia 30303 404/335-6535

March 13, 2003

Naomi Godfrey, Esq. Senior Staff Attorney United States Court of Appeals Eleventh Circuit 56 Forsyth Street, NW, Atlanta, GA 30303

Evelyn L. Johnson 6241 S. Skyline Drive Douglasville, GA 30135 FIRST

**ORDER** 

Re: Complaint of Evelyn Johnson

Dear Ms. Godfrey and Ms. Johnson:

I have enclosed an order of the Judicial Council addressing the several motions/requests made by Ms. Johnson. The Council will not accept any papers from you concerning this ruling. You will be notified when the Council issues a final ruling on Ms. Johnson's Petition for Review.

Best regards,

/s/ Virgil E. Alexander
Virgil E. Alexander
Assistant Circuit Executive

/vea

#### Enclosure

c: The Honorable J. L. Edmondson The Honorable Janet F. King Mr. Jeffrey Bramlett, Esq. Mr. Norman E. Zoller (w/o encl.)

# ENVELOPE FOR THE FIRST ORDER

Circuit Executive
United States Court of Appeals
Eleventh Judicial Circuit
56 Forsyth Street, N.W.
Atlanta, Georgia 30303
[Official Business]

Ms. Evelyn Johnson 6242 S. Skyline Drive Douglasville, GA 30135

[Pet.s' Note: Judicial Council's original GENERAL ORDER 2003-E below, filed March 12, 2003, was mailed to Petitioner on March 13, 2003, and received by Petitioner on March 14, 2003. The Order was revised by removing all names of the Judicial Council members, but there was no change in substance.]

# APPENDIX — 5-C FOR THE ELEVENTH CIRCUIT

JUDICIAL COUNCIL

**GENERAL ORDER 2003-E** 

IN RE: PETITION FOR REVIEW

FILED BY EVELYN JOHNSON

Before EDMONDSON, Chief Judge, TJOFLAT, ANDERSON, BIRCH, DUBINA, BLACK, CARNES, BARKETT, HULL, and MARCUS, Circuit Judges, and ALBRUTTON, BOWEN, BUTLER, CLEMON, EVANS FAWSETT, SANDS, ZLOCH and VINSON, Chief District Judges.

First Order

#### ORDER

Evelyn Johnson has filed several documents relating to her Petition for Review, including her (1) Motion to amend File, (2) Motion to Amend Complaint and Consolidate File, (3) request to include in the record the Staff Attorney's Self Study and associated Staff Attorney's Office Questionnaires construed as a Motion to Amend File, (4) "Supplemental Evidence" attached to the Amended Pleadings for Petition for

Review construed as a Motion to Amend File, (5) letters of February 08, 2003, February 06, 2003 and February 01, 2003 construed as Motions to Amend File, and (6) request that the court provide her with copies of the Defendant's exhibits from the nearing and various unidentified documents.

- The motions to Amend File are DENIED. The Council may only consider evidence that was part of the record at the time of the pertinent hearing.
- 2. The Motion to Amend Complaint and Consolidate
  File is DENIED. Insofar as the motion seeks to add Sara
  Gilibert as a respondent it is prohibited by Chapter VII § 7
  of the EDR Plan. To the extent this motion asks the court to
  consider evidence of alleged retaliatory conduct by Ms.
  Gilibert, the motion is denied for the same reason as the
  Motions to Amend File.
- 3. Petitioner's request that she be provided with copies of the Defendants exhibits from the evidentiary hearing is DENIED as moot. Her request to receive copies of unidentified documents is DENIED.

Nothing in this order should be construed as preventing Petitioner from filing a formal request for counseling in accordance with Chapter VII §5 to bring a new retaliation claim based on the events raised in the Motions to Amend File and the Motion to Amend Complaint and Consolidate File. The 30 day time limit for filing the claim shall be tolled for the period between the filing of the specific motion and this order. Petitioner is advised to consider Chapter VII § 2(A) of the EDR Plan before bringing a new complaint.

Done at Atlanta, Georgia on 12 March 2003.

FOR THE JUDICIAL COUNCIL

/s/ J. L. EDMONDSON

Chief Judge

# E-MAILS NOTIFYING UPPER MANAGEMENT CONCERNING PROBLEMS WITH COMPUTER

Evelyn Johnson

03/10/2003 08:56AM

To: Norman Zoller

/CA11/11/SCOURT@USCOURTS

JL Edmondson

/CA11/11/USCOURT@USCOURTS

cc: George A Watson

/CA11/11/USCOURT@USCOURTS

Jim Smith

/CA11/11/USCOURT@USCOURTS

Naomi Godfrey

/CA11/11/USCOURT@USCOURTS

Karen Sinyard

/CA11/11/USCOURT@USCOURTS

Sara Gilibert

/CA11/11/USCOURT@USCOURTS

Subject: printer

Dear Mr. Zoller:

I am trying to work here and trying to print some WP forms for our new employees starting work today. While I have not done any changes on my computer, my printer would not allow me to print and giving me a message indicating "no printer installed" although my printer is still attached and defaulted as my printer. This inappropriate action needs to stop, and I request your immediate action concerning this matter. Thank you very much.

Sincerely,

#### **Evelyn Johnson**

Norman Zoller

03/07/2003 10:41 AM

- To: Evelyn Johnson /CA11/11/USCOURT@USCOURTS
- cc: George A Watson
  /CA11/11/USCOURT@USCOURTS
  Jim Smith
  /CA11/11/USCOURT@USCOURTS
  Naomi Godfrey
  /CA11/11/USCOURT@USCOURTS
  Karen Sinyard
  /CA11/11/USCOURT@USCOURTS
  Sara Gilibert
  /CA11/11/USCOURT@USCOURTS

Subject: Re: PC Workstation

Thank you. The plain wording contained in the Court's notification banner speaks for itself.

Evelyn Johnson

03/07/2003 10:24 AM

- To: Norman Zoller /CA11/11/SCOURT@USCOURTS
- cc: George A Watson
  /CA11/11/USCOURT@USCOURTS
  Jim Smith
  /CA11/11/USCOURT@USCOURTS
  JL Edmondson

/CA11/11/USCOURT@USCOURTS
Naomi Godfrey
/CA11/11/USCOURT@USCOURTS
Karen Sinyard
/CA11/11/USCOURT@USCOURTS
Sara Gilibert
/CA11/11/USCOURT@USCOURTS
Virgil Alexander
/CA11/11/SCOURT@USCOURTS

Subject:

Re: PC Workstation

Dear Mr. Zoller:

Thank you for taking the time to respond to my concerns. I would like to clarify, however, the issue you brought up related to my suspicions of computer surveillance statement, and in response to your question on the Court's notification banner.

First, with all due respect to the Court and to you, I do not stake a claim on anything in this office, and I am fully aware that items here, including computers, belong to the U.S. government. I am also fully aware of the Court's notification banner when we turn on our computers. I have no problems nor qualms with the systems monitoring since I never had, and do not intend to, conduct any criminal or illegal activity here or anywhere.

Second, prior to filing my EDR complaint, I have never felt this silent work hostility, and I do have a problem when I know I am being singled-out, whose work is being monitored via computer, by the respondents. It is extremely demoralizing to know that although I was stripped off my duties while I never had any work performance problems for 14 years of my employment here, the computer surveillance of the work I do is in retaliation to the cause of action I took with regard to the numerous adverse employment issues I

have with this office.

Respectfully,

**Evelyn Johnson** 

Norman Zoller

03/06/2003 05:16 PM

To: Evelyn Johnson

/CA11/11/USCOURTS@USCOURTS

cc: George A Watson

/CA11/11/USCOURT@USCOURTS

Jim Smith

/CA11/11/USCOURT@USCOURTS

JL Edmondson

/CA11/11/USCOURT@USCOURTS

Naomi Godfrey

/CA11/11/USCOURT@USCOURTS

Karen Sinyard

/CA11/11/USCOURT@USCOURTS

Sara Gilibert

/CA11/11/USCOURT@USCOURTS

Virgil Alexander

/CA11/11/SCOURT@USCOURTS

Subject: Re: PC Workstation

Dear Ms. Johnson:

The situation with respect to operations of the computer at your work station is being investigated.

One particular matter in your memorandum below, however, raises an issue that I wanted to be certain you are aware of and that has to do with your statement relative to your "suspicions of computer surveillance."

Among other items of Government property, the chairs on which we sit and the desks and computers at which we work and are entrusted, are not ours – they are the property of the United States Federal Judiciary, and we are custodians of that property.

Each day when you and I first turn on the computers at our respective desks, we see a notification banner that the Court has directed be displayed that states, "WARNING: THIS SYSTEM IS FOR USE BY AUTHORIZED USERS ONLY.

Are you representing that you have not been aware of or understood this notification banner? Further, if you do not consent to such monitoring, you should so inform your supervisor and other appropriate steps could be considered (for example, the computer could be removed; network accessibility could be disabled, et. al.). It would seem, however, that such resource issues and accessibility could affect the stated and implied responsibilities of your position and your capacity to discharge those responsibilities.

It would also be inappropriate for anyone to attempt to defeat, subvert, or override the Court's capability to monitor use of these Government supplied machines. If you have questions about these matters, I invite you to consult with Jim Smith or with your supervisor. Best wishes.

Evelyn Johnson

03/06/2003 12:34 PM

To: Jim Smith

/CA11/11/USCOURT@USCOURTS

cc: JL Edmondson /CA11/11/USCOURT@USCOURTS

Norman Zoller
/CA11/11/USCOURTS@USCOURTS
Virgil Alexander
/CA11/11/USCOURTS@USCOURTS
Naomi Godfrey
/CA11/11/USCOURT@USCOURTS
Karen Sinyard
/CA11/11/USCOURT@USCOURTS
Sara Gilibert
/CA11/11/USCOURT@USCOURTS
George A Watson
/CA11/11/USCOURT@USCOURTS

Subject: Re: PC Workstation

Jim,

Sorry for the call yesterday (February 26). I did not know that you are out of town.

As you mentioned on your Monday's email below to contact you if I have questions concerning my PC, I would like to let you know that there had changes made again to my workstation PC while I was out last week. Your email below implied that I had made changes and requested to refrain from making any changes to my PC. My response to your email clearly stated I had nothing to do with the changes made my PC.

Yesterday, I was certain that my PC was reconfigured back to the way it was, prior to the replacement of my original PC (hard/local/c:drive). Software and applications, including Lotus Notes and My Documents Files are all located on the c:\drive. Although document files are saved on the F:\drive, they are all located and maintained on the local c:\drive.

Sincerely,

#### Evelyn Johnson

P.S. (March 6, 2003)

I held off sending this email to ensure my computer was NOT just acting up. Beginning this week, and today, George Watson came to my workstation since I asked him to check my computer once again to verify my suspicions of computer surveillance. Although I copied all the PC information from the Netware Security Window on a piece of paper to ascertain my computer settings, George said he did not know why my computer was set that way. I did not believe George since he was the one who assisted George since he was the one who assisted the office, and the only automation person who made the changes and reconfigured my current PC.

The applications on my desktop show the following:

My Computer: There was an additional "Local Disk -

D Drive"

Share Name - D\$

Comment - Share this folder

Hardware - IBM-DTLA-30715 (My

local C: Drive is CA11-32016)

My Documents: Contain four (4) folders: CCWIN 9;

Corel User Files; My Pictures; and Old Excel Documents (All folders are useless for me and they contain

nothing of my work)

Netware Security Window: Although the Change Password Resource contains two icons (a computer and a tree, both under my name), the Resource (my name(s)) are ALL CONNECTED to ALL RESOURCES, which included 29 computers and 39 other computers/network courtwide.

Excel: When I try to locate a file saved on excel, it takes me to My Documents Application (see above), which gives me the useless folders.

The bottom line is that, the work that I do is being dumped on the C:\drive then copied on the F:\drive of my PC. Since the Computer Security & Automation Users Guide explicitly prohibits anyone from accessing or viewing any user files or data without the user's authorization and you do not want me to make any changes to my PC, I request that my workstation PC be replaced. I appreciate your assistance and response concerning this matter. Thank you.

Johnson/CA11/11/USCOURTS on 02/27/2003 08:15 AM-----

Evelyn Johnson

02/25/2003 08:41 AM

To: Jim Smith

/CA11/11/USCOURT@USCOURTS

cc: Naomi Godfrey

/CA11/11/USCOURT@USCOURTS

George A Watson

/CA11/11/USCOURT@USCOURTS

(bcc: Evelyn Johnson

/CA11/11/USCOURT@USCOURTS)

Subject: Re: PC Workstation

Thanks for your email, Jim. Yes, I have had numerous problems with my PC workstation and my hard drive has been in the drive, first by Ken, and second, the one I have now, a Tony. I appreciate all the help.

On Thursday, February 13th, George replaced the applications on my PC, as you mentioned below. The only

change I made on my PC was my password, which was on the same day, the 13<sup>th</sup>. Beginning the 14<sup>th</sup> through 23<sup>rd</sup> of February, I was out yesterday, the 24<sup>th</sup>, was my first day back to work.

I called George yesterday morning after numerous times I failed to login to my PC. In fact, yesterday around 9:00-9:30 a.m., after George came to my workstation, reset and reconfigure my PC, was the first time I was able to login to my PC since the 13<sup>th</sup> of February. I can assure you, Jim, that if you noticed any changes on the software, both the operating system and applications, I have nothing to do with those changes. Thank you very much for your help and assistance.

Evelyn

Jim Smith

02/24/2003 02:04 PM

To: Evelyn Johnson

/CA11/11/USCOURT@USCOURTS

cc: Naomi Godfrey

/CA11/11/USCOURT@USCOURTS

Subject: PC Workstation

Evelyn, before you were out on leave last week, George Watson (along with a few others in Automation) have been over to help assist you with some problems you have been experiencing with the PC at your work area. George replaced your PC with a new one and a fresh image of applications. This image was based lined to help track down problems you have reported. I want to reiterate to you, our request to refrain from making any changes to the software, both the operating systems and applications. This will help

us in tracking down any workstation problems.

Please contact me if you have any questions on this matter.

Jim K. Smith Circuit Executive's Office Eleventh Circuit Court of Appeals 56 Forsyth Street, NW, Atlanta, GA 30303-2289 404/335-6581 - voice, 404/335-6540 - fax

Ken Hudson

03/10/2003 10:26 AM

To: Evelyn Johnson

/CA11/11/USCOURT@USCOURTS

cc:

Subject:

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to: Ken Hudson

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# 6241 S. Skyline Drive Douglasville, Georgia 30135

# February 6, 2003

#### VIA HAND DELIVERY & U.S. MAIL

Virgil Alexander
Assistant Circuit Executive
United States Court of Appeals
for the Eleventh Circuit
56 Forsyth Street, N.W.
Atlanta, Georgia 30303-2289

RE: EDR Complaint and Continuing Retaliatory Actions, Evelyn Johnson

Dear Mr. Alexander:

Attached are three attachments, all of which are to be included in the continuing retaliatory actions and harassment contributing to hostile work environment, in connection with my filed EDR complaint. 1

As I exercise my legal employment rights protected by the statute under the EDR Plan and file actions necessary to proceed with the process, the SAO management continues to respond to me in an adverse manner. I infer these actions as a continuing harassment and retaliatory due to my filing of the EDR complaint.

<sup>&</sup>lt;sup>1</sup> Attachment 1, as I explained to Sara Gilibert on my e-mail was unintentional, and when I found out what the e-mail was about, I immediately acted on what I needed to do.

Throughout my career with the federal government, 6+ years with other federal agencies and 14+ years with the SAO, including any other work related and professional situations, I have maintained my professionalism without an adverse record on any of my employment files. While I come and work under difficult circumstances and environment, the Respondents continue to demoralize and harass me. Any reasonable person in the same situation would have already resigned, may have been irrational, and perhaps may have been out of control in dealing with this situation. I, however, firm on my conviction that I have done nothing but acted responsibly in attending to my duties from the time I have been employed with the SAO through the present.

While I know my daily activity is being monitored by either or both Respondents via computer, Attachment 1, a directive/order from Sara Gilibert shows how the Respondents make such a big issue out of something trivial, just to make my work environment more intolerable. Issuing a directive to me for that matter as if I am a child, who do not know how to follow directions, or to intentionally neglect my duties is nothing but another retaliatory action.

While Sara Gilibert does not know me well enough as an employee, the Respondents have known me, and have worked with and for them, for more than 14 years. The Respondents also know that there is not much work for me to do as a result of their adverse employment actions. The very little remaining "manual" duties left for me to do, such as information material from the AO, which for all practical practices and common sense tells me, that I need to relate that information to all staff since it is my responsibility before Sara Gilibert was hired. <sup>2</sup>

While I am still employed by this office and having

Attachment 2, shows that I am the only person in the SAO who received the e-mail, other than HR personnel from the Clerk's Office.

worked independently all those years, I was again censured and issued another directive/order. I could not even exercise common sense and judgment in doing simple duties. This shows how the management really feels about me and my work, and that I could only infer by the management's action that I am incapable, brainless, and an incompetent employee that everything should be run through them even as simple as the referenced task. I believe that the action was not only retaliatory and harassment, but also issues involving control, power, and/or too much time that the management has on their hands to pick on me to make my life here rather miserable, and in all likelihood, that was their intention, so I just quit my job.

This afternoon, around 4:00 p.m., Sara Gilibert came to my office and delivered to me the Attachment 3. We talked about the letter and I told Sara Gilibert how I feel about the whole thing, and that Karen Sinyard has access already onto my computer, therefore, I do not need to give her my computer password. Sara Gilibert informed me that since I refused to give my password that was ground for insubordination, including dismissal. I told Sara Gilibert that had the situation been different. I do not have any problems giving my computer password as I had done in the past. Furthermore, as I reiterated to Sara Gilibert, the Automation employee told me that nobody should know our computer password, if nobody has any need to access anyone's computer. We are not even able to access someone's computer even if we use our own password. Although the office policy is that, someone should have a list of passwords of employees, only because there are times that someone should be able to access an attorney's computer when a judge asks for a copy of the memo produced by a particular attorney. 3 I believe the magnitude of adverse employment actions I have already been through, from the very onset of the first adverse employment action in 1996 that I have

<sup>3</sup> Attachment 3, Disciplinary Action Letter

reasonably inferred, through the filing of the instant claim and at present, I request the Court to take appropriate immediate action to intervene with this conflict. Thank you very much for your attention to this matter. I remain,

Respectfully,

/s/ Evelyn Johnson

c: The Honorable Chief Judge Edmondson The Honorable Mag. J. King Naomi Godfrey Jeffrey Bramlett

Enclosures (3 Attachments)

# SUPPLEMENTAL MATERIAL EVIDENCE FOR PETITION FOR REVIEW

by the Eleventh Circuit Judicial Council

EMPLOYMENT DISPUTE RESOLUTION (EDR) PLAN

IN RE: Evelyn Johnson, Petitioner

This amended pleadings contain supplemental material evidence to support the allegations I raised and advanced at the initial stage of the EDR process. Submission of the supplemental material evidence is essential for the court to determine fully and the totality of the circumstances, evidence, and as rebutted by the opposing party and raised a question of hearsay and relevancy.

The documents I presented to the court earlier contained true information depicted from these documents. I prepared charts and tables to illustrate to the court the validity of my claims, to protect the privacy of those persons who are not involved in this complaint, and more important, being mindful of the Privacy Act Law.

It is now essential to submit these documents. Under

the special circumstances, disclosure of the information is required by law because non disclosure could reasonably be expected to cause substantial harm to my complaint. Pursuant to 5 U.S.C. § 552a(c)(3) and (d), these documents are "exempt from the Act's requirement when litigation or claim cases occur, it may be necessary to conduct investigations to develop information and evidence relevant to the case. . . . To the extent that the disclosure of material would reveal the identity of the source would be held in confidence. . . . "

I attest to the validity of these records and true copy of the official personnel paperwork submitted to the Administrative Office of the U.S. Courts (AO). Likewise, these documents are being submitted to the court and will be used solely to prove the legitimacy of my allegations.

Respectfully submitted,

January 22, 2003

/s/ Evelyn Johnson

Date

Signed

#### STATEMENT ON CONTINUING RETALIATION

#### VIOLATION AND HOSTILE WORK ENVIRONMENT

The e-mail from Sara Gilibert dated 12/06/02, and my response to her showed I have reached my breaking point to what I feel a continuing retaliatory action, harassment, and hostile working environment as a result of filing my EDR claim. I request to include Sara Gilibert as party to the Respondents, along with Naomi Godfrey, and Karen Sinyard and request to consolidate this Motion with my claim.

Ms. Gilibert's action, whether acting on her own, or was urged by Naomi Godfrey to get back with me was seemingly coincidental to the dates and actions occurring since I filed my EDR claim. E-mail dated 3/25/02, 13 days preceding filing of the claim began the events that what I construe as a retaliatory action. The handling of my leave in April and May 2002 due to my mother's critical illness and eventual death, e-mail dated 10/08/02 sent to me after the evidentiary hearing, and most recently, the attached e-mail after Naomi Godfrey found out that I had proceeded to file a petition for review by the judicial council in connection with my complaint.

As shown on Sara Gilibert's e-mail, her superior and bossy attitude, lack of management skill, and lack of tact suggest to me as if she was dealing with a child. I ignored to respond her e-mails, which would take time away from work if I answer all of them the way I wanted to, asking me to do things and to let her know when, how long the tasks were done. While she has no prior experience on all the duties I had performed in the SAO for over a decade, and without known problems, Sara Gilibert must not have much to do but to get me to document my work, what I have done, etc. (See Attachments 1 and 2).

But then again, it was so coincidental that the e-mail was sent to me after Naomi found out about my petition for review by the judicial council. As I have seen Naomi God v's behavior, her tenacity and apparent resistance to con with the anti-discrimination law, it would not surprise me if she urged Sara Gilibert to send that e-mail to me.

As a result of my response to Sara Gilibert's e-mail, Sara Gilibert has been giving me dirty looks as if I don't belong there, and have no business being there in the SAO. While Sara Gilibert and I still talked and were civil with each other although I already sensed hostility, since I sent my response to her e-mail, we haven't talked and I feel so isolated. While I don't have problems with the rest of the staff, I do not have to interact with them on regular basis other than if they have questions/problems concerning payroll or personnel. My duties involved constant interaction with the upper management, but now that Sara Gilibert and Jackie Williams are trained, the upper management does not have to interact with me as most of my work has been delegated to both of them.

While I have not recovered from emotional trauma nor have I gone through the emotional grieving process for the loss of my mother, the hostility at work, exclusively from the Respondents, and the stress level, coming to work becomes unbearable. Although I still manage to stay calm and collected at work, taking 20 mg. of Prozac twice a day, and 20 mg. Of Adderral, a stimulant to control narcolepsy, three times a day, could not do wonders on my emotional state. My personal demeanor at home is unreasonable, always snappy to my husband for no reason. I have no motivation to do ordinary things I used to do such as housework, and have been disassociating myself from my personal friends. All I want to do is sleep after bouts of crying spells. I am a happy person, always look on the

positive of the people and the world, but I hate what is happening to me. I resent and could not stand being in the same area with persons I could not trust, nevertheless, same persons I lost all respect as authority figure.

I appeal to the court for the expedient resolution of this matter. As an aggrieved employee and have been subjected to numerous adverse employment actions, my working condition has deteriorated for the past nine long months. If possible, I request the court to remove me from my workplace without suffering more injury that would ultimately affect my retirement and employment benefits. If Naomi Godfrey's intention is to get rid of me, I am making way. I do not need my job to cause me so much grief, and I do not deserve the emotional pain and suffering I am being subjected. I have done nothing wrong with these people. I could not see myself having an emotional breakdown, sacrificing my own health in order to preserve my federal employment rights.

Respectfully submitted,

/s/ Evelyn Johnson Petitioner December 11, 2002 Date 12/6/02

Sara,

I resent the fact that you keep getting on my back to know if the job is done or not. Before you even came to work here for the last 13 years, 10 months, and 19 days, nobody had been keeping tabs if my work has been done or not, that is, with more work and less help. I do have initiative and self-directed and I get the job done. I am not a child and do not have to be told twice, and most of all, I do resent your attitude for doing that. Let me explain to you the things you asked me to do below.

- 1. Voluntary leave donation request. You asked me to do it the week before the Thanksgiving holiday. I told you I was in the middle of completing the big EEO report to be submitted to Nancy Burnham. You have no clue how long it takes to put together that report, specifically, if you go by the list manually. You may ask Cheryl Vessels or Nancy Burnham if you want to. I finished that report, submitted it for signature, and you told me that you have to edit the narrative before submitting to Nancy Burnham. Very little editing was done from the original narrative, and that report, the statistics itself, is most important to balance, and must all be correct since I have not heard from Nancy.
- 2. After I work on that, we have had two attorneys and a support staff who resigned, and I have to prepare their paperwork. I completed all separation paperwork before I took the time off for the Thanksgiving holiday and advised Jackie what she needed to do with them.
- 3. I have arranged to talk to Janna today at 3:00 p.m. before she separates. It is not mandatory that her separation papers leave the office the same day of her separation date. The following day is fine as long as there is

nothing out of ordinary concerning the separation of the employee, such as leave-without-pay. And for your information, I spoke with Amy Fouts on her last day of work. The paperwork originating from here were sent to AO timely. In speaking with Ed Pike, someone at the AO processed her paperwork, which I don't have any control, and for your additional information, that was not an out of ordinary event. AO calls here all the time for copies of personnel forms asserting they did not receive them, if we do not have working copy here, then you are back to square one. I can understand AO sometimes because of the bulk of paperwork they have to handle all the time.

Furthermore, I tell separating attorneys the procedure concerning their last paycheck and lump sum money and when approximately they should receive the checks. I have been doing this for almost four years, and granted that there could be snafues to occur, don't blame it here. I am not afraid to accept fault if I am at fault, but I refuse to take someone else's fault. And if the attorney complained to you otherwise, in this particular situation, Amy Fouts, that is her problem. I told her all that information but she was not all here, did not even want to sit down, and just stood up beside me. She did not listen to what I told her. Like you said, Jackie ended up sending another AO 193, and our file in Amy's file showed that her paperwork was done.

- 4. I am sure you wonder why I have not sent the paperwork for the new hire yesterday afternoon. I tried to open that drawer of forms in the file cabinet but it was jammed and would not open. The only way it opened this morning was I had the building maintenance guy to force it open this morning. He paperwork has been sent out.
- The personnel files, resumes, and transcripts you are talking about, I had revisited all those files several

months ago and they were all complete.

- 6. The chart you are talking about, Cathy Hester puts it out, why am I to update it? She should update that every time there are changes on her list. I forward her a copy of employee's new address if and when employees notify me they have moved.
- 7. Last, I know I have not done the voluntary leave donation request. It was put on hold on the bottom of my priority, and I was out on leave for a week. That is the next thing I will do. One thing I would like to mention is that Jackie now works under you. Regardless of whether she is busy copying cases, Naomi already asked her not to do, that is the other supervisor's responsibility to ask another staff to do. Some things that are pressing and needs to be done right away and I am tied up with other work to do, ask Jackie. She is trained to do them, and if she has questions, I will be glad to answer.
- 8. Last but not least, if you ask me to do something, consider it done. You have not been here long enough to know everything, and to preserve harmony, please stay off my back.

Thank you.

/s/ Evelyn Signed

# UNITED STATES DISTRICT COURT Northern District of Georgia 1613 U.S. Courthouse 75 Spring Street, SW Atlanta, Georgia 30303-3361

Janet F. King United States Magistrate Judge Tel: 404-215-1385

November 14, 2002

Evelyn Johnson 6241 S. Skyline Drive Douglasville, GA 30135

Dear Ms. Johnson:

Enclosed is the final decision of the designated judicial officer on your complaint filed July 9, 2002, pursuant to the Eleventh Circuit Court of Appeals' Employment Dispute Resolution ("EDR") Plan, Chapter VII, § 7. You may, within twenty-one (21) days of date of this letter, petition for review of the final decision pursuant to the procedures set forth in Chapter VIII of the EDR Plan.

Regards,

Nancy P. Borders
Nancy P. Borders
Administrative Judicial Assistant

Encls.

cc:

Chief Judge J.L. Edmondson

Robert Phelps Naomi Godfrey Karen Wilbanks Jeffrey Bramlett

#### UNITED STATES COURT OF APPEALS

# FOR THE ELEVENTH CIRCUIT

#### EMPLOYMENT DISPUTE RESOLUTION PLAN

IN RE:

Complaint of Evelyn Johnson

#### NOTICE TO THE PARTIES

A hearing was conducted on this matter on September 25 and 26, 2002. Pursual to the Eleventh Circuit Court of Appeals Employment Dispute Resolution Plan ("EDR Plan"). The final decision of the designated judicial officer must be issued not later than sixty (60) days after the conclusion of the hearing. EDR Plan Chapter VII, § 7C(2)(g). The final decision is issued within the Plan's designated deadline.

The date of the letter transmitting the final decision to Petitioner Evelyn Johnson is November 14, 2002. Petitioner may, within twenty-one (21) days of the date of said letter, petition for review of the final decision pursuant to the procedures set forth in Chapter VIII of the EDR Plan. EDR Plan, Chapter VII, § 8.

In chambers, Atlanta, Georgia, this 14th day of November 2002.

/s/ Janet F. King
UNITED STATES MAGISTRATE JUDGE
(Designated E.D.R. Judicial Officer)

IN RE:

Complaint of Evelyn Johnson

## DECISION OF THE JUDICIAL OFFICER

This is a proceeding pursuant to the Eleventh Circuit Court of Appeals Employment Dispute Resolution Plan ("EDR Plan"). Petitioner Johnson alleges that the Staff Attorneys' Office for the Eleventh Circuit Court of Appeals discriminated against her on the basis of her race, color, national origin, age, religion and gender as a result of acts occurring since 1996. [Complaint, dated March 12, 2002 ("2/12/2002 Complaint"), ¶¶ II. A and B]. The claims of discrimination set forth in Petitioner's complaint filed following mediation are: (1)1 denial of a promotion Petitioner alleges she was promised in 1996; (2) denial of equivalent pay rate for seven (7) months following the conversion from the JSP system to CPS system in 1996; (3) failure to reclassify Petitioner's position based on additional duties assumed in 1999 and failure to promote Petitioner to Office Manager, Classification Level ("CL") 28, in January 2000; (4) failure to promote Petitioner to Automation Specialist, CL 27, in January 2000, and promotion of another employee, a black male, within the first four (4) years of his employment to the same classification level as that held by Petitioner: (5) denial of promotion to Personnel Manager, CL 28, in March 2002; (6) denial of promotion to Manager for Recruiting, Professional Development and Training, CL 30, in January 2002; (7) denial of training opportunities until June 2001; (8) denial of promotion in February 2002 when remaining support staff received promotions: (9) racial and ethnic discrimination evidenced by failure to promote Petitioner; (10) racial and ethnic discrimination evidenced by derogatory and demeaning statements; (11) age discrimination evidenced by promotion of younger employees; (12) disparate treatment in application of Family Medical Leave Act

The numbers in the parenthesis coincide with the numbered claims in Petitioner's July 9, complaint.

("FMLA"); and retaliation and hostile work environment as a result of filing the initial complaint on March 12, 2002. <sup>2</sup> [Complaint, dated July 9, 2002 "("7/09/02 Complaint"), ¶ I. E.]. In this regard, Petitioner seeks promotion to the vacated Personnel Manager position, backpay and benefits compensation equivalent to the time she allegedly should have held higher classified positions, early retirement without loss of benefits and other remedies. [Id., I. F.]. For the reasons discussed herein, the relief requested by Petitioner must be denied.

## **EDR Proceedings**

On March 12, 2002, Petitioner filed a complaint pursuant to Chapter VII, § 5, of the EDR Plan. [3/12/02 Complaint]. Petitioner alleged discrimination, beginning in 1996, by the Senior Staff Attorney, Naomi Godfrey, and by Karen Sinyard, who is currently the Administrative Manager. [Id.]. The parties proceeded through the EDR process, first failing to resolve the matter at the consultation stage. [Respondent Ex. 12]. On April 12, 2002, Petitioner requested mediation pursuant to Chapter VIII, § 6, of the EDR Plan. [Request for Mediation, dated April 12, 2002]. The attempt at mediation was unsuccessful. [July 1, 2002, letter from Gary F. Canner].

Following the mediation stage of the EDR process, on July 9, 2002, Petitioner, pursuant to Chapter VII, § 7, of the EDR Plan, requested a hearing and filed the instant complaint setting forth the claims of discrimination and

There are no allegations based on color or religion in the July 9, 2002, complaint, and Petitioner presented no evidence at the evidentiary hearing relating to any claim of discrimination based on color or religion. The judicial officer notes that Petitioner's request for mediation did not include religion as a basis for the alleged discriminatory conduct. [Request for Mediation, dated April 12, 2002]. The judicial officer finds that Petitioner has abandoned any claims of discrimination based on these factors.

seeking the relief sought supra. [7/9/02 Complaint]. Pursuant to Chapter VII, § 7B(1), of the EDR Plan, the Chief Judge designated the undersigned as the presiding judicial officer in this matter. [Order dated August 15, 2002]. The undersigned judicial officer conducted a hearing on Petitioner's claims on September 25 and 26, 2002. <sup>3</sup>

# **Background Facts**

The facts set forth herein are based on the evidence submitted at the evidentiary hearing and during the EDR process which the undersigned finds admissible and credible. In this regard, at the evidentiary hearing. Petitioner submitted (5) bound volumes of materials most of which had not been previously provided to Respondent Staff Attorneys' Office nor previously made part of the dispute resolution process. [Petitioner's Ex. 5, 6, 7, 8, and 12]. As permitted by the undersigned, counsel for Respondent submitted a written objection to many of the items in the exhibits on the grounds of timeliness, hearsay, and relevancy. [Letter dated October 10, 2002]. A substantial number of those objections are wellstated. For example, many of the documents in the exhibits appear to be statements of Petitioner offered to support her claims which are not sworn nor subject to cross-examination by Respondent. Additionally, much of this material lacks adequate foundation and support in the record. [See, as representative sampling, Ex. 6: 1. Education and Work History; §§ 1 & 1A-Claim 1, Exhibit 2 Duties and Responsibilities of Long-term SAO support staff; II. Claims alleged Under Chapter II. EEO and Anti-Discrimination Rights; Ex. 8; Chapter III Family and Medical Leave Rights A. Facts and Discussion; Chapter VII. Dispute Resolution Procedures A. Facts and Discussionl. Other materials in the exhibits apparently intended to be summary charts based on Petitioner's examination of various personnel records of Staff

<sup>&</sup>lt;sup>3</sup> The bearing was postponed on the request of Petitioner with the consent of Respondent. [Consent Order, entered September 5, 2002].

Attorneys' Office employees. These materials lack foundation, were not subject to cross-examination, and constitute hearsay. [See, representative sampling, Ex 5: §§ 1 & 1A - Claims 8 & 10. Exhibits 9 and 10: Exh. 6: §§ 1 & 1A - Claim 2, Exhibit 3]. Many other items included are simply not relevant to the claims presented by Petitioner. [See, as representative sampling, Ex. 5: §§ 1 & 1A Claims 8 & 10, Exhibit 9: Ex. 7: § 6C-Claims 3, 5, 7, Exhibit 61. Respondent also correctly identifies many of the materials contained in these exhibits as pertaining to claims which are not timely under the EDR Plan. The issue will be addressed infra. Therefore, unless specifically cited herein, the contents of Petitioner's Exhibits 5 through 8, to the extent objected to by Respondent, will not be relied on by the judicial officer in reaching the final decision.

Petitioner Evelyn Johnson, who is Asian and was age fifty (50) at the time of the evidentiary hearing, was born and raised in the Republic of the Philippines. [Transcript Evidentiary Hearing ("Tr.") at 6]. Petitioner is a naturalized United States citizen. [Id.]. In 1989, Petitioner transferred from the Veterans Administration to the Eleventh Circuit Court of Appeals Staff Attorneys' Office as a court secretary. [Tr. at 8]. As of 1994, Naomi Godfrey has been Petitioner's supervisor. Ms. Godfrey remained in that position through the date of the evidentiary hearing. [Tr. at 10, 159-60]. In 1995, three (3) of the five (5) employees serving as support staff, including Petitioner, received a promotion. <sup>4</sup>

Petitioner was promoted from a JSP-7 to a JSP-8 assuming the position of Secretary to the Senior Staff Attorney; however, her duties remained basically those of a court secretary. [Tr. at 12-13]. If petitioner performed successfully at the JSP-8 level, Ms. Godfrey had advised

<sup>&</sup>lt;sup>4</sup> Throughout her service in the Staff Attorneys' Office, Petitioner has been the only member of the support staff employee who is Asian. [Tr. at 11, 34].

Petitioner that she would be promoted to a JSP-9 in a year. [Tr. at 12, 231-32].

Shortly after Petitioner's promotion, the court pay system converted from the JSP to a new classification called Classification Pay Schedule ("CPS"), and all employees were placed in a new classification level with pay guaranteed at least their current level. [Tr. at 16-17, 230]. Petitioner was converted from a JSP-8 step 4 to a CPS Classification Level ("CL") 25/25 which was equivalent to a JSP-9 Step 1. [Tr. at 17, 230]. In July-August 1996, Petitioner was given an increase to a CL 25/29 which would have been a JSP-9 Step 3. <sup>5</sup> [Tr. at 230]. Thereafter, Petitioner received cost of living

[Petitioner's Note: The undersigned judicial officer incorrectly interpreted how promotion works in both JSP and CPS CL system. Petitioner's was relying on her own knowledge and experience due to the fact that this was part of Petitioner's duties while employed at the Staff Attorneys' Office. First, under the old JSP system, an employee whose grade was JSP 8-4, when promoted, the new grade would be JSP 9-3. The annual new salary amount after promotion would be determined through the most current salary schedule furnished by the Administrative Office of the U.S. Courts.

Second, after the courtwide salary system conversion in February 1996, Petitioner's grade fell under the next higher grade (if based on the old system) due to the pay-banding of three grades from the old JSP system based on her annual salary amount.

The new CPS CL system, however, was comprised and banded together, e.g. JSP 7, 8, & 9, including the step, i.e., step 1, 2, 3, et al. The undersigned incorrectly interpreted the "promised" promotion because Petitioner only received a salary step increase or within-grade increase, not a promotion. This is not "the same salary as (Petitioner) would have received with the 'promised' promotion under the under the JSP system." [See, Fn 5 above).

In the new pay system, Petitioner received an increase from CL

Although not designated a promotion under the new classification system, this increase provided Petitioner with the same salary as she would have received with the "promised" promotion under the JSP system. [Tr. at 231-33].

and within-grade pay increases in accordance with the pay regulations. <sup>6</sup> [Tr. at 17].

In March 1999, following the retirement of Toni Mason (the Budget Analyst for the Staff Attorneys' Office), Ms. Godfrey decided not to fill that position but to delegate to the remaining support staff positions the duties Ms.

25/25 to CL 25/29, a one year step increase, equivalent to JSP 9-2. In using the old pay system, if Petitioner was promoted from JSP 8-4, the resulting grade would be JSP 9-3. Under the Guide to Judiciary Policies and Procedures (HR Guide), a promotion, whether using the old or new pay system, it means going up to the next higher grade and its equivalent step, based on the annual salary. Likewise, had the Petitioner received the appropriate promotion to CL 26/25 rather than CL 25/25 to CL 25/29, it means Petitioner only received annual step increase. "Under no circumstance that when an employee is "promoted" should receive less than 106% of the annual salary." [See, Appendix G, Salary computations; HR Guide, App. F-10, G].

During her testimony, Petitioner referred to a chart that she stated she prepared from her personnel records. According to Petitioner, the chart summarized her grade and pay she received during her employment with the Staff Attorneys' Office. [Tr. at 19]. In the bound volumes submitted at the hearing, there is a chart labeled Evelyn Johnson which is apparently, although not specifically identified as such, the chart referred to by Petitioner. That chart indicates that Petitioner consistently received increases within her grade, from CL 25/25 in February 1996, to CL 25/29 in July 1996, up to CL 25/45 in August 2001. Her salary increased from \$30, 398 in February 1996 to \$42, 154, in August 2001. [Petitioner's Ex. 5: §§ 1 & 1A - Claims 8 & 10, Exhibit 9 SAO Employment and Pay History 9/25/02 Evelyn Johnson].

[Petitioner's Note: As Petitioner alleged in her complaint of disparate treatment due to non promotion, Petitioner did not receive the "promised" promotion substantiated by the Exhibits mentioned herein since 1995. Other newly hired employees (whites and blacks, male and females who were younger than the Petitioner and hired in 1997, 2000, 2001) with less responsibilities than Petitioner, received one or several promotions between 1998 to 2002. At the same time, the other most senior support staff (Karen Sinyard) received six (6) promotions during the time frame at issue. The chart referred to by the undersigned showed not only the disparity in pay among support staff, but also Respondent's favoritism in giving promotions].

Mason had been performing. [Tr. at 25-26]. Ms. Godfrey advised the support personnel the filling the remaining support staff positions in 1999 that, based on these additional duties, she intended to increase classification for these positions on order to promote the support staff. [Tr. at 26-28, 225-226]. Petitioner who had been performing a variety of duties, assumed personnel duties, some of the training duties, and the administrative paperwork associated with recruiting. [Tr. at 27-28]. Petitioner was not trained beyond information provided by Ms. Mason before she retired, in handling the personnel duties until June 2001. <sup>7</sup> [Tr. at 28, 34-35]. [See Appendix F-1].

In mid-1999, Petitioner claims that, after the title for the position previously held by Ms. Mason was reclassified as Office Manager, at a CL 28, the position was assumed by Karen Sinyard, another support employee. [Tr. 28-30]. Also in 1999, the position which had been held by Ms. Sinyard, Automation Specialist, a CL 27, was then reclassified [downgraded] to an Administrative Case Manager, a CL 25. A black male, James Hale, who had been hired in July 1997, assumed that new position. <sup>8</sup> [Tr. at 30-33].

Petitioner was unable to qualify for the annual training offered for personnel specialists, specifically those serving as managers in personnel departments, due to her official classific on as a court secretary. [Tr. 36-38]. As was true of all the support staff, neither her job description nor title was changed after Ms. Mason retired. [Tr. At 37-38]. According to Petitioner, she advised Ms. Godfrey of the reason she could not receive the training, and Ms. Godfrey advised Petitioner to work on classifying her position to incorporate the additional duties and to increase her CL grade. [Tr. At 38; Petitioner's Ex. 5: §§ 1 & 1A-Claims 8 & 10, Exhibit 7(a)]. In September 2001, Petitioners' position was reclassified to Human Resources Coordinator, CL 26/40, with a pay of \$44, 780. [Tr. At 39; Respondent's Ex. 8].

When Mr. Hale was hired, he was the receptionist at either CL · 23 or 24. [James Hale was a CL 23 and was promoted to secretary in 1998]. After a period of time and having performed additional duties, he was promoted to a court secretary position which was a grade increase. [Tr. At 132-34, 228-29]. In 1999, at the request of Ms. Godfrey and Ms.

During 2001, following a large turn-over of staff attorneys, a Self-Study was conducted by the employees in the Staff Attorneys' Office to attempt to identify staffing issues and to propose solutions for those problems. [Tr. at 40-41, 161-62]. Petitioner served on the Recruitment and Retention Committee. [Tr. at 41]. As previously noted, Petitioner was performing duties related to the recruitment of new personnel, including attorneys, [Tr. at 28]. Petitioner was not involved in the actual recruitment of attorneys, that is, seeking out qualified lawyers for vacant positions, reviewing resumes for qualifications, interviewing applicants for the staff attorney positions, checking references, negotiating salaries, and making hiring decisions. Up to January 2002, those tasks were performed by Ms. Godfrey and supervisory attorneys. [Tr. at 150-51, 63]. Petitioner handled the paperwork associated with recruitment, that is verifying that applicants submitted the requested information, setting up interviews at the direction of Ms. Godfrey, sending out form letters, and similar administrative duties. [Tr. at 171-72]. As a result of the Self-Study, it was recommended that one (1) individual handle the recruitment duties currently being performed by Ms. Godfrey and other supervisory attorneys. [Tr. at 44, 150, 167, 201-02]. The Self-Study also recommended removing from support staff who held the position of court secretary many of the duties associated with proofing the work of staff attorneys. [Pet.'s Note: This sentence is misleading. There were four (4) support staff NOT one "court secretary," whose more than 50% of duties were removed (proofreading and cite checking of cases) from the review process of cases before they were sent to the clerk's office. See Appendix F-1, Naomi Godfrey's email to all staff on November 1, 2001]. [Tr. at 58]. All of the Self-Study recommendations were subject to review and

Sinyard, Mr. Hale began assuming some of Ms. Sinyard former case management duties. Mr. Hale handled those duties for a period of time and was subsequently promoted to the CL 25 position. [Tr. 124-27]. Mr. currently holds the position and was unable to state whether or not he received any increase in grade or pay during 2002. [Tr. at 127-28].

approval by Ms. Godfrey and the judges on the Court of Appeals. [Tr. at 164-65, 192]. It was determined that the positions of Manager for Recruiting. Professional Development and Training and of Personnel Manager would be created. [Tr. at 167]. [Pet.'s Note: This position was supposedly a new position. But the management had not created a position description which identifies all duties and responsibilities of this particular position. Soon after this person (Sara Gilibert) got on board, Naomi Godfrey ordered Petitioner to make lists of all of her duties and responsibilities, including minute details and steps on how everything was done, then give the lists to Sara Gilibert. From those lists Petitioner gave to Sara Gilibert, her duties Furthermore, Naomi Godfrey also ordered emerged. Petitioner to train Jackie Williams on the clerical duties, so she could be Petitioner's back-up on her absence. These two people now took over Petitioner's position.

In November 2001, the recruitment manager position was advertised twice. The first time, Petitioner did not apply as she had assumed that the position would require a legal degree. [Tr. at 47-48]. The position description did not require such a degree; therefore, when it was re-advertised, Petitioner applied. [Tr. at 48, 169-70; Petitioner's Ex. 1]. Ms. Godfrey was seeking an individual who could assume, immediately, the duties currently held by herself and the supervisory staff attorneys. [Tr. at 168, 172]. She was not seeking someone to handle the administrative duties being performed by Petitioner, and as Petitioner never performed the duties intended to be handled by the recruitment manager, Ms. Godfrey did not believe Petitioner was qualified for the position. 9 [Tr. at 171-72, 213-14, 221-22]. Ms Godfrey, in consultation with Mr. Norman Zoller, the Circuit Executive, selected an attorney, Ms. Sara Gilibert, a white female for the position, classified as a CL 30/20, and

<sup>&</sup>lt;sup>9</sup> Petitioner continues to handle the same administrative duties with respect to recruitment. [Tr. At 154].

Ms. Gilibert began working on January 22, 2002. <sup>10</sup> [Tr. at 169; Document entitled: Request for Personnel Action, submitted to the judicial officer by counsel for Respondent with consent of counsel for Petitioner on October 10, 2002, marked as Respondent's Ex. 13].

As stated, as a result of the Self-Study, a position for Personnel Manager was also created. The position had not been filled as of the date of the evidentiary hearing. [Tr. at 53-54]. [Pet.'s Note: The reason given by Naomi Godfrey and Norman Zoller why this position was the only position not All positions and promotions filled was not credible. recommended by the self-study executive committee to the court were budgeted and had taken place other than this particular position. Budget was not the issue because in April 2002, Karen Sinyard was again promoted to CL 29. Whatever Naomi Godfrey says, the personnel manager position did not exist anymore because the position was removed from the office organizational chart. I. The position remains open because there are not sufficient funds in the budget, given the directives from judges on the Court of Appeals regarding staffing requirements, to fill the Personnel Manager position. [Tr. at 203, 247-48]. Godfrey, in discussing the position with Petitioner, advised her of that fact in explaining why the position had not been filled. 11 [Tr. at 55-56]. Ms. Godfrey advised Petitioner that

Ms. Godfrey had previously advised Petitioner that she would not be hired for the management position. [Tr. At 209].

Petitioner apparently expressed to Mr. Zoller her concerns about the vacant Personnel Manager position and relayed to Ms. Godfrey's explanation that the budget did not permit the position to be filled at that time. Mr. Zoller responded to Petitioner by e-mail confirming that Ms. Godfrey was correct about the lack of budgetary funds for positions. [Petitioner's Ex. 5: §§ 1 & 1A - Claims 8 & 10, Exhibit 1].

when the position was advertised, Petitioner could apply. 12 [Tr. at 87].

Ms. Godfrey also implemented the recommendation to eliminate the proofreading and cite-checking duties from the remaining support staff positions. That process began in November 2001. [Tr. at 58-60]. As noted, in September 2001. Petitioner's position was reclassified, and she received a promotion based on the responsibilities she assumed in 1999. however, were placed on hold due to the Self-Study recommendation to eliminate most of the job duties for court secretary. Ms. Godfrey was not sure if those positions would be eliminated. [Tr. 178-80]. [Pet.'s Note: This was the most ridiculous story Naomi Godfrey had fabricated. First, in 1999, the notion for any SAO self-study did not exist. The reason why the self-study precipitated in April - June 2001. there was an extraordinary turmoil in the SAO. About 30 staff attorneys left, which most of them left before their term was up due to morale issue with the management, and some staff attorneys wrote complaint letters to Norman Zoller. Second, reclassification of Petitioner's job was already in the works in May (furnished evidence was part of the record). Paperwork was again held back and sat on Naomi Godfrey's desk corner for some time. She finally signed the paperwork before she appeared en banc to the judges to explain herself regarding morale issue in the SAO. Last, three out of four employees were not hired until 2000 and 2001 (again, furnished evidence was part of the record), and as Naomi Godfrey testified above, "Self-Study recommendation to eliminate most of the job duties for court secretarfies!"

Petitioner believes that the Personnel Manager position has been eliminated because an employee staffing chart that was distributed recently no longer provides a space for "Personnel Manager." [Tr. At 87; Petitioner's Ex. 4]. However, Ms. Godfrey testified that she did not prepare the chart or direct that the chart eliminate the position nor, in fact, had the position been eliminated. The chart referred to by Petitioner simply provides a listing of current employees with telephone number. [Tr. At 248-50].

(proofing and cite checking of memos produced by attorneys). Two of the secretaries were black and two were white. Again, Naomi Godfrey fabricated more story, and conspired secretly with Karen Sinyard (she was promoted in April 2002 as well) created inflated job descriptions, with duties that came from nowhere and were never performed at the time (as in the case of Jackie Williams, F/B, the other employee who replaced Petitioner) for those staff, and reclassified those positions because "Ms. Godfrey was not sure if those positions would be eliminated." After sending an e-mail to all staff in November 1, 2001, that most of the secretaries' duties will be eliminated, those employees' were given inflated and falsified job descriptions, and were promoted in February 2002. "Ms. Godfrey also implemented the recommendation to eliminate the proofreading and cite-checking duties from the remaining support staff positions. That process began in November 2001. [Tr. at 58-60]." Of course, Petitioner learned about all these after-the-fact, but supported everything with substantial evidence on the record. Naomi Godfrey offered no supporting evidence to rebut all of Petitioner's allegations. J. However, in consultation with the judges on the Court of Appeals, it was decided not to eliminate the positions; therefore, the remaining support staff positions were reclassified and promotions were awarded on February 11, 2002. 13 [Tr. at 61-62, 180-81, 206, 226-27]. Petitioner was not promoted

The employees receiving these promotions included Jackie Williams and Belinda Hunt. Ms. Williams, a black female, was hired as the receptionist in 1999 and then assumed a position as a court secretary. [Tr. at 132]. In February, 2002, her position was reclassified and increased [promoted] in grade to a personnel technician, a CL 25. [Id.] Ms. Hunt, a black, female with a paralegal degree, was hired in 1999 as a court secretary at a CL 24. In February 2002, her job was reclassified with a grade increase [promoted to CL 25, and she was assigned some new duties. [Tr. at 141-43]. Several of the duties for the position, such as library work and data entry, Ms. Hunt had been performing for a year before receiving the grade increase. [Tr. At 143-44].

again at this time. <sup>14</sup> [Tr. at 63]. Ms. Godfrey explained the ones promot[ed] were ones promised when the support staff assumed the duties previously held by Ms. Mason. Petitioner received her promotion as a reclassification of position in September 2001, before the remaining support staff positions were reclassified. [Tr. 178-81, 224-25; Petitioner's Ex. 5: §§ 1 & 1A-Claims 8 & 10, Exhibit 7]. Petitioner testified, when asked why she believed that she was not promoted in February 2002, "I felt like, you know, she is discriminatory against me because I don't really know why because I have been doing, I think, a good job since 1995, no performance problems, and it is my Asian, you know, background that I am not being promoted and all these people are getting promoted, and it is my contention that is s because of that." [Tr. at 66].

According to Petitioner, Ms. Godfrey and Ms. Sinyard also made remarks that Petitioner considered to be discriminatory. According to Petitioner, Ms. Godfrey made remarks to Petitioner regarding her stylish and expensive appearing clothing and jewelry and expressed that Petitioner to have money. Ms. Sinyard, on a couple of occasions state that she did not know why Petitioner was there, that is, at the Staff Attorneys' Office, because "we all know that she's loaded, you know." [Tr. at 83]. After Ms. Godfrey observed Petitioner driving her automobile one afternoon and waved

Plaintiff testified at the hearing that she first learned of these promotions when a personnel chart was distributed to the staff on March 1, 2002. [Tr. at 63-64]. She further testified, however, that, after seeing the chart, she discussed the promotions with Ms. Godfrey in an exchange of e-mails inquiring why she, Petitioner, had not been promoted at the same time. [Tr. at 64]. The date on those e-mails is January 22, and 23, indicating that Petitioner was aware of the proposed reclassifications prior to the chart being distributed. [Petitioner's Ex. 5: §§ 1 & 1A - Claims 8 & 10, Exhibit 7]. [Pet.'s Note: This exchange of e-mails took place because Petitioner inquired with Karen Sinyard about the rumored "upgrade" of support staff positions. Petitioner was not aware what was going on about this issue, was never approached, and deliberately excluded Petitioner about reclassifications of support staffs' plan.].

at her, Ms. Godfrey commented about the car at work, asked her husband to ask Petitioner about the car, and eventually bought a similar model car. Petitioner stated that she did not know how to interpret Ms. Godfrey's actions. [Tr. 276-78]. Also, at an orientation session for new attorneys, when Petitioner was introducing herself, Ms. Godfrey asked her to tell the attorneys about her antique business, which Petitioner testified she did not feel was proper. [Tr. 277-78]. Petitioner interpreted these remarks were "unwarranted" and there "underlying motive[s]" in the remarks directed to her Asian heritage. [Tr. 275-78]. One time, Ms. Sinvard also stated referring to which Petitioner's desk was located, "Well people like her should be watched." [Tr. at 84]. Petitioner also claimed that in 2001, Ms. Godfrey made a comment about a female attorney of Asian descent who was leaving the staff attorney to the effect "that Asians just don't write well." [Tr. at 91]. And in either January or February 2002, one of the supervising attorneys stated to Petitioner, in Ms. Sinyard's presence, that Petitioner owed him lunch because "she's loaded, you know, and Karen Sinyard again said, yeah, we all know she's loaded." 15 [Tr. at 85-85].

Ms. Godfrey testified that she was "kind of materialistic" and that, "intended as compliment[,]" she commented from time to time about how nicely Petitioner dressed and asked where Petitioner found such nice clothes. [Tr. at 182]. Ms. Godfrey testified that Petitioner indicated that she was knowledgeable about finances and investments. <sup>16</sup> [Tr. at 182-83]. Ms. Godfrey denied making derogatory comment about the writing ability of any attorney of Asian descent. [Tr. at 183].

<sup>&</sup>lt;sup>15</sup> Excepting this last comment which was made in either January or February 2002, all of the other comments were made prior to 2002. [Tr. At 82-91, 275-78].

<sup>&</sup>lt;sup>16</sup> Petitioner did have a degree in business and a background in finance. [Tr. At 6-7]

Petitioner filed her initial complaint seeking consultation under the EDR Plan on March 12, 2002. [3/12/02 Complaint]. On March 21, 2002, Petitioner requested that Ms. Godfrey allow her to participate in training being provided to court human resources personnel. [Petitioner's Ex. 11 and 8: Cha VII § 2A-Claim 13, Exhibits 2 and 3]. In response to the request, by a March 22, 2002, email Ms. Godfrey asked for more information about the training which had an application date of March 25, 2002. Ms. Godfrey also requested that Petitioner comply with a request made by Ms. Gilibert to provide a summary of her daily work. [Tr. 238-39; Petitioner's Ex. 8: Cha VII § 2A-Claim 13, Exhibits 2 and 3]. As Ms. Gilibert was new to the office and because the section in which she, Petitioner, and a third support staff employee, Jackie Williams, were working was newly created, Ms. Gilibert was seeking information about Petitioner's daily work. [Tr. at 174-75, 239]. Petitioner had also been asked, at the time Ms. Gilibert arrived in January 2002, to provide an overview of the duties and responsibilities for personnel, recruitment, and related work to allow Ms. Gilibert to determine how to delegate duties among herself, Petitioner, and Ms. Williams. Petitioner had not yet provided the information. 17 [Tr. at 174-75, 238]. Petitioner responded by e-mail on March 22 indicating that she would provide more information on the training and asking if anyone else was being directed to provide a summary of daily work. [Petitioner's Ex. 8: Cha VII § 2A-Claim 13, Exhibits 2 and 3]. That same day, Ms. Godfrey responded, explaining why Petitioner was asked for the information and stating that the information had been previously requested, but the Petitioner had failed to respond. 'Ms. Godfrey advised Petitioner that no one else

<sup>17</sup> Petitioner acknowledged that this request had been made and that she had been made and she had not yet complied, although she did not understand that she had been given a deadline. She complied with the request soon after receiving the e-mails from Ms. Godfrey. [Tz. At 271-73]. [See Pet.'s Note on page 11 above].

was asked to provide the daily summary. <sup>18</sup> [Tr. at 174-76; Petitioner's Ex. 8: Cha VII § 2A-Claim 13, Exhibits 2 and 3]. On March 25, 2002, Petitioner e-mailed Ms. Godfrey acknowledging that Ms. Gilibert had requested a review of certain materials and a report from Petitioner and accusing Ms. Godfrey of retaliating against Petitioner and of creating a hostile work environment. Petitioner provided no additional information about the training. [Petitioner's Ex. 8: Cha VII § 2A —Claim 13, Exhibits 2 and 3].

On March 26, 2002, by e-mail, Petitioner requested and was granted by Ms. Godfrey administrative leave (apparently involving her EDR complaint). In her e-mail reply that day, Ms. Godfrey also asked Petitioner about Petitioner's prior inquiry about training for which the March 25, 2002, application deadline had passed. [Petitioner's Ex. 8: Cha VII § 2A - Claim 13, Exhibit 3]. When Petitioner provided more information about the training on March 27 and 28, Ms. Godfrey responded that she had assumed Petitioner was no longer interested in participating as the deadline had already passed without Petitioner providing the necessary information. [Tr. at 77, 244-45; Petitioner's Ex. 8: Cha VII & A - Claim 13, Exhibit 3]. Ultimately, Petitioner provided the daily summary information as requested by Ms. Godfrey and Ms. Gilibert and, at the end of March, subsequently provided the other information previously requested by Ms. Gilibert. [Petitioner's Ex. 10].

In April 2002, when Petitioner's mother became ill, Petitioner requested to use sick leave, in lieu of annual leave,

<sup>18</sup> Ms. Godfrey testified that, because Ms. Williams was new to her position and because Ms. Gilibert was assigning Ms. Williams specific tasks, there was no question what Ms. Williams was doing each day. [Tr. At 176]. However, Ms. Gilibert was not aware of what tasks Petitioner was handling nor the amount of time required for her to complete those tasks. [Id.]. [Pet.'s Note: If Sara Gilibert was assigning tasks to Jackie Williams, how did Sara Gilibert knew what tasks to delegate if Petitioner did not give Sara Gilibert that information? See Pet.'s Note on page 11].

in order to travel to California and be with her mother. Petitioner's request was granted, and she used sick leave for the period April 16 through 19, 2002. [Tr. at 68-70, 73]. She also was granted use of sick leave for May 2 and 3, 2002. [Tr. at 73]. Petitioner again requested use of sick leave to return to California to be with her mother for the period May 6 through 16, 2002, and when her mother passed away, to handle funeral arrangements for the period May 28 through 31, 2002. [Tr. at 68-69, 73]. However, because Petitioner's sick leave balance would fall below eighty (80) hours with additional sick leave being taken. Petitioner was advised by Ms. Sinyard that annual leave must be charged for these days off from work. 19 [Tr. at 70]. Petitioner felt that her treatment by Ms. Godfrey, Ms. Sinyard, and others while her mother was sick and after she passed away was mean and unsympathetic. [Tr. at 80-82]. Petitioner testified that, when she returned from one of her trips to California, her computer was "acting strangely" and that it appeared that someone had accessed her computer during her absence and deleted some files. According to Petitioner, she was unable to renew certain prescriptions on line because of the unauthorized access. [Tr. at 74-75].

Additional facts will be set forth as necessary for discussion of Petitioner's claims.

The leave policy for the Court of Appeals provides in pertinent part;

Full-time\* employees may use 40 hours of accrued sick leave in each leave year to provide care for a family member as a result of physical or mental illness... or other condition that, if an employee had such a condition, would justify the use of sick leave by such an employee. This amount of sick leave also may be used to make arrangements necessitated by the death of a family member or to attend the funeral of a family member. An additional 64 hours of sick leave may be used for these purposes in a leave year by a full-time\* employee but only to the extent the use of such additional hours does not cause the amount of sick leave to the employee's credit to fall below 80 hours....

# Discussion

The EDR Plan in the instant case provides rights, protections, and procedures for employees of the Eleventh Circuit Court of Appeals. EDR Plan Chapter I, § 1. 20 In reaching a decision under the EDR Plan, the designated judicial officer "shall be guided by judicial and administrative decisions under the laws related to Chapters II through VII of [the EDR] Plan. . . . "EDR Plan, Chapter VII, § 7C(2)(e). In this regard, the EDR Plan sets forth such laws and the rights protected.

Chapter II of the Plan prohibits "[d]iscrimination against employees based on race, color, religion, sex (including sexual harassment, national origin, age (at least 40 years of age at the time of the alleged discrimination), or disability. . . ." EDR Plan Chapter II, § 1. And, the Plan provides that "[t]he Court, any court unit executive, or their assistants, shall not retaliate against, coerce or interfere with a complainant or anyone participating in the filing and processing of a complaint." Chapter VII, § 2A.

As noted, Petitioner asserts she was discriminated against based on her race, national origin, sex, and age during her employment with the Staff Attorneys' Office as evidenced by the failure to grant her promotions, by the promotions of other employees, by the denial of training, and by the comments made to and about her. [7/9/02 Complaint]. Petitioner further claims that the personnel in the Staff Attorneys' Office retaliated against her following the filing of her complaint in March 2002. [Id.].

# 1. Timeliness of Claims

<sup>&</sup>quot;Although intended to be the exclusive remedy for employees with respect to the rights and protections afforded," the EDR plan does not apply to "complaints (commonly known as grievances) relating to dissatisfactions with terms and conditions of employment which do not involve the rights and protections afforded under [the] Plan. . . ." EDR Plan, Chapter I, § 1.

The EDR Plan provides that a claim of discrimination is initiated with a request for consultation. EDR Plan, Chapter VII, § 5A. The request for consultation "must be made in writing on the form attached to this Plan as Form 1 (Exhibit D1) . . . and . . . must be made within 30 days of the alleged violation or within 30 days of the time the employee becomes aware of the alleged violations." EDR Plan. Chapter VII, §§ 5B(2) and (3). Petitioner initiated the process under the EDR Plan with the filing of the formal complaint on March 12, 2002. [3/12/02 Complaint]. Therefore, in accordance with the Plan, all claims of which Petitioner was or should have been aware before February 11, 2002, are not timely and subject to dismissal. See EDR Plan, Chapter VII, § 7B(2) ("After notice to the complainant and an opportunity to respond, the . . . designated judicial officer may dismiss in writing any complaint that is found to be . . . untimely. . . . "). 21

As stated, the running of the EDR Plan's thirty (30) day statute of limitations is triggered by the occurrence of the alleged violation, whichever occurs last. EDR Plan, Chapter VII, §§ 5B(2) and (3). In most situations, the date of occurrence of the discriminatory practice and employee's awareness of the challenged action is fairly evident and coincide with each other, such as in actions involving pay, hiring, promotions, termination, and the like. In these cases, to determine at what point in time a discriminatory employment action occurs, "[t]he limitations period begins to run 'date on which the adverse employment action is communicated to the plaintiff'." Peanick v. Morris, 96 F.3d 316, 321 (8th Cir. 1996). The discriminatory practice occurs on that date, and if notified, the employee clearly is aware of

Counsel for Petitioner was advised during the first telephone conference with the undersigned regarding Petitioner's claims for relief that the undersigned believed a number of Petitioner's claims were untimely under the EDR Plan. Petitioner and her counsel were again advised of this fact at the commencement of the evidentiary hearing and were informed that the undersigned would determine the issue of timeliness in ruling on all of Petitioner's claims. [Tr. At 4-5].

the potentially discriminatory act. In this regard, if an employee is advised on a date certain that an employment action or decision has been made which will take effect at some point later in time, it is the date of notice to the employee that controls accrual of the claim. See Martin v. Southwestern Virginia Gas Company, 135 F.3d 307, 310 (4th Cir. 1998) (finding that unlawful employment practice accrues on the date the employer informs employee of challenged employment decision, "not on the date that the effects of the notice are ultimately felt"); Wislocki-Goin v. Mears, 831 F.2d 1374, 1380-81 (7th Cir. 1987) (on date that employee was informed that she did not receive job but that a male was selected, employee had sufficient facts to be placed on notice of potentially discriminatory conduct by employer, and her claim accrued for running of the statute of limitations).

In some cases, including those involving administrative proceedings, it may not be evident when the employee had sufficient notice of the discriminatory practice. In Christison v. Alvarez, 31 F.Supp. 2d 787 (D. Mont. 1999), the court discussed the type of notice required to trigger the forty-five (45) day statute of limitation within which a federal employee must bring a claim of discrimination to the attention of the EEO counselor. See 29 C.F.R. § 1614.105(a).

The court found the question to be answered in making

<sup>&</sup>lt;sup>22</sup> 29 C.F.R. § 1614.105(a) provides in pertinent part:

<sup>(</sup>a)(1) An aggrieved person must initiate contact with a Counselor within 45 days of the date of the matter alleged to be discriminatory or, in the case of personnel action, within 45 days of the effective date of the action.

The EDR Plan's limitation period does not contain the alternative triggering date involving a "personnel action." The federal regulation also contains a provision for delaying commencement of the limitations period if the employee shows that he or she did not know and reasonably should have known of the discriminatory practice, which is similar to the EDR Plan's language. See 29 C.F.R. § 1614.105(a)(2).

this determination was "whether sufficient facts support a charge of discrimination would have been apparent to a similarly situated person with a reasonably prudent regard for his for herl rights." Christison, 31 F.Supp.2d at 792. Thus, when an employee has strong suspicions of discriminatory conduct, whether or not based on information sufficient to prevail ultimately at trial, "[l]ike all federal employees, he for she isl required to take his suspicions and his for her] complaint to an EEO counselor to commence an investigation and possibly to resolve the dispute informally." Id.; see also Baker v. Peters, 145 F. Supp. 2d 1251, 1255 (M.D. Ala. 2000) "[T]he limitations period does not begin to run until the employee becomes or should have become aware of the alleged discrimination."); Dixon v. Dalton, 985 F.Supp. 584, 586 (E.D. Pa. 1997) ("A claim accrues in a federal cause of action upon awareness of the actual injury. not upon awareness that this injury constitutes a legal wrong.") (citation omitted). The undersigned will analyze the timeliness of Petitioner's claims within this framework.

For the majority of Petitioner's claims, there is no dispute in the record that Petitioner had notice of and was clearly aware of the allegedly discriminatory act prior to February 11, 2002. Many of the actions challenged by Petitioner occurred years ago and were, according to Petitioner's testimony, plainly attempts to discriminate Based on the evidence presented, the against her. undersigned finds that the following claims are not timely under the EDR Plan and are subject to dismissal: (1) denial of a promotion Petitioner alleges she was promised in 1995 {Tr. at 12-17]; 23 (2) denial of equivalent pay rate for seven (7) months following the conversion from the JSP system to the CPS system in 1996 [Tr. at 17; Petitioner's Ex. 5; §§ 1 & 1A - Claims 8 & 10, Exhibit 9 SAO Employment and Pay History 9/25/02 Evelyn Johnson; (3) failure to reclassify

Petitioner received the equivalent of this "promotion" when her grade was increased to CL 25/29 in mid-1996. [Tr. 230-33; Petitioner's Ex. 5: §§ 1 & 1A — Claims 8 & 10, Exhibit 9 SAO Employment and Pay History 9/25/02 Evelyn Johnson].

Petitioner's position based on additional duties assumed in 1999 [Tr. at 25-28] <sup>24</sup> and failure to promote Petitioner to Office Manager, CL 28, in January 2000 [Tr. at 28-30]; (4) failure to promote Petitioner to Automation Specialist, CL 27, in January 2000 [Tr. at 30-33]; <sup>25</sup> (6) denial of promotion to Manager Recruiting, Professional Development and Training, CL 30, in January 2002 [Tr. at 47-48, 209; Respondent's Ex. 13]; and (7) denial of training opportunities until June 2001. [Tr. at 28, 34-35]. [7/9/02 Complaint].

Petitioner also claims that she was discriminated against as evidenced by the promotions received by Mr. Hale, a black male, which raised him to a reclassification level equivalent to Petitioner. 26 [7/9/02 Complaint, Claim 4 (second part)]. She also claims that she was discriminated against in February 2002, when other support staff received promotions but she did not. [7/9/02 Complaint, Claim 8]. These two (2) claims, after dismissal of the previously discussed untimely claims, are the only causes of action remaining which could incorporate Petitioner's claim that she was discriminated against based on her age evidenced by the promotions of younger employees in the office. 17/9/02 Complaint, Claim 11]. Regarding these claims, Petitioner does not allege that she sought the positions awarded to the other support staff in February 2002. Apparently, the classification level of the support staff positions involved in these claims, after the February 2002 promotions or reclassification of positions, were CL 25, one grade less than Petitioner's, or CL 26, the same grade level as Petitioner. [Tr. 124-28, 132, 141-44, 180-81, 206, 226-27]. Petitioner's discrimination claim is that since the members of the

The reclassification occurred in September 2001. [Tr. At 39, 177-78, 224-25].

The undersigned will address infra the second part of claim number 4 which involves the promotions of Mr. Hale.

As Mr. Hale is the only male support staff employee identified by Petitioner, he is apparently the focus of her assertion of gender discrimination.

support staff received a promotion, Petitioner was treated disparately because her position was not reclassified and she was not likewise promoted. [Tr. at 61-65]. [Pet.'s Note: Yes, it only took Petitioner thirteen and one-half (13 1/2) years to be upgraded to CL 26, while others, e.g., James Hale (M/B) was hired in July 1997, with less experience and had no federal employment background had been promoted three (3) times in 4 ½ years and his grade equaled the Petitioner's; Jackie Williams (F/B) was promoted twice after three years of employment at the SAO, CL 25, which was a grade lower than Petitioner's, who took over part of Petitioner's duties, the "ministerial duties." See Petitioner's note on page 11.].

After consideration of the evidence, the undersigned finds that these claims are also untimely. As to the claim involving Mr. Hale, excepting the possible promotion in February 2002, all other employment actions involving pay raises or promotions for Mr. Hale occurred well outside the limitations period, [Tr. at 124, 28, 132-34]. And, Petitioner, in her role handling personnel matters, does not dispute her knowledge of the employment actions at the time they took place. With respect to the reclassification in 2002 for Mr. Hale's position, the only admissible evidence in the record regarding any personnel action within the thirty (30) day window is Petitioner's statement that he was promoted with the other support staff in February 2002. [Tr. at 62]. However, Mr. Hale testified that he did not recall being promoted or receiving a raise in 2002. He clearly stated that he holds the same job title that he received in 1999, that is, Administrative Case Manager. [Tr. at 127-28].

Assuming that Mr. Hale's position was reclassified to a CL 26 in February 2002, when the remaining support staff positions were reclassified, Petitioner's claim regarding all of these position reclassifications, that is, that her position was not similarly reclassified, is untimely. Contrary to Petitioner's testimony at the evidentiary hearing, she apparently notified of the upcoming support staff reclassifications as well as of the fact her position would not

be reclassified in January 2002. [Pet.'s Note: See Petitioner's note at Fn 14 above.].

At the hearing, Petitioner testified that she only became aware of the fact that other support staff positions were reclassified when a personnel chart was distributed in March 2002. [Tr. at 63-64]. After receiving the chart, Petitioner testified that she determined that other support staff had been promoted. [Tr. at 64]. She also testified that she discussed her displeasure at not being promoted along with these employees with Ms. Godfrey in an exchange of emails. Ms. Godfrey replied to Petitioner that her position had been reclassified in September 2001 based on her job duties and responsibilities and, as Ms. Sirvard had already advised Petitioner, she could not receive a higher reclassification level. [Tr. t 64; Petitioner's Ex. 5: §§ 1 & 1A - Claims 8 & 10, Exhibit 7]. The dates on these e-mails between Petitioner and Ms. Godfrey is January 22 and 23, 2002, not in March 2002 as would be the case if events had occurred as Petitioner recounted at the hearing. [Petitioner's ex. 5: §§ 1 & 1A — Claims 8 & 10, Exhibit 7]. [ Pet.'s Note: See Petitioner's note at Fn 14 above.].

The e-mails clearly indicate that Petitioner was aware, more than thirty (30) days before filing her complaint, that although positions for other members of the support staff would be reclassified, her position would not be reclassified. <sup>27</sup> Thus, in January 2002, Petitioner was notified by management of the decisions form the basis for disparate treatment challenge to these employment actions. See Martin, 135 F.3d at 310 (limitations period runs from

At the hearing, Petitioner's testimony inferred that Ms. Godfrey and other management staff, apparently for nefarious reasons, attempted to hide the fact of the position reclassifications from her until after they had been finalized. [Tr. At 62-64]. As evidenced by the e-mail exchange, it is quite obvious that Petitioner was informed in advance that other support staffs were being reclassified. There is no credible evidence of an attempt to mislead or misinform her regarding these employment actions.

date of employment decision made and employee is informed of decision); Peanick, 96 F.3d at 321 (limitations period commences on date employee is informed of adverse employment action). Based on this evidence, the undersigned finds that the following claims are untimely and subject to dismissal: (4) promotions awarded to Mr. Hale; (8) promotions awarded to the other support staff; and (11) age discrimination. [7/9/02 Complaint].

In an attempt to save the untimely claims, Petitioner casts these incidents as part of a practice of discriminating against her, that is, as a part of ongoing discriminatory acts directed against her, primarily due to her national origin. [Tr. at 66]. Petitioner also claims racial and ethnic discrimination based on "a pattern of restructuring and renaming positions' in the Staff Attorneys' Office. [7/9/02 Complaint, Claim 9, Attachment at 5]. In essence, Petitioner is urging the undersigned to adopt a "continuing violation" theory to resurrect the untimely claims. That doctrine does not apply to these claims.

The continuing violation doctrine allows a party who files a timely claim for a discriminatory act to recover for prior discriminatory acts which would otherwise be timebarred. See Roberts v. Gadsden Memorial Hosp., 835 F.2d 793, 800 (11th Cir. 1988), modified upon reconsideration, 850 F.2d 1549 (11th Cir. 1988). "Under the continuing violation doctrine as applied to this administrative proceeding's statute of limitations, '[w]here an employee charges an employer with continuously maintaining an illegal employment practice, he for shel may file a valid charge of discrimination based upon that illegal practice until [30] days after the last occurrence of an instance of that practice." Blalock v. Dale County Board or Education, 84 F. Supp. 2d 1291, 1306 (M.D. Ala. 1999)(quoting Beavers v. American Cast Iron Pipe Co., 975 F.2d 792, 796 (11th Cir. 1992)). Accordingly, if an employer has continuously maintained an illegal employment policy or has committed a series of acts amounting to a practice of discrimination, the

employer cannot rely on the statute of limitations to bar suit so long as at least one discriminatory act occurred within the required time period. See Lewis v. Board of Trustees of Alabama State University, 874 F. Supp. 1299, 1303 (M.D. Ala. 1995). However, the allegedly timely discriminatory actions or policy implementation "cannot simply be a perpetuation of the effects of the past discriminatory acts." Blalock, 84 F. Supp. 2d at 1306 (quoting Bush v. Liberty Nat'l Life Ins. Co., 12 F. Supp. 2d 1251, 1257 (M.D. Ala. 1998)). And, a plaintiff "may not sit back and accumulate all the discriminatory acts and sue on all within the statutory period applicable to the last one." Moskowitz v. Trustees of Purdue University, 5 F.3d 279, 282 (7th Cir. 1993). "A claim arising out of an injury which is 'continuing' only because a putative plaintiff knowingly fails to seek relief is exactly the sort of claim that Congress intended to bar by the 180-day limitation period." 28 Roberts, 850 F.2d at 1550. See also Hipp v. Liberty National Life Insurance Co., 252 F.3d 120? , 1222 (11th Cir. 2001); Lane v. Ogden Entertainment, 13 F. Supp. 2d 1261 (N.D. Ala. 1998).

The Supreme Court currently made it clear that an employee may not recover for untimely discrete acts of discrimination, "even when they are related to acts alleged in timely filed charges. Each discrete discriminatory act starts a new clock for filing charges alleging that act." National R.R. Passenger Corp. V. Morgan, \_\_\_\_ U.S. \_\_\_\_, \_\_\_ 122 S.Ct. 2061, 2072, 153 L.Ed.2d 106 (2002). The Court went on to note that "[d]iscrete acts such as termination, failure to promote, denial of transfer, or refusal to hire are easy to identify. Each incident of discrimination and each retaliatory adverse employment decision constitutes a

This is apparently the course that Petitioner opted for in this case, that is, not acting on claims although she believed that she was being discriminated against by her superiors. In her complaint initiating the consultation process, Petitioner stated, "I did not come forward sooner or to address these issues, took everything I can, because I know it is easier to deal with those emotional abuses by suppressing and keeping silent." [3/12/02 Complaint, letter attachment at 4].

separate actionable 'unlawful employment practice." Id. at \_\_\_, 122 S. Ct. at 2073. Thus, the continuing violation doctrine is inapplicable with regard to a string of alleged incidents each of which would constitute a completed act of clear discrimination, regardless of any connection to timely claims. See, e.g., Hipp, 252 F.3d at 1222 n. 12; Roberts, 835 F.2d 793 (holding that several sequential denials of promotion do not constitute a continuing violation). Applying this test to the instant cause of action, the undersigned finds that Petitioner has not established a continuing violation. Each of the listed incidents occurred at a clearly defined time or over a specified period of time. which preceded before February 11, 2002. And, as evidenced by Petitioner's testimony, well before February of 2002, she believed that the motives for the actions taken were discriminatory. [Tr. at 24-34, 48-52, 65-66; 3/12/02 Complaint, letter attachment at 4].

For these reasons, the undersigned DISMISSES as untimely: (1) denial of a promotion in 1996 Petitioner alleges she was promised; (2) denial of equivalent pay rate for seven (7) months following the conversion from the JSP system to the CPS system in 1996; (3) failure to reclassify Petitioner's position based on additional duties assumed in 1999 and failure to promote Petitioner to Office Manager. Classification Level ("CL") 28, in January 2000; (4) failure to promote Petitioner to Automation Specialist, CL 27, in January 2000, and promotions of Mr. Hale; (6) denial of promotion to Manager for Recruiting, Professional Development and Training, CL 30 in January 2002; (7) denial of training opportunities until June 2001; (8) 2002 promotions of other support staff accompanying denial of promotion for Petitioner; (9) racial and ethnic discrimination based on a pattern of allegedly discriminatory personnel decisions; and (11) age discrimination.

# 2. Personnel Manager

Petitioner claims that she has been denied promotion to the vacant position of Personnel Manager. [7/9/02

Complaint, Claim 5]. For individual disparate treatment claims, such as this claim raised by Petitioner in her complaint, she carries the burden of proof of demonstrating that Respondent has unlawfully discriminated against her. See Texas Dep't of Community Affairs v. Burdine, 450 U.S. 248, 101 S.Ct. 1089, 67 L.Ed.2d 207 (1981). circumstantial evidence case, the allocation of burdens and order of presentation of proof are as follows: (1) Petitioner has the burden of proving a prima facie case of discrimination by a preponderance of the evidence; (2) if Petitioner proves the prima facie case, the burden of (production) then shifts to Respondent to articulate a legitimate, non-discriminatory reason for the action taken against the employee; and (3) if Respondent carries this burden. Petitioner has an opportunity to prove by a preponderance of the evidence that the legitimate reason offered by Respondent was a pretext for discrimination. See McDonnell Douglas Corp. v. Green 411 U.S. 792, 802-804, 93 S.Ct. 1817, 1824-25, 36 L.Ed.2d 668 (1973); Carter v. Three Springs Residential Treatment, 132 F.3d 635, 642-643 (11th Cir. 1998).

An employee establishes a prima facie case of failure to promote by showing (1) that she belongs to a protected group; (2) that she sought and was qualified for the position that the employer was attempting to fill; 93) that despite her qualifications she was rejected; and (4) that after her rejection the employer either continued to attempt to fill the position or in fact filled the position with a person outside of the plaintiff's protected group. See Walker v. Mortham, 158 F.3d 1177 (11th Cir. 1998); Crawford v. Western Electric Co., Inc., 614 F.2d 1300, 1315 (5th Cir. 1980). Petitioner cannot establish a prima facie case of failure to promote because the evidence establishes that the position of Personnel Manager. although vacant, was not available due to lack of funding. [Pet.'s Note: See Petitioner's note at page 12.]. See Jones v. Lumberjack Meats, Inc., 680 F.2d 98, 101 (11th Cir. 1982) ("Among the elements [plaintiff] must establish in making out a prima facie case showing such a discriminatory act is the existence of an open position. . . "); see also Dragon v.

State of Rhode Island, Department of Mental Health, Retardation & Hospitals, 936 F.2d 32, 35-36 (1st Cir. 1991) (no proof of discrimination when evidence established that plaintiff was not promoted into vacant position because it was not available due to hiring freeze); Broughton v. Connecticut Student Loan Foundation, 64 F. Supp 2d 64, 67-68 (Conn. 1999) (finding plaintiff did not suffer adverse employment action when employer failed to promote him to position which was eliminated after being vacated by employee formerly serving in position).

The evidence established that as a result of the Self-Study conducted in 2001, Ms. Godfrey, with approval of the judges on the Eleventh Circuit Court of Appeals, created the position of Personnel Manager for the Staff Attorneys' Office. [Tr. at 44, 53-54, 164-65, 167, 192]. [Pet.'s Note: This was actually Petitioner's position, being downplayed by Naomi Godfrey. See excerpts of the recommendation from the selfstudy executive committee at F-1.1. Petitioner who had been performing various personnel duties, expressed interest in the position. [Tr. at 55-56]. That position remains vacant due to the fact that there is no budget to pay for hiring someone to fill the position. Based on the Eleventh Circuit Court of Appeals judge's instructions to her, Ms. Godfrey hired and/or promoted various individuals for vacancies in the office. However, she was not given approval to fill the Personnel Manager position nor could she given other budgetary requirements. [Tr. at 203, 247-48]. [Pet.'s Note: While Petitioner was the sole "personnel person" in the office, she performed those duties for 3 % years without added compensation. This position was already budgeted as recommended and approved by the court at the conclusion of the self-study. Naomi Godfrey's explanation was another of her charades, was a pretext to cover up true reason for not filling the personnel manager position so the Petitioner will not have an opportunity to apply. Furthermore, if budget was the issue, why was Karen Sinyard promoted again in April 2002? See also Petitioner's note on page 12 above. The undersigned failed to see true issues of the entire case. By analyzing the case without looking at the whole picture, the

undersigned fragmented her analysis. Mr. Zoller, Circuit Court Executive, confirmed to Petitioner, at the time Ms. Godfrey provided this explanation to her, that there were budget issues involving personnel vacancies. [Petitioner's Ex. 5: §§ 1 & 1A — Claims 8 & 10, Exhibit 7]. Ms. Godfrey also advised Petitioner that when the position opened, Petitioner would be able to apply. There is simply no evidence of discrimination in the facts presented to the undersigned.

Because Petitioner did not apply for an available position and because she, therefore, was not rejected for the Personnel Manager position, she cannot establish that she suffered an adverse employment action such as is necessary to prove prima facie case of failure to promote. See Broughton, 64 F. Supp. 2d at 68 ("As stated succinctly in Burdine, a prima facie case is dependent upon an appropriate application for an available position and rejection there[from] which was indicative of unlawful discrimination.") (citation omitted) (emphasis in original). Because Petitioner has failed to meet her burden on this substantive issue, her request for relief based on Claim 5 is DENIED.

# 3. Racial and Ethnic Discrimination

Petitioner also claims that she suffered racial and ethnic discrimination based on derogatory and demeaning comments and innuendoes which were made by Ms. Godfrey and Ms. Sinyard. [7/9/02 Complaint, Claim 10]. These comments and innuendoes were made over the year with the last occurring in January or February 2002. [Tr. at 82-91,

<sup>&</sup>lt;sup>29.</sup> Petitioner claims in an attempt to deny her promotion, Ms. Godfrey has eliminated the position. [Tr. At 58, 87-88]. The evidence simply does not support this contention. Ms. Godfrey testified that the position has not been eliminated and could not be eliminated without approval of the judges. [Tr. At 248-50]. [Pet.'s Note: Naomi Godfrey had already proven too many inconsistencies on her testimony without any supporting evidence. This reasoning was so untrue as cited above, and the judges gave Naomi Godfrey so much discretionary authority staffing her court unit.]

275-78]. The undersigned interprets this claim to be that Petitioner was subjected to a hostile working environment as a result of these comments because of her race and national origin.

To establish a prima facie case of race and/or ethnic hostile work environment, Petitioner must show that "(1) [s] he is a member of a protected group; (2) [s]he was subjected to unwelcome harassment; (3) the harassment was based on race [or ethnic background]; (4) the harassment affects the term, condition, or privilege of employment; and (5) respondeat superior." Merriweather v. Alabama Department of Public Safety, 17 F. Supp. 2d 1260, 1271-72 (M.D. Ala. 1998) (citing Henson v. Dundee, 682 F.2d 897 903-05 (11th Cir. 1982); Bivins v. Jeffers Vet Supply, 873 F. Supp. 1500, 1507 (M.D. Ala. 1994)). Petitioner cannot establish a prima facie case of harassment because the evidence of the alleged harassment fails to demonstrate that it was based on her race or national origin or that it was sufficiently severe or persuasive to affect Petitioner's terms or conditions of employment.

An employer violates Title VII by "creating or condoning an environment at the work place which significantly and adversely affects an employee because of [her] race or ethnicity regardless of any other tangible job detriment to the protected employee." Henson, 682 F.2d at 901. To succeed on a hostile environment claim, an employee "must show that the hostility was sufficiently pervasive to alter the conditions of employment and create an abusive working environment." Perryman v. West, 949 F. Supp. 815, 820 (M.D. Ala. 1996). See also Harris v. Forklift Sys., Inc., 510 U.S. 17, 21, 114 S.Ct. 367, 370, 126 L.Ed. 2d 295 (1993) ("Conduct that is not severe or pervasive enough to create an objectively hostile or abusive work environment—an environment that a reasonable person would find hostile or abusive-is beyond Title VII's purview."). Factors courts should consider in deciding whether a hostile work environment was created include the frequency and severity of the discriminatory conduct, whether the conduct is

threatening or humiliating, and whether the conduct reasonably interferes with employee's work performance." See Edwards v. Wallace Community College, 49 F.3d 1517, 1521 (11th Cir. 1995).

Petitioner's claim fails primarily because the alleged derogatory and demeaning comments and innuendoes simply are not objectively harassing nor do they evidence a prohibited discriminatory intent. Only one of all of the comments related by Petitioner, and that comment was not directed at her, evidenced any discriminatory intent. 30 All of other comments and statements which were objectionable to Petitioner, on their face appear to be complimentary or directed to Petitioner because her coworkers believed she was financially well-off. Being rich. and even being harassed for such financial status, however, is not a classification for which Title VII offers protection. See Hudson v. Norfolk Southern Railway Co., 209 F. Supp. 2d 1301, 1315 (N.D. Ga. 2001)("As to [supervisor's] interest in guns and martial arts, and other comments not based on a protected class of persons, there can be no claim[, because] these and other 'boorish' comments allegedly made by [the supervisor have no place under Title VII law, as Title VII specifically prohibits only that discrimination based on 'race, color, religion, sex, or national origin.").

According to Petitioner, Ms. Godfrey made remarks to Petitioner regarding her stylish and expensive appearing clothing and jewelry and expressed that Petitioner appeared to have money. Ms. Sinyard, on a couple of occasions stated that she did not know why Petitioner was there, that is, at the Staff Attorneys' Office, because "we all know that she's leaded, you know." [Tr. at 83]. After Ms. Godfrey observed Petitioner driving her automobile one afternoon and waved at her, Ms. Godfrey commented about the car at work, and

This comment, according to Petitioner, was made in 2001 and was directed at one of the staff attorneys who was of Asian descent. According to Petitioner, Ms. Godfrey stated that Asians do not write well. Ms. Godfrey denies making the comment. [Tr. at 91, 183].

asked her husband to ask Petitioner about the car, and eventually bought similar model car. Petitioner stated that she did not know how to interpret Ms. Godfrey's actions. 31 [Tr. at 277-78]. Also, at an orientation session for new attorneys, when Petitioner was introducing herself, Ms. Godfrey asked her to tell the attorneys about her antique business, which Petitioner testified she did not feel was proper. [Tr. at 277-78]. One time, Ms. Sinyard also stated, referring to where Petitioner's desk was located, "Well people like her should be watched." [Tr. at 84]. And, in either January or February 2002, one of the supervising attorneys stated to Petitioner, in Ms. Sinyard's presence, that Petitioner owed him lunch because "she's loaded, you know, and Karen Sinyard again said, yeah, we all know she's loaded." [Tr. at 85-86]. Accepting these comments were made, they simply do not establish a hostile working environment based on a protected classification.

Petitioner's subjective feelings about these remarks do not alter the undersigned conclusion. A determination of whether the conduct or comments are sufficiently severe and persuasive contains not only a subjective component but an even more critical objective one. Petitioner's belief that she is being harassed based on a protected trait must be objectively reasonable. See Gupta v. Florida Board of Regents, 212 F.3d 571, 586 (11th Cir. 2000) ("[A] plaintiff's subjective feelings and personal reactions are not the complete measure of whether conduct is of a nature that it interferes with job performance. If it were, the most unreasonably hypersensitive employee would be entitled to more protection than a reasonable employee, and the standard would not have an objective component."); Andrews v. City of Philadelphia, 895 F.2d 1469, 1483 (3rd Cir. 1990) (The objective Factor, however, is the more critical for it is here that the finder of fact must actually determine whether the work environment is . . . hostile" and it "protects the

One obvious interpretation is simply that imitation is the sincerest form of flattery.

employer from the 'hypersensitive' employee[.]"); Lombardi v. Cosgrove, 7 F. Supp. 2d 481, 494 (D. N.J. 1997) (This element contains an objective factor "which excludes the idiosyncratic response of a hypersensitive [employee]."). Petitioner interpreted these remarks to be directed at her Asian background and to mean, for that reason, that she did not deserve to have nice things. [Tr. at 82-84]. Petitioner testified that she felt the remarks were "unwarranted" and that there were "underlying motive[s]" in the remarks directed at her Asian heritage. [Tr. at 275-78]. There is absolutely nothing in the record to objectively support any underlying actionable discriminatory motives based on Petitioner's Asian heritage. And, to the extent Petitioner felt that these remarks were inappropriate for the work place and personally offended her, "Title VII is not meant to be a 'general civility code' and cannot give life to these statements that are unrelated to a protected class." Hudson, 209 F. Supp. 2d at 1315 (citation omitted). 32

For the reasons stated, the undersigned finds that Petitioner has failed to meet her burden. Therefore, Petitioner is not entitled to any relief on her hostile work environment claim, and Claim 10 is DENIED.

# 4. Retaliation

Petitioner also complains about the actions and conduct which occurred following the filing of her complaint seeking consultation on March 12, 2002. According to Petitioner, she was subjected to retaliation and a hostile work environment as a result of filing the petition. [7/9/02 Complaint, Claim 13]. She claims that Ms. Godfrey began monitoring her work; that her personnel duties were being reassigned; that she was denied a training opportunity; that Ms. Godfrey and others "quit" talking to her; that she was required to use annual leave for time away from the office

The undersigned also notes that there is no evidence that Petitioner was humiliated, verbally or physically threatened, or otherwise subjected to harassing conduct by her supervisors or co-workers.

associated with her mother's illness and death, however, other employees were allowed to use sick leave for the same purpose; <sup>33</sup> that her computer was improperly accessed and documents deleted; and that she was subjected to callous and mean spirited treatment following her mother's death. [Id.]

Title VII acts to shield employees from retaliation for certain protected practices. Specifically, the statute provides, in pertinent part:

It shall be an unlawful employment practice for an employer to discriminate against any of his employees or applicants for employment . . . because he has opposed any practice made an unlawful practice by this subchapter, or because he has made a charge, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing under this subchapter.

42 U.S.C. § 2000e-3(a). The EDR Plan also protects employees from adverse employment actions taken as a result of filing a complaint. EDR Plan, Chapter VII, § 2. See Holified v. Reno, 115 F.3d 1555, 1566 (11th Cir. 1997); Robinson v. AFA Service Corp., 870 F. Supp. 1077, 1083 (N.D. Ga. 1994). The burden of production is initially on the

In her July 2002 complaint, Petitioner separates out the leave use and alleges that she was subjected to disparate treatment in the application of the leave policy in April and May, 2002. [7/9/02 Complaint, Claim 12]. However, Petitioner did not raise this claim in her amendment to the March 12, 2002, complaint which alleged retaliation and hostile work environment based only on an exchange of e-mails in March 2002. [March 25, 2002, Amendment to EDR Claim Filed March 12, 2002]. There is no documentation in the record before the undersigned which establishes that this claim — nor any additional allegedly retaliatory actions — were presented for consultation or mediation. Despite Petitioner's failure to establish that these claims are properly before the undersigned, see EDR Plan Chapter VII, §§ 6A and 7B(2), the undersigned will consider the leave issue and the remaining claims of retaliatory and harassing conduct in resolving Petitioner's final claim for relief, that is, relief based on retaliation and a retaliatory hostile work environment.

employee, who must establish a prima facie case of retaliation by a preponderance of the evidence. To establish a prima facie of retaliation, "a[n employee] must show that (1) she engaged in statutorily protected expression; (2) she suffered an adverse employment action; an d(3) the adverse action was causally related to the protected expression." Wideman v. Wal-Mart Stores, Inc., 141 F.3d 1453, 1454 (11th Cir. 1998). The plaintiff "need not prove the underlying claim of discrimination which led to [her] protest,' however, the plaintiff must have had a reasonable good faith belief that the discrimination existed." Holifield, 115 F.3d at 1566 (citing Tipton v. Canadian Imperial Bank of Commerce, 872) F.2d 1491, 1494 (11th Cir. 1989)). Moreover, "[i]t is important to note that this circuit interprets the causation requirement broadly: 'a plaintiff merely has to prove that the protected activity and the negative employment action are not completely unrelated." Robinson, 870 F. Supp. at 1083 (citing EEOC v. Reichold Chems., Inc., 988 F.2d 1564, 1571 (11th Cir. 1993)). See also Olmsted v. Taco Bell Corp., 141 F.3d 1457, 1460 (11th Cir. 1998).

Petitioner, by filing her complaint seeking consultation in March 2002, engaged in protected expression. And, for the purposes of this decision, the undersigned will assume that all of the challenged actions have a causal relationship to the filing of the complaint. However, as to most of the actions claimed to be retaliatory, Petitioner cannot satisfy the second element of the prima facie case as the acts complained of simply do not constitute adverse employment actions. See Southard v. Texas Board of Criminal Justice, 114 F.3d 539, 555 (5th Cir. 1997) ("Not every negative employment decision or event is an adverse employment action that can give rise to a . . . retaliation cause of action. . . . "); Geer v. Marco Warehousing, Inc., 179 F. Supp. 2d 1332, 1341 (M.D. Ala. 2001) ("A materially adverse employment action 'must be more disruptive than a mere inconvenience or an alteration of job responsibilities.").

Petitioner's claim of retaliation was triggered by Ms. Godfrey's March 22, 2002, request to her for the accounting of her daily work and activities as previously requested by Ms. Gilibert. The only other employee, Ms. Williams, reporting to Ms. Gilibert was not required to provide this accounting. <sup>34</sup> [Tr. at 174-76, 238-39; Petitioner's Ex. 8: Cha VII § 2A—Claim 13, Exhibits 2 and 3]. Additionally, Petitioner claims that Ms. Godfrey did not approve a training opportunity for her in March 2002. <sup>35</sup> [Tr. at 76-77]. Petitioner also testified that her job duties were being handled by other employees, thus, were being taken away from her. Petitioner fails to offer any substantiation or even cogent reasoning for this contention. <sup>36</sup> [Tr. at 58-61, 68].

The undersigned notes that the Respondent provided a legitimate, non-discriminatory reason for requesting that Petitioner account for her time. As Ms. Godfrey testified, the March e-mail was sent because Petitioner had not complied with two (2) previous requests made by Ms. Gilibert, Petitioner's new supervisor. Ms. Gilibert had asked Petitioner to review some materials and prepare a report regarding various operations relating to personnel and recruiting. Petitioner had not provided that report. [Tr. At 174-75, 238-39]. Petitioner admitted being asked to complete that project and that she had yet to provide the report to Ms. Gilibert. Petitioner, in fact, submitted the information as requested a few days after the exchange of e-mails. [Tr. 271-73; Petitioner's Ex. 10]. Ms. Gilibert had also asked for Petitioner to account for her work because as a new supervisor Ms. Gilibert was not aware of what tasks Petitioner was performing and the amount of time required for the tasks. [Tr. At 174-76, 238-39; Petitioner's Ex. 8: Cha VII § 2A-Claim 13, Exhibits 2 and 3]. Ms. Williams was not asked to account for her activities because Ms. Gilibert was assigning Ms. Williams specific tasks and was aware of the work being handled. [Tr. At 176].

There is no evidence that Petitioner was desired training in March 2002 based on a retaliatory motive. On March 21, 2002, Petitioner requested to participate in training which had a March 25, 2002, application deadline. Ms. Godfrey responded by requesting more information about the training. [Tr. At 238; Petitioner's Ex. 11 and 8: Cha VII § 2A—Claim 13, Exhibits 2 and 3].

<sup>&</sup>lt;sup>36</sup> The undersigned also notes that in her complaint, Petitioner alleged that her job responsibilities were being taken away as a result of the Self-Study conducted in 2001. [7/9/02 Complaint, Claim 13]. The

Petitioner also asserts that Ms. Godfrey ignored her and that Ms. Godfrey and others in the office treated her poorly during the time of her mother's illness and after her mother's death. In this regard, Petitioner testified that, although money was collected for a donation for her mother, she was not given this money until a couple of months later. When she was given the donation, she returned it to those who contributed. [Tr. at 80-82]. Petitioner claims as well that her computer was accessed in her absence and that she believes some files were deleted having to do with the Self-Study. Because of this access to her computer, Petitioner testified she could not order on line a refill of a prescription. <sup>37</sup> [Tr. at 74-76].

Accepting for purposes of argument that these events were undertaken in response to the filing of Petitioner's

undersigned fails to understand, if true, how this fact establishes retaliation by Ms. Godfrey in 2002. And, the record does not support Petitioner's contention of job duty reassignment. In early 2002, the support staff was reorganized, but Petitioner continued to perform essentially the same administrative jobs relating to recruiting and personnel matters. [Tr. At 154, 178, 201-02]. Additional employees were tasked in 2002 with handling some of Petitioner's duties but that occurred as a result of the amount of time, approximately fifty (50) days, that Petitioner was absent from the office and other employees had to assist with the work. [Tr. At 225, 246]. Even assuming that Petitioner's job duties were altered, she has failed to establish that the changes sufficiently impacted her employment as to constitute an adverse employment action. There is no evidence Petitioner's job title changed, her work hours changed, she was transferred or relocated, or was otherwise deprived of the benefits of employment.

Although Petitioner testified to the problems she perceived involving her computer, she failed to demonstrate that Ms. Godfrey, or anyone else for that matter, had anything to do with the computer problems. [Tr. At 75, 102-03, 176-77]. Suspicion and conjecture are simply insufficient to carry her burden of proof. See Blount v. Alabama Cooperative Extension Service, 869 F. Supp. 1543, 1553 (M./D. Ala. 1994); see also Plaisance v. Travelers Insurance, 880 F. Supp. 798, 804 (N.D. Ga. 1994) (conclusory allegations based on subjective beliefs and reliance upon speculation and unsubstantiated hearsay does not create a genuine issue of material fact).

complaint, the conduct simply does not constitute an adverse employment action which is necessary to support a claim of retaliation. See, e.g., Scusa v. Nestle U.S.A. Company, Inc., 181 F.3d 958, 969 (8th Cir. 1999) (claims that employee was shunned, ostracized or shown disrespect did not rise to the level of an adverse personnel employment action); Drake v. Minnesota Min. & Mfg. Co., 134 F.3d 878, 886 (7th Cir. 1998) (shunning and lost paperwork from employee's locker are not employment actions); Munday v. Waste Management of North America, Inc., 126 F.3d 239, 243 (4th Cir. 1997) (no adverse employment action based on employee's claims supervisor directed to co-workers to ignore and spy on employee and refused to communicate with employee concerning complaint); MacLean v. City of St. Petersburg, 194 F. Supp. 2d 1290, 1299 (M.D. Fla. 2002) (as decisions regarding work assignments are "the very heart of an employer's business judgment and expertise," court denied to find additional workload placed on employee constituted adverse employment action); Geer, 179 F. Supp. 2d at 1341 (finding no adverse employment action in refusing to provide properly functioning equipment or to upgrade equipment); Snellgrove v. Teledyne Abbeville, 117 F. Supp. 2d 1218, 1243-44 (M.D. Fla. 1999) (change in job assignments and duties did not constitute adverse employment action); Chappell v. School Board of the City of Virginia Beach, 12 F. Supp. 2d 509, 516-17 (E.D. Va. 1998) (various complaints relating to administrative matters, personality conflicts, snubs, and criticisms, monitoring of work, and questioning activities did not constitute adverse employment actions); Cobb v. Anheuser Busch, Inc., 793 F. Supp. 1457, 1493 & n.10 (E.D. Mo. 1990) (claims that employees were retaliated against based on assignment of onerous tasks, subjecting them to scrutiny, and criticizing their work did not constitute adverse apployment actions).

Petitioner also claims that, after filing her complaint, she was required to use annual leave for time off to attend to her mother's illness and for her mother's funeral but that

two (2) other employees were treated differently with respect to leave; thus, she was subjected to disparate treatment in retaliation for filing her complaint. <sup>38</sup> [7/9/02 Complaint, Claim 12]. Because the handling of leave impact an employee's benefits, the undersigned will assume for this discussion that this claim establishes an adverse employment action. However, the undersigned finds that Petitioner has failed to establish retaliatory disparate treatment.

Petitioner does not claim that the leave policy as applied to her situation was in violation of the policy. A review of the evidence indicates that the policy was, in fact, applied correctly to Petitioner's leave requests. <sup>39</sup> In April 2002 when Petitioner's mother became seriously ill, Petitioner requested to use sick leave, in lieu of annual leave,

Full-time\* employees may use 40 hours of accrued sick leave in each leave year to provide care for a family member as a result of physical or mental illness... or other condition that, if an employee had such a condition, would justify the use of sick leave by such an employee. This amount of sick leave also may be used to make arrangements necessitated by the death of a family member or to attend the funeral of a family member. An additional 64 hours of sick leave may be used for these purposes in a leave year by a full-time\* employee but only to the extent the use of such additional hours does not cause the amount of sick leave to the employee's credit to fall below 80 hours....

[Respondent's Ex. 5].

An employee can make out a prima facie case of disparate treatment by proving (1) that she was within a protected class; (2) that she suffered an adverse employment action; and (3) that a similarly situated employee not within her protected class was not subjected to the adverse employment action. See Texas Dep't of Community Affairs v. Burdine, 450 U. S. 248, 258 101 S. Ct. 1089, 1096, 67 L.Ed.2d 207 (1981); Krieg v. Paul Revere Life Ins. Co., 718 F.2d 998, 999 (11th Cir. 1983).

<sup>&</sup>lt;sup>39</sup> The leave policy for the Court of Appeals provides in pertinent part:

in order to travel to California and be with her mother. Petitioner's request was granted, and she used sick leave for the period April 16 through 19, 2002. [Tr. 68-70, 73]. She was also granted use of sick leave for May 2 and 3 2002. [Tr. at 73]. Petitioner again requested use of sick leave to return to California to be with her mother for the period May 6 through 16, 2002, and, when her mother passed away, to handle funeral arrangements for the period May 28 through 31, 2002. [Tr. at 68-69, 73]. However, because Petitioner's sick leave balance would fall below eighty (80) hours with additional sick leave being taken, Petitioner advised by Ms. Sinyard that annual leave must be charged for these days off from work. [Tr. at 70]. Therefore, the additional leave was charged as "annual."

However, Petitioner claims that the leave policy was applied more liberally to two (2) other employees, Ms. Williams, a member of the support staff, and Ms. Etta Mouton, an attorney in the office. [Tr. at 70, 72]. In order to establish a claim of disparate treatment based on retaliation. Petitioner must establish that Respondent treated similarly situated employees outside her classification, that is, concomplaining, more favorably than it treated her. In Jones v. Bessemer Carraway Medical Center, 137 F.3d 1306 (11th Cir.), partial superseding opinion or denial of rehearing, 151 F.3d 1321 (11th Cir. 1998), the Eleventh Circuit emphasized that the proper comparison is to employees that are "similarly situated in all relevant respects." 137 F.3d at 1311. (citing Holified, 115 F.3d at 1562). Thus, the relevant inquiry is whether the employer subjected similarly situated employees to different employment policies. See Lathem v. Dep't of Children and Youth Services, 172 F.3d 786, 793 (11th Cir. 1999). Petitioner failed to establish that either of the identified employees is similarly situated.

According to Petitioner, Ms. Williams was allowed to charge sick leave not annual leaver for time associated with her father-in-law's illness and funeral although Ms. Williams

did not have sufficient number of sick leave hours. [Tr. at 70-71]. Excepting Petitioner's assertion regarding Ms. Williams' leave balance, nothing in the record substantiates her claim of disparate treatment. Ms. Williams testified that in order to care for her father-in-law, she asked and was granted one (1) week (forty (40) hours) of sick leave the first week of April 2002. She then asked and was granted one (1) week of sick leave the last week of May 2002, for the funeral. [Tr. at 133]. Ms. Williams testified that she was aware of the requirement to have sufficient accrued sick leave and that she had enough time to take the leave. <sup>40</sup> [Tr. at 133-34]. Based on the evidence before the court, there is no evidence that the leave policy at issue [Respondent's Ex. 5] was applied in a disparate manner.

According to Petitioner, a second employee, Ms. Mouton, was allowed to take leave, although she had not been with the office for a year, and was placed on the voluntary leave program, because she did not have enough hours of leave. [Tr. at 71-72]. Ms. Mouton's leave situation, however, simply does not compare the situation involving Petitioner. According to Ms. Godfrey, as evidenced by the leave policy, the Family Friendly Leave Act, which allows the substitution of sick leave for annual leave within the guidelines of the Act. This leave is paid. [Tr. at 184-85; Respondent's Ex. 5]. On the other hand, Ms. Mouton lacked

Williams had before and after taking the leave periods is confusing and provides no assistance to the undersigned. [Tr. At 133]. As it is Petitioner's burden to establish proof of a similarly situated employee, failure to substantiate her claim results a finding of no relief. [Pet.'s Note: The issue here was another prohibited personnel practice, by which Naomi Godfrey abused her discretionary authority. Etta Mouton (F/B) has not been employed with the office for 12 months when this employee benefit was approved This personnel action was in violation of the court and AO's personnel policy regarding FMLA and FFLA See F-11. A copy of Etta Mouton's leave statement was also provided and part of the record. This was another issue that when not analyzed as part of the whole, the undersigned failed to see the true picture of the entire case.].

the necessary number of hours for the leave she needed having used all her accrued leave; therefore, she was placed on leave without pay under the Family Medical Leave Act. [Tr. at 185]. As the leave policies being applied to Petitioner and to Ms. Mouton are not the same, the employees simply are not similarly situated for purposes of establishing disparate treatment. 41 See O'Hara v. Mt. Vernon Board of Education, 16 F. Supp. 2d 868, 886 (S.D. Ohio 1998) (The fact that the policies in issue required approval for early return to work from parental leave but not when returning from disability leave did not establish a prima facie case of discrimination. "Plaintiff's comparison with male employees who took disability leave and did not require approval before returning to work is meaningless. The provisions for disability leave and parental leave are different, and plaintiff, to show disparate treatment discrimination, must show that she was treated differently than males under the provisions dealing with parental leave.").

Finally, Petitioner claims Ms. Godfrey and others since the filing of her complaint in March 2002 establish a hostile work environment. "Retaliatory harassment can constitute adverse employment... but only if such harassment adversely affects the 'terms, conditions, or benefits of [plaintiffs] employment." Von Gunten v. Maryland, 243 F.3d 858, 869-70 (4th Cir. 2001). In Bass v. Board of County Commissioners, Orange County, Florida, 256 F.3d 1095 (11th Cir. 2001), the Eleventh Circuit Court of Appeals applied the requirement of "adverse employment action" to a retaliatory harassment cause of action, stating:

An adverse employment action is an ultimate

The fact that Ms. Mouton was placed on the voluntary leave program, to which other employees can donate <u>annual</u> leave, thus, allowing her to accumulate annual leave to use and potentially not suffer leave without pay, is not relevant to this discussion. [Tr. at 71-72]. There is no contention by Petitioner that she sought assistance through the voluntary leave program and was denied opportunity.

employment decision, such as discharge or failure to hire, or other conduct that alters the employee's compensation, terms, conditions, or privileges of employment, deprives him or her or employment opportunities, or adversely affects his or her status as an employee. . . . Conduct that falls short of an ultimate employment decision must meet "some threshold level of substantiality . . . to be cognizable under the anti-discrimination clause.

Id. at 1118 (citations omitted); see also Perryman v. West, 949 F. Supp. 815, 820 (M.D. Ala. 1996) (For a hostile environment to affect a term or condition of employment, plaintiff "must show that the hostility was sufficiently pervasive to alter the conditions of employment and create an abusive working environment.").

The undersigned has essentially addressed this claim in analyzing Petitioner's individual allegations of retaliation. Neither singly nor in combination does the alleged retaliatory conduct establish actionable retaliatory harassment. See, e.g., Bass, 256 F.3d at 1118 (neither being directed to record tasks on a work log nor the fact the employer "dispossed of training programs, database files for documenting training, and graphic/multimedia material prepared by [employee]" constitute actionable retaliatory harassment); Kent v. City of Homestead, 2000 WL 732109 \*\*4 and 9 (S.D. Fla. March 14 2002) (changing employee's days off, failure to appoint employee as temporary, acting Sergeant, and alleged general harassment, including verbal abuse, excessive monitoring of work, and denial of first choice of days off, do not constitute adverse employment action to support retaliatory harassment); Chika v. Planning Research Corp., 179 F. Supp. 2d 575, 587-88 (D. Md. 2002) (reprimands, close supervisory monitoring and questioning of work, and transfer to night shift are not adverse

employment actions, thus, there is no retaliatory hostile work environment); Casey v. Wal-Mart Stores. Inc., 8 F. Supp. 2d 1330, 1338 (N.D. Fla. 1998) (claims that, following filing of complaint, store director would stare at employee and give employee dirty looks did not establish actionable retaliatory harassment); McCoy v. Macon Water Authority, 966 F. Supp. 1209, 1221 (M.D. Ga. 1997) (claims that employee "was harassed by being given an unreasonable work schedule, by attending a meeting which he perceived as 'mean-spirited' and 'condescending,' by being made to cross the street and report to supervisor . . . each afternoon, and by having his desk searched, and by being watched[]" did not constitute retaliatory harassment).

Petitioner has failed to establish that the complained of events constituted adverse employment actions as required to establish a *prima facie* case of retaliation or to establish that she was subjected to retaliatory harassment.

Therefore, Petitioner is not entitled to relief on her retaliation claim, and Claims 12 and 13 are DENIED. In chambers, Atlanta, Georgia, this <u>14<sup>th</sup></u> day of November 2002.

Janet F. King
JANET F. KING
UNITED STATES
MAGISTRATE JUDGE

#### NOTICE

Pursuant to Chapter VII, § 8, of the EDR Plan, a party or individual aggrieved by a final decision of the designated judicial officer, may within twenty-one (21) days of the date of the letter transmitting the final decision, petition for review of that final decision in accordance with the procedures set forth in Chapter VIII of the EDR Plan.

### UNITED STATES COURT OF APPEALS FOR THE FEDERAL CIRCUIT

Evelyn L. Johnson,

Petitioner,

v

Staff Attorneys' Office and Supervising Officials et al., Employing Office, Acting on Behalf of the Administrative Office of the U.S. Courts,

Agency,

Respondents.

Petition for Review from the Merit Systems Protection Board in Docket No. AT-0752-03-0934-I-1

#### BRIEF OF THE PETITIONER

I. MSPB FILINGS. The case before this Court, rendered against the Petitioner, Evelyn L. Johnson (Petitioner), was an adverse personnel action of involuntary termination of a federal government employment by the employing office, Staff Attorneys' Office (SAO) for the U.S. Court of Appeals Eleventh Circuit, acting on behalf of the Administrative Office of the U.S. Courts, Agency. Pursuant to Petitioner's allegation under the court's Employment Dispute Resolution (EDR) Plan, the adverse employment action of involuntary termination, was the result of continuing retaliation action due to the Petitioner's

<sup>&</sup>lt;sup>1</sup> (Appendix 1, Tabs 1-3, 5; AOUSC Model EDR Plan; Judicial Conference of the U.S. Model EEO Plan; The Federal Judiciary Model EDR Plan).

filing of EDR/EEO complaint in 2002 for intentional discrimination and disparate treatment under Title VII, violation of anti discrimination law, prohibited personnel practices, and other federally protected activity. Although appointments of U.S. courts' employees differ according to employees' position and term of employment, U.S. courts' employees are under the oversight jurisdiction of the Administrative Office of the U.S. Courts. Title 28 U.S.C. § 602, Administrative Office of the U.S. Courts states that: 2

The Director may delegate any of the Director's functions, powers, duties, and authority to such offices and employees of the judicial branch of Government as the Director may designate, and subject to such terms and conditions as the re-delegation of such functions, powers, duties, and authority as the Director may deem desirable. All official acts performed by such officers and employees shall have the same force and effect as though performed by the Director in person.

(Appendix 1, Tab ). The Congressional Accountability Act of 1995, Public Law 104-1, codified at 2 U.S.C. § 1301 evidences congressional intent of the Act that on December 31, 1996, the procedures enforcing the anti discrimination statutes for judiciary employees were established. The Judicial Conference of the United States would report to Congress with findings and recommendations on Title VII and other statutory coverage for judicial branch employees. 2 U.S.C. § 1434. (Appendix 1, 7); (R2-Vol 2, Tab 5).

The Adverse Personnel Action Policy of the court Personnel Manual, provides court employees with the right to request a hearing in which the court employer must show

<sup>&</sup>lt;sup>2</sup> (<u>Id.</u>; <u>see also</u>, Appendix 1, Tabs 5—Eleventh Circuit Court of Appeals EDR Plan).

<sup>&</sup>lt;sup>3</sup> (2 U.S.C. § 1434, Judicial Branch Coverage Study; MSPB Filings Response to magistrate judge's petition and cross petition).

good cause for its adverse personnel action. This due process right is similar to those accorded other federal employees. A magistrate judge conducted the adverse personnel action hearing on October 29, 2003, and she found for the Respondents. (Appendix 1, Tab 1).

A. Initial MSPB Filing. Petitioner timely filed initially the petition with the MSPB on September 6, 2003. and served a copy of the petition to her counsel. (R1- Vol 1. Tab A; R2 - Vol 2, Tabs 1 & 2). Petitioner had established the MSPB jurisdiction regarding the case, and undisputed facts of alleged discrimination involve inextricablyintertwined multiple-personnel adverse actions, intentional discrimination, and removal under Title VII. Petitioner's counsel (Counsel), however, without Petitioner's express permission decided to withdraw Petitioner's MSPB complaint via a letter dated October 8, 2003, and told the Petitioner that their firm will only pursue the filings with the employing office of adverse personnel action and the 2003 EDR complaint. Petitioner's intent was to file a petition with the MSPB as well. Petitioner did not give Counsel express permission to withdraw Petitioner's MSPB complaint. Based on Counsel's action, the MSPB dismissed the appeal on October 9, 2003, as its initial decision. Counsel made an error in judgment in sending the October 8, 2003, letter to the MSPB, which the MSPB ruled as DISMISSED. (R2-Vol. 2, Tabs 1 & 2). \*

B. Petition for Review by the MSPB Board. Petitioner requested and filed timely Petition for Review with the MSPB Board on November 5, 2003, to Reopen and Review Petitioner's complaint on its entirety because Petitioner believed that her Counsel's action was error in

<sup>&</sup>lt;sup>4</sup> (See also, Petitioner's Motion for Change of Venue for a more detailed statement of facts; see e.g., 5 U.S.C. §§ 7513, 7701, and 7703).

<sup>5 (</sup>Petitioner's initial MSPB petition; <u>see also</u>, Counsel's "Notice of Withdrawal" Letter dated October 8, 2003; MSPB's initial decision, entered October 9, 2003).

<sup>6 (</sup>ld.).

judgment. Furthermore, facts and issues of the complaint were inextricably intertwined, and Petitioner alleged causal connection that the involuntary termination was retaliatory termination due to the 2002 EDR complaint Petitioner had filed. (R2-Vol 2, Tab 4). As evidenced by Counsel's letter dated November 18, 2003, however, Counsel urged Petitioner again to withdraw Petitioner's Petition for Review with the MSPB Board. By Petitioner's letter of November 5, 2003, to the MSPB Board, Petitioner went against Counsel's advice and Petitioner proceeded with the petition pro se. Since Petitioner's intent was to file a petition with the MSPB, Petitioner should not be penalized for the counsel's error in judgment. (R2-Vol 2, Tab 3). On July 12, 2004. the MSPB Board issued its final decision to vacate and dismiss the complaint for lack of jurisdiction. Attached is the Board's final decision, which disposes of all parties' alleged claims. (R2-Vol 2, Tab 12).

## II. MERIT SYSTEMS PROTECTION BOARD (MSPB Board) JURISDICTION

A. The MSPB Board Erred in Dismissing the Petitioner's Case for Lack of Jurisdiction. The Board is governed by procedures under 5 CFR 1201.155. The Board must review the agency decision on the merits regarding to its own statutory jurisdiction and also review the decision(s) on the allegations of discrimination. The nature of Petitioner's course of action, and the real issue of fact and law presented at the adverse personnel action hearing, were facts related to the 2002 EDR complaint. complaint was supported by substantial evidence in the record as a whole, the decision of the MSPB, referred to in 5  $\S$  7702(a)(1)(B). constitutes an U.S.C.incorrect

<sup>&</sup>lt;sup>7</sup> (Counsel's second "Notice of Withdrawal" letter to the Petitioner dated November 18, 2003).

<sup>8 (</sup>Petitioner's Request to the MSPB Board to Reopen and Reconsider to review case in its entirety).

<sup>9 (</sup>MSPB Board's Final Decision entered on July 12, 2004).

interpretation of any provision of any law, rules, regulations or policy. (R3-Vol 1, Tab 1).

B. MSPB Jurisdiction of Mixed Case Complaint. Regulations state that a mixed case complaint is a complaint of discrimination, related to or stemming from, an action taken by an agency against a complainant, may be appealed to the MSPB Board (Board). Federal employees are entitled to appeal to the Board appealable matters which include removal for unacceptable performance and allegation of discrimination due to prohibited personnel practices. (R1-3; R9, 10, 11, 12-Vols 1, 2, 3, 4). "The Legislative History of the Civil Service Reform Act establishes that the MSPB has primary responsibility to initially adjudicate "mixed cases." Legislative History of the Civil Service Reform Act of 1978, 96th Cong., 1st Sess. (Comm. Print 1979) Vol. 1, 640.

Since the claim of discrimination on this instant case is not extinguished and the complaint is accompanied by an appealable action of retaliatory termination, as a result of prohibited personnel practice, the Board was empowered to adjudicate the complaint. A case or controversy remains to be decided on appeal. Article III, § 2. The Board has jurisdiction over appeals from agency actions when the appeals are authorized by law, rule, or regulation from the following actions: removal (5 U.S.C. § 7512); determinations affecting the rights or interests of an individual or of the United States under the Federal Employees Thrift Savings Plan (TSP), the Federal Employees Retirement System (FERS) (5 USC 8347(d)(1)-(2) and 8461(e)(1)). 5 USC 1201.3(a)(2) and (a)(6). Discrimination and prohibited

<sup>10 (</sup>Petitioner's Motion for Complaint Under EDR Plan, Motion to Consolidate, Motion to Clarify Issues to be Determined; see also, Appendix 1, Tabs 1-4, 7). 5 CFR1.2-1.3, 212.101; 28 U.S.C. ∮ 604.

<sup>(</sup>Appendix 1, Tabs 1-3, 5; AOUSC Model EDR Plan; Judicial Conference of the U.S. Model EEO Plan; The Federal Judiciary Model EDR Plan; MSPB Filings Vols. 1 & 2; 2003 Adverse Personnel Action and 2003 EDR Complaint; Four Volumes of Exhibits presented and admitted in court hearing of September 25-26-2002).

personnel actions are appealable under 5 USC 2302(b)(1); removal under 5 USC 4303; and adverse action under 5 USC 7512. 5 USC 12101.3(b)(2) and 1202.3(c)(i). The Board applied the wrong law by vacating and dismissing the complaint for lack of jurisdiction. The Board failed to take into account facts and dismissed without considering the evidence as a whole, and the Board's conclusion was contrary to the evidence presented. The Board should have reviewed the appeal because it has subject-matter jurisdiction over the complaint, and the Petitioner presented sufficient evidence to meet the required burden of production and persuasion. The standard of review for the lower court's dismissal of a party for lack of jurisdiction is reviewed de novo. 5 U.S.C. § 7703. Lockard v. Equifax, Inc., 163 F.3d, 1259, 1265 (11th Cir. 1998).

## III. FEDERAL CIRCUIT COURT OF APPEALS JURISDICTION

A. Federal Circuit has Exclusive Jurisdiction over Petitions for Review of Order of MSPB for appeals filed after October 1, 1982. Boylan v. U.S. Postal Service, 704 F.2d 573, 574 and n.1 (11th Cir. 1983), cert denied, 466 U.S. 939 (1984); Bruno v. U.S., 744 F.2d 753 (11th Cir. 1984).

B. The Employing Office and the Board Made a Clear Error in Judgment and had Applied an Incorrect Legal Standard. The governing standard of review for the lower court's findings of fact is reviewed under the clearly erroneous standard, and its legal conclusions are subject to review in its entirety. Fed.R.Civ.P. 52(a); National Shipping Company of Saudi Arabia v. Omni Lines, Inc., 106 F.3d 1544, 1545 (11th Cir. 1997). The Eleventh Circuit reviews a district court's evidentiary rulings for abuse of discretion, but the Eleventh Circuit's decision here was contrary to its own opinion on evidentiary rulings. Alexander v. Fulton County, Georgia, 207 F.3d 1303, 1326 (11th Cir. 2000). For the reasons set forth-below, the Court

should VACATE the MSPB Board's decision and enter JUDGMENT as a matter of law for the Petitioner.

# IV. THE BASES OF THE COURT OF APPEALS' JURISDICTION, AND CITATIONS APPLICABLE TO STATUTORY PROVISIONS

The bases of the court of appeals' jurisdiction and the nature of this case are established in three-part inquiry: whether the employing office erred in dismissing without prejudice the Petitioner's complaint and incorrectly applied the law pertaining to the Petitioner's allegations of 1) retaliatory termination; 2) intentional discrimination and disparate treatment under Title VII for violation of antidiscrimination law, prohibited personnel practices, continuing retaliation. hostile work environment. constitutional and civil rights violation, federal civil service employment statutes, and other federally protected activity filed in March 2002 under the employing office's EDR/EEO plan: and 3) July 2003 EDR complaint filed for continuing retaliatory actions due to the filing of the 2002 EDR/EEO, resulting in the Petitioner's involuntary termination. (R1, 2, 3). 12

The Supreme Court considered claims of retaliation and hostile work environment brought under Title VII of the Civil Rights Act of 1964 held that "a hostile work environment claim should be reviewed in its entirety, so long as one of the events comprising it fell within the statute of limitations." Specifically, the Court emphasized, "a hostile work environment claim contains a series of separate acts that collectively constitute one "unlawful employment practice."

It does not matter, for purposes of the statute, that some of the component acts of the hostile work environment fall outside the statutory time period. Provided that an act contributing

<sup>12 (</sup>ld.).

to the claim occurs within the filing period, the entire time period of the hostile work environment may be considered by a Court for the purposes of determining liability.

National Railroad Passenger Corp. v. Morgan, — U.S. —, 122 S.Ct. 2061, 153 L.Ed.2d 106 (2002); 42 USC 2000e et seq.

#### V. BACKGROUND OF THE CASE

The complex nature of this case contains inextricably-intertwined issues on prohibited personnel practice of non promotion and disparate treatment. The adverse personnel actions spanned more than six years through the filing of the initial complaint, and finally, Petitioner's involuntary/retaliatory termination. The essence of the complaint, however, is focused on a continuing and intentional violation of anti discrimination law under Title VII, violation of constitutional and civil rights, federal civil service employment statutes, continuing retaliatory actions, including federally protected activity, and hostile work environment. (R1-Vol 1, Tabs A-F).

Evelyn L. Johnson, Petitioner (Petitioner), a 52-year-old female of Asian descent, and the only Asian support staff with the SAO since Petitioner's employment there, had a total of 21+ years of federal civil service employment at the time of the involuntary termination. As a competitive service employee, Petitioner was transferred without-a-break in service from the Veterans Administration in January 17, 1989, to the federal judiciary. The employing office, Staff Attorneys' Office (SAO), had employed the petitioner for almost 14 years before the termination on June 27, 2003, terminating her career-federal employment of twenty-one + (21+). (R1-Vol 1, Tabs D, E, F).

<sup>(</sup>MSPB Filings, R1 & R2, Vols 1 & 2; R3 2003 Adverse Personnel Action and 2003 EDR Complaint).

<sup>&</sup>lt;sup>14</sup> (Initial MSPB Filing, Tabs D, E, F).

Petitioner realized that due to numerous instances of opportunities for promotion, specially the recent changes and the reorganization of the SAO in the fall of 2001, she suspected her employer's deliberate underlying intent for Petitioner's non promotion was discriminatory. After many years of non promotion, Petitioner studied her employing office's actions, intent, and motives of her non promotion over the years, which spanned more than six years. Year 1996 was the first occurrence of Petitioner's federal employment adverse action of non promotion, and the pattern of practice through the years. Petitioner did not file any complaint prior to March 12 because back then, she believed the employing office's explanation of her non promotion, and it did not occur to the Petitioner that there could be any other reason of her non promotion.

Petitioner, however, had a reason to believe that there was promotion disparity because she was the human resources' employee of the employing office for the last 3 ½ years of Petitioner's employment with the SAO, through the onset of the instant complaint. (R9, 10, 11, 12-Vols 1, 2, 3, 4; & R8-Vol 2; Appendix Tab 8). <sup>15</sup> Petitioner initially filed an Employee Dispute Resolution (EDR) complaint through the employing office's EDR Plan on March 12, 2002.

Petitioner gathered substantial material evidence and initially filed an EEO/EDR complaint on March 12, 2002, against her employing office for continuing, intentional discrimination and disparate treatment under Title VII, prohibited personnel practice due to non promotion based on race, national origin, color, sex, age.

Ten days after Petitioner filed the complaint, employing office subjected the Petitioner to numerous retaliatory actions creating hostile work environment for her. The employing office held the 2002 EDR complaint hearing

<sup>15 (</sup>Four (4) volumes of Exhibits & Amended Pleadings dated March 31, 2003).

on September 25-26, 2002, before a magistrate court judge, and the hearing judge found for the Respondents.

Beginning January 22, 2002, through the Petitioner's termination, the SAO alleged insubordinate behavior, unsatisfactory work, and inappropriate conduct in the discharge of responsibilities as the basis of Petitioner's termination. Throughout Petitioner's employment history, she never received any adverse employment action, had never been delinquent with her duties and responsibilities, always professional in discharging her duties and responsibilities, and always received excellent performance reviews. (R7-Vol 1, Tab 6). <sup>16</sup> From the time the SAO employed the Petitioner and before the filing of the EDR complaint, Petitioner received excellent performance reviews from the SAO. (R8-Vol 2, Tabs 8-end; compare, R4 & R5; R7-Vol 1, Tabs 1 & 8).

Petitioner never had any attitude or performance-related problems throughout her career, including her employment with the SAO for almost 14 years until the employing office decided to monitor every minute detail of Petitioner's work, including tampering of her computer, which impeded her work. Petitioner alleged that the performance-related problems claimed by the Respondents were initiated as after-the-fact justification and that the paper-trail discipline was imposed only to document Petitioner's impending involuntary termination. Respondents' actions were clearly retaliatory because the paper-trail documentation was initiated while the

<sup>16 (</sup>Id.; see also, R7-Vol 1, Tab 6, Performance Reviews; compare, R4, Defendant's Exhibits at October 29, 2003, Hearing).

<sup>17 (</sup>Amendment to Petition for Review dated March 31, 2003, Compare with Respondents' Exhibits at the Adverse Action Hearing held on October 29, 2003. Although the hearing judge refused to consolidate the adverse action and the 2003 EDR complaint, note that the issues presented here were part of the 2002 EDR complaint, which was dismissed on procedural grounds).

Petitioner's 2002 EDR complaint was still pending, and while the Petitioner was involved in protected activity.

On appeal, the employing office affirmed on April 24, 2003, without any explanation, the hearing officer's dismissal of the entire complaint on procedural grounds (timeliness, hearsay, and relevancy), without addressing all the issues and merits of the case. (R1-Vol 1, Tab G). <sup>16</sup> The 2002 EDR proceedings lasted for 407 days.

Less than 60 days when the ruling on Petitioner's 2002 EDR complaint became final, the employing office terminated Petitioner's employment, as expressly stated in the employer's involuntary-termination letter dated June 20, 2003. Petitioner alleged that she was fired without good cause, other than the filing of the 2002 EEO/EDR complaint, and was fired under the pretexts of insubordination and other performance-related matters. Petitioner timely filed a hearing request for the Adverse Personnel Action on June 26, 2003. (R3-Vol 1, Tabs 7 & 8; R8-Vol 2, Tabs 8-end 1). 10, and timely filed another EDR complaint on July 16, 2003, for continuing retaliation related to the 2002 EDR complaint, and retaliatory termination. (R3-Vol 1, Tab 8).

#### VI. FACTS, ISSUES, AND DISCUSSION

A. Unresolved and Undisputed Factual Issues that Precipitated the Federal Employment Complaint Allegations of Intentional Discrimination and Retaliatory Termination. Below are presentations of events that precipitated the complaint:

<sup>18 (</sup>Judicial council's Order entered April 24, 2003).

<sup>&</sup>lt;sup>19</sup> (Letters dated June 20, July 1, July 10, 2003; <u>see also</u>, Petitioner's Amended Pleadings dated March 31, 2003; compare with Respondents' Exhibits at the 2003 Adverse Personnel Action Hearing, October 29, 2003).

<sup>20 (2003</sup> EDR complaint filed).

- March 12, 2002. Initial filing of the EDR/EEO complaint. (R9-12).
- 2) March, April, May 2002. Ten days after Petitioner filed the complaint, the Respondent asked the Petitioner to begin keeping time sheets and account daily and hourly activities, although they asked none of the other support staffs to do so. (R10-Vol 2; R11-Vol 3).
- 3) April/May 2002. Disparate treatment in application of leave usage and violation of FMLA rights. When Petitioner's mother, who lived in California, suffered a sudden stroke on April 12, 2002, and her eventual death on May 8, 2002, Respondents pressured Petitioner to return to work and was charged with 72 hours of annual leave rather than sick leave because of an office policy that sick leave balance cannot fall below 80 hours. Two black/female employees, however, experienced the same hardship during the same time, were allowed to take sick leave and were "exempted" from that office policy. One employee had a balance of less than 40 hours sick leave. The other employee. a term employee who had not served a full 12-month service with the office, was allowed to take combined extended sick and annual leave under the Federal Employees Family Friendly Leave Act and Voluntary Leave Sharing Program. which was not in compliance with the court personnel policy. Soon after the employee exhausted the voluntary-leave contribution (more than 400 hours), she resigned from her position. (Appendix 1, Tab 10: R11-Vol 3). 23

<sup>&</sup>lt;sup>21</sup> (Initial filing of the 2002 EDR complaint).
(Hearing transcript for hearing held on October 29, 2003. A hearing for Adverse Personnel Action was held on October 29, 2003, before a magistrate court judge. The magistrate judge found for the Respondents and that the employing office was justified in firing the Petitioner for allegations of insubordinate behavior, unsatisfactory work, and inappropriate discharge of responsibilities).

<sup>&</sup>lt;sup>22</sup> (R11-Vol 3, Exh 2, Claim 13; R10-Vol 2, Exh 4, Claim 2)

<sup>23 (</sup>Appendix 1, Tab 10, FMLA Rules; R11-Vol 3, Exh 1-6, Claim 12).

4) Relinquishing of duties and responsibilities performed for more than three years without good cause. In July-September 2001, the court instituted an office self-study. Petitioner's position was part of the SAO self-study. Because of the self-study, the human resources' unit branched out of the office organization, the position Petitioner held for more than three years without added While the reorganization could have compensation. benefitted the Petitioner about promotion possibilities, Respondents pushed Petitioner out of her job permanently. Respondents divided Petitioner's former position into two separate positions that would be responsible for SAO recruiting and retaining of staff attorneys, and personnel administration, which the self-study committees and Naomi Godfrey recommended, and approved by the court. An outside white/female applicant, Sara Gilibert, filled the recruiting manager position, and was appointed at CL 30 grade level, four grades higher than the Petitioner's. Although Sara Gilibert possessed a JD, she did not meet the qualifying standards and experience required specifically listed on the vacancy announcement. Furthermore, although Petitioner applied for that position, Petitioner's application was never considered and the only application that did not go through the usual hiring procedure. (R8-Vol 2, Tab 2; R9 Vol 1, Exh 2, Claims 8 & 9). 34

Moreover, Respondents reclassified a black/female (Jackie Williams) employee's position description almost identical to the Petitioner's, while the subject employee had not performed the duties and responsibilities Petitioner performed. Respondents reclassified that employee's position. Respondents asked Petitioner to train both the newly hired recruiting manager and the black/female employee. Respondents asked Petitioner to provide detailed processes of her duties and responsibilities as part of the two employees' training. These two employees had eventually taken over Petitioner's position. (R8-Vol 2, Tabs 1, 2, 6; R11-

<sup>24 (</sup>PDs arranged in alpha order).

Vol 3; R12-Vol 4). <sup>25</sup> Petitioner was solely responsible in administering the administrative duties of recruiting staff attorneys for the SAO for more than 12 years. Since staff attorneys are appointed as term employees, SAO recruits, hires, and separates staff attorneys, ranging from 15-30 staff attorneys annually. Petitioner was also responsible in the personnel function for all SAO employees with administrative duties regarding appointments, separations, payroll liaison, and employee benefits, which, Petitioner, singlehandedly held for more than three years, without added compensation commensurate to her duties and responsibilities. (R8 Vol-2; R11-Vol-3). <sup>36</sup>

- 5) Computer monitoring. The Petitioner was experiencing work-related emotional stress because of the filing of the complaint, her mother's illness and death, and was even compounded when Petitioner returned to work between absences, she noticed her computer was acting strangely. Petitioner believed they were monitoring her computer. Petitioner had reason to believe that they were monitoring her computer due to computer problems she dealt with almost daily. Petitioner was the only one who continually had computer problems. Petitioner found out later that her computer was linked Intranet via a host computer in the office and channels the court and AO 's Internet connection via the host computer to Petitioner's computer. The computer problems and the alleged monitoring started in the early processing of the EDR complaint through Petitioner's termination. Remarkably, Petitioner never had those simputer problems before filing the complaint. (Id.).
- 6) Hostile work environment. In revisiting the Respondents prior actions, Petitioner felt that Naomi Godfrey, in collusion with Karen Sinyard, had subjected

<sup>&</sup>lt;sup>25</sup> (R8, Tab 2 - Williams' PD; Tab 6, sampling of Petitioner's work; R11, Exh 4, Claim 12; Exhs 1 & 2, Claim 13; R12 Exhs 5-8, Claims 3, 5, & 7).

<sup>&</sup>lt;sup>36</sup> (R8-Vol 2, Tabs 9, 17, 18, 20, 25; R11-Vol 3, Exh 4, Claim 14).

Petitioner to hostile work environment when Sinyard discreetly reclassified, upgraded support staffs' positions. and discounted Petitioner as one of the support staff employees in the SAO. While Godfrey, Sinyard, and other support staffs congregated, laughed outside Petitioner's office, and before Petitioner learned the fact, everyone whom they promoted discussed, and was told, of their upcoming promotions. Respondents never approached Petitioner of the support staff changes of duties, not to mention the creation of almost identical position description as Petitioner's, for another employee. This action was to manipulate and get around the AO Human Resources Rules and Guidelines in order to conform to the AO requirements for promotions. The newly created position descriptions (PDs) of those support staffs were inaccurate and misrepresentation of support staffs' duties being performed, or not performed, at the time they submitted the personnel actions to the AO. Those personnel actions were unlawful personnel practice and unethical, approved by the head of the SAO, and submitted to the AO by Karen Sinyard. Naomi Godfrey's email to Petitioner dated March 25, 2002, not only evidenced the fact of her unfair treatment with the Petitioner, but also blatant abuse of discretionary authority, disregard of the AO Personnel Guidelines, and manipulation to achieve Respondents' own goal. (Appendix 1: R8). 27

After careful study of the Respondents' actions toward Petitioner's non promotion, Petitioner reviewed the personnel records to verify the validity of Petitioner's suspicion that discriminatory intent may have been a motivating factor of Respondents' actions. Only then the Petitioner filed the initial complaint.

From that time on, Petitioner began to experience silent hostility, constant work scrutiny, could not do anything right, received adverse memos, letters, emails from Sara Gilibert, as ordered by Naomi Godfrey. Respondents

<sup>&</sup>lt;sup>27</sup> (Appendix 1, Tabs 1, 2, 4, 5, 6, 9, 10; R8-Vol 2, Tabs 1 & 2).

then ordered Petitioner to attend the Employee Assistance Program (EAP), a counseling program available to court employees experiencing mainly "personal problems." Petitioner felt that action was an attempt to malign her character and for the Respondents to establish a record to discredit Petitioner's credibility. When Petitioner refused to attend the EAP, shortly after employing office entered its final decision of the 2002 EDR complaint, issued on April 24, 2003, Respondents involuntarily terminated the Petitioner, via letter dated June 20, 2003. (R1 & 2, Vols 1 & 2).

- 7) Employer intentionally engaged in unlawful employment practice; abuse of discretionary authority affecting terms, conditions, and privileges of employment; engaged in a wide range of prohibited personnel practices; engaged in continuing intentional discriminatory actions and disparate treatment for many years. The factual issues below are in reverse order of events beginning year 2001:
- February 11, 2002. Blanket promotions of support staffs (except Petitioner, newly hired receptionist, and part time student/employee). Reason given by Respondents to Petitioner's non promotion was that they recently promoted Petitioner on September 11, 2002. Petitioner alleged that promotion was the long time soughtafter promotion because 1995 was the last promotion Petitioner received before September 2002, and Respondents' given reason was a pretext to the true reason of Petitioner's non promotion, along with other support staffs' blanket promotions. (R. Vol Tab ). 28 After receiving the new SAO organizational chart on March 1, 2002, Petitioner verified the employees personnel files to check the validity of support staffs' new positions. This was the event that triggered the instant (original) complaint after Petitioner studied the Respondents underlying actions, motivations,

<sup>28 (</sup>Cheryl Vessels' Fax )

and intentions of Petitioner's non promotion. (R8-Vol 2, Tab 2).

- b) April 9, 2002. Promotion of another favored employee, Karen Sinyard, female/white, to the next higher grade, CL 29, although Naomi Godfrey alleged budget constraints for not filling the personnel manager position. (R—).
- c) April/May 2002. Disparate treatment in application of leave usage and violation of FMLA rights. (R11-Vol 3, Exhs 1-5, Claim 12). 31
- d) August 26, 2002. Personnel manager position that the SAO should have filled, recommended and approved by the court because of the self-study, was the only position not filled, whether for open recruitment or promotion possibilities for other employees. They arbitrarily deleted the position that Petitioner could apply when opened for recruitment, and promotion potential since Petitioner performed human resources' duties and responsibilities for more than three years without added compensation. Naomi Godfrey decided not to fill the position to prevent Petitioner from applying and again denying Petitioner promotion opportunity and career advancement; (R12-Vol 4, Exhs 1-3, 9).
- e) December 2001. Another denial of promotion opportunity and career advancement when, although Petitioner applied and was qualified for the position, Petitioner's application was not considered for the position

<sup>25 (</sup>Personnel Actions on promotions of support staffs on February 11, 2002. Sinyard and Hale were promoted twice between 2000 and 2002).

 $<sup>^{39}</sup>$  (See Karen Sinyard's promotion and the newest organizational chart.).

<sup>31 (</sup>Selectee for the recruiting manager position, Sara Gilibert's application and other interviewees for the position).

<sup>38 (</sup>SAO Organizational Charts and how Respondents arbitrarily manipulated positions in the HR unit).

of Manager for Recruiting, Professional Development & Training; (R—).

- f) June 2001. For more than two years of performing personnel administration, they denied Petitioner specialized human resources training until June 2001. Beginning April 1999, Petitioner was the only employee responsible for the administrative duties in recruiting and personnel administration for an office that grew from 50 to 80 employees. Although not adequately trained, Petitioner performed those duties with no known problems. Such training could also help Petitioner for career advancement. (R10-Vol 2, Exh 2, Claim 3). <sup>24</sup>
- g) July 2000. Denial of consideration for promotion and career advancement, Automation Specialist position, a CL 27 grade, and two grades higher than the Petitioner, arbitrarily changed title to Administrative Case Manager and downgraded to CL 25. Petitioner was the sole back up of the Automation Specialist, Karen Sinyard, female/white, for more than ten years and performed most of her duties during her absences. They gave the downgraded position to another favored employee, James Hale, male/black, his second promotion from the time he was hired in 1997 as a receptionist, CL 23. James Hale's new grade, CL 25, became equal to Petitioners' grade, CL 25, the grade she held since 1996. (R8-Vol 2, Tab 1, pp 16-17, Tab 2).
- h) January 2000. Denial of consideration for promotion and career advancement, Budget Analyst position, a CL 28 grade, arbitrarily changed title to Office Manager position. They gave the position to another favored

<sup>53</sup> 

<sup>&</sup>lt;sup>34</sup> (R8-Vol, Tab 2, pp. 21-31; Tabs 4 & 5, selectee, Sara Gillibert's application and other interviewees' applications for the position; compare, R10-Vol 2, Exh 2, Claims 7 & 11).

<sup>35 (</sup>Sinyard & Hale's promotions in 2000 pp 16-17).

employee, Karen Sinyard, female/white. Petitioner inherited most of the duties of the budget analyst when incumbent (Toni Mason) took early retirement in March 1999. (R8-Vol 2, Tab 2). <sup>36</sup>

i) April 1999. Failure to reclassify Petitioner's position due to change of duties and when assigned personnel administration, besides recruiting staff attorneys, and other administrative duties and responsibilities. Although Petitioner's duties and responsibilities changed over the years, the SAO failed to reclassify and/or adjust Petitioner's compensation commensurate to her designated duties and responsibilities since 1995, Petitioner's last promotion before September 2001. (R8-Vol 2, Tab 1, pp 12-15; R10-Vol 2, Exh 1, Claim 3).

Both positions (g) and (h) above were promotions for both employees because of Toni Mason's retirement, but they never announced vacancies and promotion opportunities whether open recruitment or for other employees to apply. Petitioner was trained and full time back up during employees absences for more than ten years in both positions. Both positions were higher grades (before they downgraded the Automation Specialist position from CL 27 to CL 25) and a promotion possibility for the Petitioner; (R7-Vol 1, Tab 5, p 14);

- j) July 1996. Denial of equivalent pay rate following the court-wide conversion of court pay systems, from JSP to CPS; (R7-Vol 1, Exhs 1-3, Claims 1 & 2). 38
- k) July 1996. Denial of full promotion in 1996, as promised and evidenced by emails, as opposed to what they

<sup>36 (</sup>Sinyard's promotion from Automation Specialist (CL 27) to Office Manager (CL 28).

<sup>37 (</sup>Email from Naomi Godfrey dated April 1, 1999).

<sup>36 (</sup>Pay charts).

actually gave Petitioner, a within-grade increase. (R10-Vol2, Exhs 1 & 2, Claim 1; Exh 3, Claim 2).

- l) Racial and ethnic discrimination. Over the past several years, there had been a pattern of restructuring and renaming positions within the office to move existing staff into higher-paid positions without submitting the new position descriptions and job titles to the Administrative Office of the U.S. Courts (AO) for approval, thereby avoiding the necessity to advertise those positions for open recruitment. Petitioner believes that those attempts were to keep her from obtaining higher paid position within the office, while providing opportunities for white and black employees to be promoted instead; (Appendix, Tab 9).
- m) Racial and ethnic discrimination. As there was no plausible explanation to justify non promotion, Respondents made numerous unwarranted remarks regarding clothes, shoes, jewelry, with reverse or "feel good" psychology effect that Petitioner was "loaded," as in money. While Respondents conceded that those remarks were "compliments," Petitioner inferred those remarks, neither "compliments" nor "flattery," because Petitioner is not "loaded" or rich by any means, and Petitioner inferred those "loaded" remarks as suggestive in that they paid Petitioner enough, as the only Asian support staff, and they do not need to pay Petitioner more money. As Petitioner's pursuit for promotion had been long-standing, misdirected, misled, thereby avoiding promotion, increase in pay, or more money, the underlying intent of Petitioner's non promotion was nothing but discriminatory.
- n) Age discrimination. Petitioner was the oldest and one of the two most seniors among support staffs. All other employees whom they had promoted since 1996,

<sup>39 (</sup>Emails dated — & Pay charts).

<sup>40 (</sup>Excerpts from Guide to Judiciary Policies & Procedures, Chapter 10).

sometimes several times, were younger than the Petitioner. Several of those promoted had less experience, and had carried far fewer duties and responsibilities than the Petitioner. Petitioner alleged employer's actions were pretexts, bad faith, callous disregard of rules and regulations, and were conscious, malicious, deceptive, and unlawful and Respondents' given reasons were pretexts to cover up the true reasons why they involuntarily terminated Petitioner's employment.

Guide to Judiciary Policies and Procedures, Chapter X. Personnel Policies and Procedures. AO Human Resources Operating Procedures outline roles and responsibilities for administration of the CPS for judiciary units and personnel actions on promotions, job qualifications' standards, and CPS pay setting must be consistent with the Guide operating procedures. Petitioner's allegation of numerous employment issues specific to Personnel actions on promotions, reclassifications, recruitment, job qualifications standards, and CPS setting conflicted with the express provisions of the Guide that substantially effected Petitioner's terms, conditions or privileges, and federal retirement benefits. (Appendix 1, Tab.).

B. Application of the legal standard to the evidence whether Petitioner is entitled for a motion for judgment on the pleadings. McDonnell Douglas Corp., Hicks, and subsequent case law. The substantial material evidence of all allegations in the complaint, the reasons proffered by the Respondents, combined with the elements of prima facie case were sufficient to support the fact finder to infer that discrimination was more likely a motivating factor or determinative cause of the adverse employment actions.

"The basic framework governing discrimination cases based on circumstantial evidence of discrimination was

<sup>41 (</sup>Guide to Judiciary Policies and Procedures).

established by the United States Supreme Court in McDonnell Douglas Corp. v. Green, 411 U.S. 792, 93 S.Ct. 1817, 36 L.Ed.2d 668 (1973), and Texas Department of Community Affairs v. Burdine, 450 U.S. 248, 101 S.Ct. 1089, 67 L.Ed.2d 207 (1981). Under that framework, the plaintiff has the initial burden of establishing a prima facie case of discrimination. McDonnell Douglas, at 411 U.S. at 802, 93 S.Ct. at 1824; Burdine, 450 U.S. at 253-54 & n.6, 101 S.Ct. at 1093-94 & n.6." (Quoting Combs v. Plantation Patterns, 106 F.3d 119 (11th Cir. 1997).

#### VII. MAJOR ISSUES

To guide the discretion of the court, several factors setting forth factual issues and their interrelationships are guided under the three-part inquiry on these major issues: involuntary/retaliatory action (2003 adverse personnel action), 2002 EDR/EEO complaint filed, and 2003 EDR/EEO complaint filed for continuing retailation due to the filing of the 2002 EDR complaint. (R— Vol., Tab.).

A. Adverse Personnel Action—Involuntary Termination by Letter dated June 20, 2003. (R8-Vol 2, Tab

7). <sup>41</sup> Involuntary termination, description of conduct being challenged, including dates of conduct. Involuntary termination of federal employment was the last continuing retaliatory action related to the whole complaint. Less than 60 days after Petitioner's 2002 EDR complaint became final, Petitioner received the termination letter from the Respondents. Petitioner believes there is direct causal relationship of the involuntary termination to the real essence of the complaint filed in March 2002 under the

<sup>&</sup>lt;sup>42</sup> (R8-Vol 2, Tab 7, Compare Petitioner's filing of continuing retaliatory actions and involuntary termination letter dated June 20, 2003, R3-Vol 1, Tab; R4, 2003 Adverse Personnel Action Defendants' Exhibits; R1 & 2, Vols 1 & 2).

employing office's EDR/EEO plan, as mentioned above. (R-Vol., Tab.). 43

Eleventh Circuit U.S. Court of Appeals EDR Plan, Chapter VII, Section 2A, Prohibition Against Retaliation, states: "The Court[,] any court unit executive, or their assistants, shall not retaliate against, coerce or interfere with a complainant or anyone participating in the filing and processing of a complaint." The magistrate judge incorrectly applied the law because her decision was contrary to the material evidence presented to the court in connection with the Respondents' Exhibits at the "Adverse Personnel Action Hearing," and the Exhibits the Petitioner submitted to the court for issues related to the 2002 EDR complaint. The hearing judge's decision was clearly erroneous. (Appendix 1, Tab 5).

B. Dismissal of EDR/EEO Complaint Filed on March 12, 2002, on Procedural Grounds (R8-Vol 2, Tab 1). <sup>45</sup>

1) Timeliness, hearsay, and relevancy. The Hearing officer based the filing date of March 12, 2002, was untimely because blanket promotions of support staffs became official on February 11, 2002. Petitioner argues that she had no official knowledge of blanket promotions of support staffs until a new SAO organizational chart was placed on each employee's mailbox on March 1, 2002. After checking the support staffs' record, only then the Petitioner

<sup>(</sup>Appendix 1, Tab 5).

<sup>&</sup>lt;sup>44</sup> (Eleventh Circuit U.S. Court of Appeals EDR Plan, Chapter VII, Section 2A).

<sup>(</sup>Amended Pleadings to the magistrate judge's final decision after Petitioner's review of the hearing transcript. (R1-Vol 1, Tab U). Even though the Respondents insist that the deadline for filing of the EDR complaint was based on February 11, 2002, promotions of the support staffs, Petitioner argues that she sent a letter to Norman Zoller, Circuit Executive and Respondent's supervisor, the employing office was notified of the Petitioner's intent to file an EDR complaint. See letter to Norman Zoller dated March 6, 2002).

had official knowledge of the blanket promotions of support staffs. (R—). <sup>46</sup> Petitioner asserted that the March 12 filing date was timely since she did not find out about the act until March 1, when she found out officially that the blanket promotions took place.

- 2) Hearing officer's determinations were wholly inconsistent with the facts and circumstances presented to the court. Action taken by the judicial officer, without proper consideration of the set of facts and law about the matter submitted, resulting in the miscarriage of justice. The decision of the judicial officer in favor of the Respondents, which she based wholly on the Respondents' hearing testimony at the hearing, failed to provide even the minimum degree of evidence. As the judicial officer's inherent power, discretion, and freedom to decide within the bounds of law and fact, the decision appeared bias in favor of the Respondents. CFR § 1614.107(e). (R8-Vol 2, Tab 1 pp. 2-47).
- and after hearing the witnesses' testimony, excluding the Respondents'. Although Petitioner was not present at the prehearing conference, Petitioner's counsel informed Petitioner that the judicial officer already questioned the timeliness issue of the matter raised by the other party in the statement of position. The hearing officer's opening statement at the hearing was the timeliness issue of the complaint, and her prejudgment opinion of the complaint was already formed beforehand, or without due examination of all facts, issues, and evidence presented at the hearing. Due to the hearing officer's statements, after hearing the testimony of the witnesses, even before hearing the

<sup>(</sup>Amended Pleadings to the hearing judge's final decision after Petitioner's review of the hearing transcript. Although the court admitted 4 volumes of record of evidence at the September 25-26, 2002, hearing, the hearing judge discounted complete review of the record).

Respondents' testimony, and before examining the entire record of evidence, appearance of bias judgment for the Respondents was obvious. While witnesses testified, their testimony contained vague recollection of events and dates, evasive, and whose jobs are on the line because the primary Respondent is the supervisor and head of the SAO, and the ultimate decision maker and has discretionary authority to hire and fire employees. (R—).

While retaliatory actions, a separate set of actions at issue, the hearing judge vaguely touched the issues and minimized the personal and emotional trauma the Petitioner was going through, how the Respondents treated her from the time her mother suffered the stroke in April through May 8, 2002, the date of Petitioner's mother's death. Besides retaliatory actions she received between Naomi Godfrey and Karen Sinyard, including computer surveillance since Petitioner filed her complaint, Petitioner felt so isolated at work. Employees whom the management privied about the complaint avoided the Petitioner. Nevertheless, Petitioner remained professional and civil at work and in working with others. The involuntary termination action, without good cause, which was the ultimate intentional act against the Petitioner, was malicious, egregious, and willful misconduct

4) Conduct of the 2002 EDR process, appearance of bias, and overwhelming conflict of interest. Upon Petitioner's request to receive a copy of the hearing transcript from the district court, the court reporter informed the Petitioner that the hearing judge expressly stated that "I defer that decision with the Circuit Executive." Petitioner's letter dated December 17, 2002, requested a copy of the transcript. Fourteen days had passed after Petitioner filed the petition for review to the judicial council, Petitioner did not receive the requested copy of the hearing transcript until an order from the chief judge was directed

<sup>48 (</sup>ld.).

to the employing office to provide the Petitioner a copy of the transcript. Petitioner adversely inferred that attempt to coerce, delay, or interfere with the process, and the failure to provide a copy of the hearing transcript, deprives the Petitioner the opportunity to present specific arguments on appeal, about the hearing judge's decision. (R7-Vol 1, Tab 1; R6-Vol 1).

Chapter VII, § 7C(1) and (2) of the EDR Procedures state that the "designated officer, acting as the hearing officer, shall hold a hearing on the merits of the complaint unless he or she determines that no material factual dispute exists. The presiding judicial officer may provide for appropriate discovery and investigation." (Appendix 1, Tab 5, p. 87; R8 Vol 2, Tab 1).

- 5) Right to impartiality. Absence of neutral/independent party, appearance of partiality, if not actual partiality, was obscured by close relationship between the EDR coordinator, court mediator, circuit executive's office, and the Respondents, and the district court's relationship to the appellate court. Petitioner feels that due to those circumstances, she was not given a fair shake in the processing of the complaint.
- 6) Petitioner had proven certain facts and they remain undisputed. Absent contrary evidence, it became conclusive and Petitioner had established obvious case and should prevail.
- 7) Burdens and degree of proof. Petitioner believes she met the burden of persuasion by preponderance of evidence and enough set of facts on an issue, by producing evidence of making obvious to each fact necessary to

<sup>&</sup>lt;sup>49</sup> (Letter to Norman Zoller dated December 4, 2002; Hearing Transcript for hearing held on September 25-26, 2002, R6-Vol 1; Eleventh Circuit U.S. Court of Appeals EDR Plan, p. 88).

<sup>(</sup>Id.).

establish an apparent case. Respondents recited a machination of oral evidence, failed to develop an impartial and appropriate factual record, never came up with any reasons sufficiently to rebut all of Petitioner's allegations. The plausibility of the Respondents' testimony was highly questionable. Only review of the entire record would determine the plausibility of the Respondent's actions. (R9, 10, 11, 12). 51

- 8) Respondents' evidentiary hearing testimony. Pleadings and defense by the Respondents contained general denial of all the allegations, but it did not contain any affirmative defenses or any statement of permissive counterclaims, plea opposing the truth or validity of all claims, or introduction of any other evidence to refute all or part of Petitioner's allegations.
- 9) Merits. Without considering the merits of the various set of facts and elements presented to the court, all the elements of Petitioner's claims that establish or refute the validity of Petitioner's course of action and qualify her to relief, the decision appeared abuse of judicial discretion.
- 10) Probable cause. The existence of facts and circumstances within Petitioner's knowledge due to the nature of her duties and length of service with the SAO, reasonably trustworthy information in themselves, warrant Petitioner or a reasonable caution, to believe that the hearing officer examined the measure of probability that an offense had been committed.
- 11) Evidence and inference. Circumstantial material evidence Petitioner presented to the court, showed a degree of proof required to examine discriminatory conduct and resultant harm contained in the complaint. Furthermore, as relevant evidence to the complaint was also

<sup>51 (</sup>Four Volumes of Exhibits presented and considered by the court at September 25-26, 2002, hearing).

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presented to the court, the court discounted them, without examining their true value to prove or disprove a proposition.

- 12) Final decision of the hearing officer. Dismissal on procedural grounds of Petitioner's complaints as mentioned in all arguments predicated judicial bias on Petitioner's complaint. § 7C(2)(f) of the Hearing Procedures state that "remedies may be provided with § 9 of this Chapter where the hearing officer finds that the Petitioner has established by a preponderance of the evidence that a substantive right protected by this plan has been violated." (Appendix 1, Tab 3). 53
- The judicial council should have rejected the decision of the appointed judicial officer because substantial material evidence did not support her factual determinations. Petitioner had proven above and beyond a preponderance of the evidence that she had been the subject of continuing disparate treatment and intentional discrimination. Petitioner had established the falsity of the Respondents' defense and the requisite proof of discrimination due to the pattern of practice to alter employment practice or policy, denying job/promotion opportunities to individuals on the basis of race, sex, age, religion, national origin, and discrimination in pay against ethnic Asian minorities. (R7, 8 ·Vols 1 & 2).

<sup>52 (</sup>Response to the magistrate judge's final decision on 2002 EDR complaint and Amended Pleadings to Response to magistrate judge's final decision).

<sup>(</sup>Response to the hearing judge's final decision, and Orders of the judicial council entered on April 24, 2003; R3-Vol., Tab 7, Attachments 11 & 12).

- C. Dismissal of EDR/EEO Complaint Filed on July 16, 2003, on Procedural Grounds (R5-Vol 1; R8-Vol 2, Tab 7; R4-Vol 1). <sup>54</sup>
- 1) Retaliation/reprisal due to the filing of the 2002 EDR/EEO complaint. Petitioner had maintained that her involuntary termination was reprisal and continuing retaliatory action due to her filing of the EDR/EEO complaint against the SAO on March 12, 2002. The original complaint alleged employment violations under Title VII and other federal employment violations mentioned above. (R—). <sup>45</sup>
- 2) Manner in which the 2003 EDR complaint was handled and processed. From the inception of the filing of the 2002 EDR complaint, petition for review by the judicial council, 2003 Adverse Personnel Action of involuntary termination hearing held on October 29, 2003, and 2003 EDR complaint hearing held on December 8, 2003, Petitioner sincerely believes that all the proceedings were bias motivated for the Respondents.

<sup>&</sup>lt;sup>54</sup> (Final decision of the magistrate judge on "Hearing" held on December 8, 2003. Although the hearing was supposedly "Adverse Action Hearing," which disqualified all issues and facts raised in the 2002 EDR complaint, the substance of the "Adverse Action Hearing" was the unresolved issues raised in the 2002 EDR complaint. Compare Petitioner's Exhibits, & Petitioner's Amendment to the 2002 EDR complaint dated March 31, 2003 with Respondents' Exhibits at the "Adverse Personnel Action Hearing," held on October 29, 2003. See hearing judge's decision caption titled "Hearing Pursuant to Adverse Personnel Action Policy," and compare Petitioner's Amended Pleadings to the hearing judge's final decision after Petitioner's review of hearing transcript, which would lead one to believe how the employing office interfered and coerced with the 2003 EDR process).

<sup>(</sup>Id.). (Hearing transcript for '2003 Adverse Personnel Action" held on October 29, 2003, see caption titled, "Hearing Pursuant to the Adverse Personnel Action Policy," compare, Petitioner's Amended Pleadings to the bearing judge's final decision after petitioner's review of the hearing transcript. R8-Vol 2, Tab 7; Defendants' Exhibits filed at the supposedly "Adverse Personnel Action Hearing," R4-Vol 1).

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- a) The 2002 EDR hearing was dismissed on procedural grounds without considering the substantial material evidence presented to the court.
- b) Although the hearing held on October 29, 2003 was supposedly "Adverse Personnel Action Hearing," the substance of the hearing was inseparable from the retaliation claim under the EDR plan. As shown on the Respondents' Exhibits at that hearing, all evidence presented by the Respondents were same evidence Petitioner submitted to the judicial council for review of the 2002 EDR complaint hearing. (Compare R4-Vol 1 & R8-Vol 2, Tab 7). Petitioner's evidence of allegations of continuing retaliatory actions was the paper-trail discipline, which was imposed only to document the Petitioner's impending involuntary termination. Respondents' Exhibits were not true reasons, but pretexts to hide true reasons of Respondents' actions, toward Petitioner's retaliatory termination due to alleged performance-related matters.

Furthermore, dates on the Respondents' Exhibits show that the alleged performance problems were initiated as after-the-fact justification of Petitioner's retaliatory termination, were initiated while Petitioner's 2002 EDR complaint was still pending, and while Petitioner was involved in protected activity. Petitioner's "Petition for Review by the Judicial Council" for the 2002 EDR complaint hearing was filed with the designated EDR official (Virgil Alexander, Assistant Circuit Executive and under the supervision of the Circuit Executive, Norman Zoller), documents each set of facts evidencing Respondents' remarkable bad faith and unlawful actions related to the 2002 EDR complaint. (See, R2-Vol 2, Tabs 3, 5, & 7-11);

c) Summary of constitutional due process rights violation and abuse of discretionary authority. At the Adverse Personnel Action Hearing held on October 29, 2003, Petitioner, through Counsel, filed several motions which include: 1) Complaint Under Employment Dispute Resolution Plan, Motion to Consolidate, Motion to Clarify Issues to be

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Determined; 2) Motion for Leave to Conduct Discovery; 3) Motion for Change of Venue; and 4) Formal Preservation of Constitutional Objections. The court failed to act on those motions. "When a Petitioner challenges a question of law arguments not raised below are reviewed for plain error. Finding of reversible error depends on the presence of: 1) specific acts, rulings, or omissions by the lower court constituting error; 2) objections which were properly brought to the court's attention by counsel; and 3) which were accompanied by a recommended course of action." United States v. Harness, 180 F.3d 1232, 1234 (11th Cir. 1999). (R3-Vol 1, Tabs 2-5).

Since those motions filed before the court on October 29, 2003, were never acted upon at the Adverse Personnel Action Hearing, Petitioner, through Counsel, again filed another motion on December 8, 2003, for a Motion for Employment Dispute Resolution Hearing after conclusion of the Adverse Personnel Action Hearing. This motion was never acted upon by the employing office.

Likewise, on the same date, December 8, 2003, the supposedly "EDR Hearing Held for 2003 EDR Complaint." Petitioner, through Counsel filed a Motion for Objection to Hearing Held Without Notice. The referenced motion explicitly stated the manner in which the employing office disposed of the 2003 EDR complaint by being deceitful, engaging in trickery in processing the complaint, which relieved the employing office of any responsibility, accountability, and liability. It was obvious that the "2003 EDR Hearing" on December 8 was prescheduled because it was held in the judge's chambers, there was a court reporter, the employing office brought the EDR coordinator as their witness, and the employing office, themselves, decided that Petitioner's presence was not necessary at the hearing. The employing office misled the Petitioner's Counsel by asking her for a telephone conference regarding that issue.

On December 17, 2003, the hearing judge issued the final decision on Employment Dispute Resolution Plan Proceedings, which was captioned "In Re: October 28, 2003

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EDR Complaint of Evelyn Johnson." (R3-Vol 1, Tab 11). The EDR complaint, which according to the Decision was filed on October 27, 2003, was procedurally barred and was dismissed accordingly. (R3-Vol 1, Tab 1, p. 1).

Contrary to that filing date of October 27, 2003, Petitioner initiated the filing of the 2003 EDR complaint of her intention to pursue the EDR complaint for retaliation and reprisal for filing the 2002 EDR complaint on July 16, 2003, which was ten days before the filing-date deadline. Due to the circumstances beyond Petitioner's control, there was a lapse of time in between transition of counsels and time elements involved for further processing of the complaint. (See, R2-Vol 2, Tab 5, pp. 9-10 for further explanation, Improper Processing of the EDR/EEO Complaint).

Dismissal of the 2003 EDR complaint for retaliation, which was related to the initial 2002 EDR complaint, was improperly handled and processed because the hearing was held without notice. Petitioner has the right to be present at the 2003 EDR Hearing, has the right to rebut the testimony of employing office's witness, and has the right to seek redress under both the Adverse Action Policy and the EDR Plan of the Eleventh Circuit. Substantial material evidence presented to the court that was not reviewed in its entirety and motions filed by Counsel that were not acted upon showed abuse of discretionary authority. Pursuant to the Due Process Clause of the United States Constitution, Petitioner has the right to receive proper notice of any hearing held regarding her discrimination under Title VII and prohibited personnel action claims. Such notice was not provided to the Petitioner personally or through her Counsel prior to the hearing held on December 8, 2003.

VIII. CONCLUSION. For the reasons above and in the interest of substantial justice, Petitioner respectfully requests that the Court should VACATE the Board's decision and enter JUDGMENT as a matter of law for the Petitioner.

IX. RELIEF. Full Relief Under Title VII. Prevailing party within the meaning of section 706(k) of Title VII, Civil Rights Act of 1964, 42 USC 2000e-5(k).

#### Respectfully submitted,

September 9, 2004 Date

/s/ Evelyn L. Johnson
Evelyn L. Johnson
Pro Se Petitioner
6241 S. Skyline Drive
Douglasville, Georgia 30135

(770) 489-0343

# UNITED STATES COURT OF APPEALS ELEVENTH CIRCUIT STAFF ATTORNEYS' OFFICE 56 Forsyth Street, N.W. Atlanta, Georgia 30303 404-335-6411

March 12, 2002

Mr. Robert L. Phelps
Employment Dispute Resolution Coordinator
U.S. Court of Appeals, Eleventh Circuit
56 Forsyth Street, N.W.
Atlanta, Georgia 30303-2289

RE: Employment Dispute Resolution under Equal Employment Opportunity Rights and Anti-discrimination Rights

Dear Mr. Phelps:

My name is Evelyn Johnson and I have been employed by the Staff Attorneys' Office (SAO) for the last 13+ years. I started work as a Court Secretary on January 17, 1989, and was promoted to Secretary to Senior Staff Attorney in 1995, JSP 8/4. My position was recently reclassified on September 10, 2001, as Human Resources Coordinator, CL 26. I write to you in confidence, and regrettably, to report disturbing, serious, and gross management misconduct and activities in the SAO, directly affecting me. As a result, it is my contention that Naomi Godfrey and Karen Sinyard have grossly and unlawfully violated my employment rights due to the following:

 Most recently, I believe, most blatant act of discrimination is that, I, only Asian/Pacific Islander, permanent support employee in this office, was denied

Open positions in the office were filled, promotions of support staff, except me, and I believe the newly hired back-up receptionist and mail clerk, were noted on the official SAO organization chart, dated March 1, 2002, and distributed to all office employees. Naomi Godfrey informed me that the Personnel Manager position, "will not be filled anytime soon because we don't have any money and we don't even have money to even pay those employees we just hired."

The reorganization of the SAO was the result of the SAO self-study conducted summer of last year. Naomi Godfrey told me that I will not be promoted to the next higher grade because, "[w]e just went ahead and process your increase first." I believe Naomi Godfrey's obvious differential treatment was unfair and discriminatory because the only reason why my pay was increased last year was that I have been persistent with her in the last six years concerning my promotion that should have effected in 1996. I also believe that Naomi Godfrey's action to promote me on September 10, 2001, by "processing [my] increase first was a misrepresentation of truth. I believe Naomi Godfrey exercised discretionary abuse of authority by denying and refusing approval of my legal entitlement, to be promoted, as promised in 1995, to the next higher grade in 1996. I was qualified and exceeded required eligibility requirements by the AO at the time.

2. Naomi Godfrey's response to my e-mail dated 1/23/2002, concerning upgrade in pay was extremely prejudicial and an inaccurate assessment of what duties I actually performed. Whether Naomi Godfrey's statement that, "Toni refused to delegate these tasks to you because she insisted on doing the work herself," was truthful or not, we were so short-staffed that it was not humanly possible for me to do all the work already assigned to me. Naomi Godfrey did not even notice the amount of work I performed in personnel and recruiting for the last three years, specially last year that prompted the SAO self-study. Naomi

Godfrey's statement on her e-mail reads:

I will be happy to talk to you about this, but please recall that you were actually given a raise and not the responsibilities when Toni was here. This was because Toni refused to delegate these tasks to you because she insisted on doing the work herself. After she [Toni] left, you began to take on the responsibilities for which you had already been receiving pay. We cannot increase the position you currently fill. In order to raise you where you are now, we compared what you do with what others in the court do and also what others in similar type jobs in other circuits do. The increase the other support is now getting should have gone in with your last increase (as those were our intentions) but did not. We just went ahead and processed your increase first. (We thought you would be pleased.)

The court asked I hire a high-level personnel specialist. When we are ready to advertise this position, you will be able to apply for it as well. I can discuss with you what we are looking for and you can decide if you want to compete for the position.

Naomi Godfrey's statement above was not only prejudicial, but very insulting and marked with misrepresentation of truth and deceit, an ongoing behavior against me since 1996. It is apparent that Naomi Godfrey never acknowledges my contributions to this office and the Court, specially when she was faced with horrendous personnel and recruiting tasks to replace separated attorneys, who left before their term ended last year. Naomi Godfrey blatantly let me know that as an Asian minority, I am not good enough to be a "high-level personnel specialist."

I have been doing the work with minimal problems for the last three years, while no actual and specific training in the technicalities of administering personnel work was offered to me. I have only been sent to CPS training last June 2001 due to her disparate treatment of her staff. This training almost never happened and to be rescheduled the following year, which is this year, until I intercepted and called AO, myself, and told them I have been doing personnel work without training for 2 ½ years.

3. Toni Mason, SAO Budget Analyst, CL 28, took early retirement on March 30, 1999. Toni Mason's duties included personnel administration, budget, procurement, and immediate supervisor to support staff. Although I was titled Secretary to the Senior Staff Attorney, I did not perform typical secretarial duties to an office head. I was responsible for the administrative work for recruiting staff attorneys, and shared other administrative functions with two other support staffs, in support of the administrative operation, proofreading and cite checking cases for more or less 40 staff attorneys in a given year, typing court orders, jurisdictional questions, library work, receptionist work, copying cases, delivering cases to the Clerk's Office, full time back-up to Karen Sinyard when she was out and also backup to other employees when out, and other duties and special projects assigned.

Naomi Godfrey sent an e-mail to all support staff and held a support staff meeting on April 12, 1999. Although Bill Hagan, Deputy Senior Staff Attorney at the time, was in the office, he was not invited to join the meeting. Naomi Godfrey indicated, and in agreemer with all support staff, that she will not fill Toni Mason's mant position, but Toni Mason's tasks will be distributed mong all staff who were on board before April 12, 1999, so support staffs' pay could be upgraded. I had assumed most of Toni Mason's duties after she left, without change in title and pay, for about six to seven months. Without any official announcement, Karen Sinyard, Automation Specialist, CL 27, slowly moved

into Toni Mason's vacated office around October 1999. In January 2000, Toni Mason's Budget Analyst position was reclassified and titled Office Manager, CL 28. Karen Sinyard assumed official title and pay. Karen Sinyard, white/female, has been promoted five (5) times from 1989 through 2000. I have been promoted twice during the same time frame. Although I was doing most of Toni Mason's duties, the new title Karen Sinyard occupied was never announced, advertised, and never allowed me or others the opportunity to apply. I believe Naomi Godfrey's action exemplifies unfair and discriminatory treatment to me as the only Asian, permanent employee, have been working with the SAO for 11 years at that time, and eligible and qualified to do the job, but was never considered.

In July 2000, James Hale, male, black, was also promoted to the next higher grade as a result of Toni Mason's retirement. James Hale started work in the SAO in July 1997, the receptionist, CL 23, and was promoted to court secretary CL 24, when another long-term support staff took early retirement in 1998. When Karen Sinyard moved into Toni Mason's office unofficially, Karen Sinyard started training James Hale in logging in and out of cases, tracking, and assigning cases to attorneys. Karen Sinyard's former position was Automation Support Specialist. She was then promoted to Automation Specialist, CL 27. I have been Karen Sinvard's sole and fully-trained back-up since she acquired that position in 1990 or 1991. I performed Karen Sinvard's duties full time when she was out of the office for two days of more, and when she was on vacation. In September 1998 or early October 1998, Karen Sinyard took an extended leave of absence due to surgery. October 23, 1998, my birthday, was the time we moved into this building. I coordinated and organized the enormous backlog of cases we had at the time, to be transported into this building. I performed Karen Sinyard's duties full time the whole time she was out on extended sick leave, about six eight weeks.

Karen Sinyard's former position, Automation Specialist, CL 27, was also reclassified (or downgraded) as administrative case manager, CL 25. James Hale was placed in that position, while Sinyard still maintained statical duties of calculating attorneys' work production. James Hale was promoted twice in three years he has been here, with no prior federal employment experience. I had worked extremely hard in this office for 11 years to be promoted twice. The position was seemingly manipulated to fit the qualification requirements for promotion for the incumbent, James Hale. That position was also never announced, advertised, nor allowed others to apply. I feel those actions stated above are unlawful employment practice, violation of CPS rules and guidelines, knowingly approved and authorized by Naomi Godfrey to serve the needs of favored employees, and in violation of federal employment law. Again, I was denied consideration and career advancement opportunity, before Sinyard's former position, CL 27, was downgraded to CL 25, which is also my present grade.

- 5. The most recent act of deceit I was subjected to was during the reclassification of support staffs' positions. As a member of the support staff here and supposedly "a personnel person," I was ignored, excluded, discreetly initiated and was never informed of other support staffs' "additional duties," due to the restructuring of the office. High percentage of the support staffs' workloads had been eliminated due to the change in the review process of cases. Karen Sinyard administered personnel paperwork, although that was my job and I was here to do it, authorized and approved by Naomi Godfrey, and was sent to AO.
- 6. As the only Asian minority support staff, many times, I had been subjected to personal, demeaning and unwarranted innuendoes and statemer's directed to me by Naomi Godfrey and Karen Sinyard. I reel I have been held back, and specific training critical to my duties was offered after 2 ½ years I have been doing the work. As the

designated "personnel person," I believe it is also part of my duties to be able to access PPS but was never trained to understand the system. I strongly believe and can fully establish, with documents, that Naomi Godfrey and Karen Sinyard's discriminatory treatment with me is everything personal and racially motivated, and has nothing to do with my overall work performance here. As an under represented member of a minority group, Asian/Pacific Islander, all claims listed above and directly affecting my employment here are in violation of my EEO rights and other federal employment rights.

I have been loyal with this office and this court for more than 13 years. I have proven myself and have improved my skills, on my own, to carry out my duties. I have had excellent work reviews since I started work here. I have worked hard without complaint, incredibly so, during hard times we faced last year. I cannot address in depth on this letter egregious mismanagement in this office, other unlawful recruiting and hiring practices, and equality in pay violation, etc.

I did not come forward sooner to address these issues, took everything I can, because I know it is easier to deal with those emotional abuses by suppressing and keeping silent. I also feel it will be emotionally intolerable to me retaliatory actions that will be directed against me. Last year, however, the court took precious time, effort, and manpower from its busy schedule to institute self-study with this office, its leadership, and management of human resources—to make this office a better place to work. I feel if I will not speak up now, as opposed to my usual reaction to Naomi Godfrey's misrepresentation of truth—in silence—I am doing disservice to the court and to myself. Further, I am not filing this claim to hurt anybody, including my co-workers, since I do not have anything against them. All I ask for is fair treatment to us all.

I request your assistance and immediate action

concerning this matter. I am in possession of substantial materials and documents so support my claims above. I would welcome the opportunity to speak with you in person. You may reach me at 404-335-6438 (work) or 770-489-0343 (home). Thank you for your kind assistance.

Respectfully submitted,

#### /s/ Evelyn Johnson

P.S.

Enclosed are proposed organization chart Naomi Godfrey had presented to the court, official SAO organization chart dated March 1, 2002, organization chart showing grades when the recruiting manager was hired, and Naomi Godfrey's email dated 1/23/2002, which I will also include as part of exhibits I am submitting to the court.

UNITED STATES COURT OF APPEALS ELEVENTH CIRCUIT STAFF ATTORNEYS' OFFICE 56 Forsyth Street, N.W. Atlanta, Georgia 30303 404-335-6411

April 12, 2002

## VIA E-MAIL AND ORIGINAL HAND-DELIVERED TODAY

Dear Mr. Phelps:

As outlined under the Employment Dispute Resolution Plan, Section 5C, Procedures, and 5D, Duration period for the consultation, and referencing the e-mail you sent me dated March 14, 2002, with time stamp 03:34 p.m., the date you received my complaint, within the 30-day period, I respectfully submit this letter to pursue to the next level of the process. I request mediation in accordance with Section 6 of the EDR Plan.

I was not satisfied with the outcome of our personal conference with Naomi Godfrey on March 25, 2002, as those issues I claimed were addressed during our meeting. (See attached 4-page consultation conference report). You asked to meet with me personally on Monday, April 1, 2002, to discuss the "reconstructed pay" that Cheryl Vessels prepared to present to me. I told you that was not the only issue I raised in my claim, and you sounded apprehensive to discuss the rest of the claims with me. I appreciate all your help and the efforts you put forth in this matter.

I have been sick last week and part of this week that I was unable to meet with you last Monday, April 8, 2002. I called your office between 8:30 a.m. and 9:00 a.m. Monday, the 8th, but according to Suzette Williams, you were out in a meeting with Mr. Kahn. I asked Suzette Williams if I could leave a message for you. Suzette Williams then returned my call and left me a message on our voice mail machine at home between 9:30 a.m. and 10:00 a.m. while I was in the restroom. I immediately called Suzette Williams. According to Suzette Williams, you asked ber to call me, and there was only one question I need to answer. "Did you do it?" and the answer was either "yes or no." I told Suzette Williams, I don't really know what the question pertains to, and I rather speak with you. I again left a message for you to call me, but I did not hear from you.

Yesterday, I received your e-mail with date and time stamp of April 7, 2002, Sunday, 11:55 a.m., asking me when I could bring the additional documentation to your office.

During the mediation process, I am invoking my right to representation, as specified under Section 2B of the Plan. I do plan on taking annual leave sometime next week to retain my representation.

I look forward to getting this matter resolved soon, and again, thank you very much for your assistance.

Sincerely,

/s/ Evelyn Johnson

Attachments:

Exhibit D2 and copy of original claim Personal conference discussion report - 4 pages Amendment to the EDR claim filed 3/14/02

Evelyn L. Johnson 6241 S. Skyline Drive Douglasville, Georgia 30135 Tel: (770) 489-0343 (H) — (404) 335-6438 (W)

December 14, 2001

Naomi G. Godfrey Senior Staff Attorney Eleventh Circuit U.S. Court of Appeals Staff Attorneys' Office 56 Forsyth Street, N.W. Atlanta, Georgia 30303-2289

Dear Naomi:

After careful thought and consideration, I submit this cover letter and updated resume in application for the Manager for Recruiting, Professional Development & Training now open with our office.

As you know, I have been working for the Eleventh Circuit Court of Appeals, Staff Attorneys' Office for 13 years this coming month. I am honored to say that 13 years of my federal service employment, which is into my twentieth, this year, has been dedicated to this office. I believe I am qualified and highly capable to accept this new challenge and welcome the opportunity.

During my career, I have gained substantial experience in areas of personnel staffing, recruitment, administrative, marketing and sales of real estate and financial service and products, in both federal government service and the private sector. I am competent and an effective negotiator, and skillful in interpersonal dealings with people of different status and back ground. Moreover, I have excellent organizational skill, and I am extremely

resourceful. I am also able to absorb complex and theoretical materials, hard working and dedicated, and logical and rational in my approach to assignment and challenges.

Since Toni Mason retired on March 31, 1999, I had taken on added responsibilities in personnel staffing and recruitment. I became the main office resource in the staffing and recruitment area of our court unit. Although I received no formal training in personnel staffing, personnel actions' processing, and other personnel related duties until June 2001, I am able to contribute to the overall mission in the human resource function of the office. More important, during this past summer, the office recruited, hired, staffed, and separated majority of our office total workforce of 96 employees for fiscal year 2001, that included 40 new legal employees plus two nonlegal transfers, and 31 legal and nonlegal staff who separated.

Beginning in 1991, I had taken on added responsibilities helping Toni Mason in recruiting function of the office, which had grown tremendously in the last ten years. In addition to this and other secretarial function of the office, I was the only one fully trained to back up Karen Sinyard to carry on case management function in the office during her absences of more than two days, until sometime in year 2000.

Although I have not been involved in the decision-making process of hiring office staff, my almost 13 years of experience with the Court gives me an edge in understanding the office function of our court unit, its office culture, and its goal of hiring exceptional attorneys to contribute to the overall mission of the court.

Before joining the Staff Attorneys' Office in January 1989, I worked for the personnel office of the Veterans Administration Regional Office in Atlanta under the competitive service. I also worked in the civilian personnel office for the Marine Corps Base while in Okinawa, Japan.

In both capacities, I gained invaluable administrative knowledge and experience in the hiring, personnel staffing, and EEO processes under the competitive service employment in the federal government.

Although our office is mainly governed by the judiciary regulations, policies, and procedures, I believe my knowledge, skills, and abilities in the rigors of governmental employment in both sectors of the federal government, will serve and provide significant contribution to the challenges of this newly created position. In addition, my resourcefulness and creativity will enable this office find ways of attracting and recruiting high-demand professionals, while ensuring compliance with the guidelines of the Guide to Judiciary Policies and Procedures.

Worthy of mentioning, I am self directed and motivated. Since my children are adults and both independent now, I found time to better myself. I believe in continually learning new things that would eventually help me grow either personally or professionally, and believe in helping others better themselves as well. For the last two years, I have spent numerous productive evening hours after work and on weekends studying finance, its application to our lives, and its applicable federal and state laws and regulations. Thus, I now have thorough understanding of finance and well prepared for retirement. I believe the knowledge I have gained and the money I spent to educate myself would be added value to the service I provide to the office.

As shown on my resume, my work experience establishes not only stability but also demonstrates dedication, loyalty, motivation, initiative, and ability to work independently or as a team member, and get the job done. I have the demeanor, and believe that I have the ability to accomplish the challenges required of the position.

Thank you for your consideration and the opportunity to serve the court.

Sincerely,

/s/ Evelyn Johnson

Enclosure

Evelyn L. Johnson 6241 S. Skyline Drive Douglasville, Georgia 30135 Tel: (770) 489-0343 (H) — (404) 335-6438 (W)

#### EXPERIENCE

Staff Attorneys' Office, U.S. Court of Appeals, Eleventh Circuit, 56 Forsyth Street, NW, Atlanta, Georgia September 2001 — Present, Personnel Coordinator (same duties immediately below)

1995 — September 2001, Secretary, Senior Staff Attorney/Personnel/Recruiting

- Coordinate ongoing recruitment of staff attorneys and primary personnel support in the Staff Attorneys' Office (SAO); advise hiring committee panel and other supervisors on application of relevant qualification standards;
- Prepare vacancy and promotion announcements and advertise according to the needs of the SAO; review staff attorney applications and determine if applicants meet qualification requirements; update and prepare new position descriptions;
- Maintain staff attorney and support staff applications and responsible for developing, completing, and reporting annual Fair Employment Practices Report submitted to the Administrative Office of the U.S. Courts (AO);
- Process a variety of personnel and payroll actions such as appointments, promotions, separations, terminations, within-grade increases, quality-step increases; changes to health and life insurance, and withholding taxes;

- Track employee due dates for promotions, performance evaluations, and within-grade increases; advise Senior Staff Attorney and other supervisors on personnel matters; conduct new employee orientation; prepare personnel paperwork for separating employees; provide advice and assistance to employees on appropriate procedures for filling out personnel-related forms and other personnel functions;
- Serve as primary liaison to the AO concerning SAO employees regarding payroll and personnel matters; establish and maintain a variety of personnel related files, including personnel records and standard personnel forms.

January 1989 — 1995, Court Secretary (See above — same office and employer)

- Provide administrative support for seven attorneys; transcribe attorneys' dictation of case memoranda, involving specialized legal research, including motions, and other court related correspondence;
- Edit, proofread, and cite check case memoranda using Westlaw and Blue Book;
- Screen sentencing guidelines' cases submitted to the office and determined if record submitted is complete, analyze if appellant(s) sentence is procedurally considered a short sentence and notify the assigned attorney of its priority;
- Coordinate ongoing staff attorney recruitment; receive, screen, and maintain files for staff attorney application and prepare response letters to applicants; handle advertising and disseminating notice of vacancy throughout the Eleventh Circuit, bankruptcy and district courts, and law schools; answer routine calls from attorney applicants;

- Prepare EEO reports and training materials for newly hired staff attorneys;
- Maintain record, post, and update library legal materials and references; contact and communicate with Circuit Library when purchasing books for SAO; maintain a tickler file for books ordered;
- Cross-trained and act as back-up for other employees as required; prepare docket sheets for incoming/outgoing cases and enter onto computer for case management purposes; obtain, gather, and organize necessary data for producing recurring internal case status reports using the computer; print, make copies, compile, and distribute reports to the Senior Staff Attorney and supervisory staff; search and obtain information in files on request; maintain files for reports and original copies of work [case memoranda] produced by staff attorneys;
- Provide support to Administrative Assistant to Senior Staff Attorney do routine or special project assignments as needed.

#### OTHER EXPERIENCE

1999 — Present, Primerica Financial Services, 2400 Herodian Way, Suite 320, Smyrna, Georgia

- Part-time independent contractor representing Primerica Financial Services as a Personal Financial Analyst (PFA); hold professional licenses in: Series 6 & 63 Securities License; Life, Accident & Sickness, and Variable Annuity Licence (Georgia); and Mortgage Broker License (Georgia);
- Intensive weekend training in all areas of marketing Primerica financial products and services, in compliance with state and federal laws;

- Assist clients in identifying their financial needs and goals with the use of Financial Needs Analysis (FNA) questionnaire so that clients can make informed financial decisions in managing their money;
- Input clients' answers to FNA onto computer; information provided by clients generates computerized accepted assumptions and reasonable estimates based on clients' present financial situation and today's economic environment;
- Analyze those assumptions and estimates, and develop and recommend workable financial solutions based on clients' future financial goals—whether to establish college education funding for their children, debt reduction, and financial independence at retirement, or both, based on clients' Financial Independence Number (FIN).

#### PAST EMPLOYERS

1987—1988: VA Regional Office, Personnel Division, 730 Peachtree Street, NE, Atlanta, Georgia

1986 — 1987: Coldwell Banker Residential Real Estate Sales, Douglasville, Georgia

1972 — 1983: 1962<sup>nd</sup> Communications Group, USAF Base, Kadena Air Base, Okinawa, Japan; Consolidated Civilian Personnel Office, MCB Camp S. D. Butler, Okinawa, Japan; Assistant Chief-of-Staff, Marine Corps Base, Camp S. D. Butler, Okinawa, Japan; Georgia Kraft Company, Douglasville, Georgia; Office of the Provost Marshall, U.S. Naval Base, Subic Bay, Philippines; Ship Repair Facility, U.S. Naval Base, Subic Bay, Philippines

 Performed various and general administrative, secretarial, and clerical duties;

- Knowledge and experience in hiring procedures in federal government personnel recruitment;
- Technical and administrative knowledge and experience in residential real estate sales;
- Administrative and clerical knowledge and experience in U.S. Air Force telecommunications system;
- Processed personnel, administrative, and\_clerical paperwork involving trucks and heavy equipment machinery on machinery maintenance for a paper manufacturing company in Georgia;
- Processed paperwork on traffic citations, vehicular accidents, and assisted a traffic court judge in traffic court hearings, under U.S. jurisdiction, for the security office of a U.S. naval base military installation in the Philippines;
- Processed clerical paperwork on ship repairs for a U.S. ship repair facility with a U.S. naval base military installation in the Philippines.

#### **EDUCATION**

- BA, Business & Management, University of Maryland, Asian Division, 1986
- ASA, Associate in Secretarial Administration, University of the East, Manila, Philippines, 1971

## PROFESSIONAL LICENSES AND CERTIFICATES

Series 6 & 63 Securities License — 2000 to Present,
 Active

- Life, Accident & Sickness, Variable Annuity License
   1999 to Present, Active, State of Georgia
   #AGR562931
- Mortgage Broker License 1999 to Present, Active State of Georgia #15296
- Real Estate Residential Real Estate License Inactive, State of Georgia
- American Institute of R al Estate, Post Licensing I & II, Marietta, Georgia, 1986

#### SKILLS

- Proficient in WP and MS Word;
- Possess strong oral and written communication skills;
- Adapt well to new surroundings; well-rounded personality; highly organized and efficient;
- Bicultural and bilingual, and understanding knowledge of Japanese and Spanish.

#### PERSONAL

- Cooking, interior decorating, flower arranging, and gardening;
- Travels include: southeastern and northwestern United States, Canada, Korea, Taiwan, Hongkong, China, Okinawa, and Philippines;
- Aerobics.

### APPENDIX — D

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## UNITED STATES DISTRICT COURT NORTHERN DISTRICT OF GEORGIA ATLANTA DIVISION

Evelyn Johnson,		)
		)
Complainant,		)
		)
v.		)
		)
Staff Attorneys' Office for the		)
U.S. Court of Appeals for the		)
Eleventh Circuit,		)
		)
Employer.		)
		)

#### **DEFENDANT'S EXHIBITS**

10/29/2003

PLAINTIFF'S COPY

#### APPENDIX — D

#### UNITED STATES DISTRICT COURT

#### NORTHERN DISTRICT OF GEORGIA

#### ATLANTA DIVISION

Evelyn Johnson,	)
	)
Complainant,	)
	)
v.	)
	)
Staff Attorneys' Office for the	)
U.S. Court of Appeals for the	)
Eleventh Circuit,	)
	)
Employer.	)
	)

#### DEFENDANT'S EXHIBITS

#### 10/29/2003

Tab	Hearing Exhibit #	Date	Description
1	Exh. 1	3/21-25/02	E-mails exchanged between Naomi Godfrey and Evelyn Johnson re: Training Opportunity for Human Resources Staff
2	Exh. 2	3/18-22/02	Evelyn's Summary of Work done Per Naomi

#### APPENDIX — D

Tab	Hearing Exhibit #	Date	Description
3	Exh. 3	04/08/02	E-mail from Sara Gilibert to Evelyn Johnson re: Project Assignments
4	Exh. 4	12/4-6/02	E-mails exchanged between Sara Gilibert and Evelyn Johnson re: Separation Meetings and Paperwork attaching Letter from Johnson to Gilibert
5	Exh. 5	01/30/03	E-mail from Karen Sinyard to James Hale and Evelyn Johnson re: computer Log-in Password
6	Exh. 6	02/05/03	Memo from Sara Gilibert to Evelyn Johnson re: E- mails
7	Exh. 7	02/05- 06/2003	E-mails exchanged between Evelyn Johnson, Sara Gilibert and Karen Sinyard re: Bruce Vail's Sick Leave and Computer Password
8	Exh. 8	02/06/2003	Letter from Sara Gilibert to Evelyn Johnson re: Letter of Warning

Tab	Hearing Exhibit #	Date	Description
9	Exh. 9	02/24/2003- 03/10/2003	Various e-mails regarding Evelyn Johnson's Computer and Printer
10	Exh. 10	03/12/2003	Memo from Sara Gilibert to Evelyn Johnson re: Referral to Employee Assistance Program
11	Exh. 11	06/20/2003	Letter from Naomi Godfrey to Evelyn Johnson re: Termination
12	Exh. 12	01/04/1989	Employment Agreement for Evelyn Johnson
13	Exh. 13	01/2002- 07/2003	Calendar Documenting Time Off for E. Johnson

[Pet.'s Note: See Court Order on Appendix 5-C, final decision on 2002 EDR complaint entered 4/24/2003. Respondents' exhibits were after-the-fact justification, manufactured retaliatorily while Petitioner was involved in protected activity, to justify Petitioner's impending retaliatory termination.

March 12, 2002 —Filed EDR complaint

— Final decision on 2002 EDR complaint

June 20, 2003 —Petitioner's retaliatory termination].

Evelyn Johnson 03/25/2002 08:15 AM

To: Naomi Godfrey
/CA11/11/USCOURTS@USCOURTS

cc: Karen Sinyard /CA11/11/USCOURTS @USCOURTS Sara Gilibert /CA11/11/USCOURTS @USCOURTS

Subject: Re: Training Opportunity for Court Human resources Staff

Naomi Godfrey 03/22/2002 06:46 PM

To: Evelyn Johnson /CA11/11/USCOURTS @USCOURTS

cc: Karen Sinyard /CA11/11/USCOURTS @USCOURTS Sara Gilibert /CA11/11/USCOURTS @USCOURTS

Subject: Re: Training Opportunity for Court Human resources Staff

You are the only person I am asking this information. As you know, the duties of all support staff have been reorganized. Based upon recommendations from the self-study and approved by the court in October. There are now three managers or second-level supervisors in the office: Mori, KBS, and Sara Gilibert. Sara is over recruiting, hiring, and personnel (you and Jackie Williams), and as such, she is responsible for the day to day of that team and needs to know what your duties are. When I met with you and Sara during her orientation here, I asked that you give

that information to here so that the personnel work could be organized between you and Jackie Williams as your backup. Subsequently, Sara also asked you to let her know what you are working on. To date, you have not responded fully to either request.

As to other support staff, most of their previous duties were eliminated altogether pursuant to the self-study, and they are now in the process of training to take on other responsibilities. As such, we are well aware of what they are doing and how much time it takes to do it.

I hope you understand that in spite of current circumstances, the work of the office must continue. Sara cannot competently do her job unless you cooperate by doing yours. I am not reluctant to insist that you do so.

Naomi Godfrey Senior Staff Attorney Court of Appeals 56 Forsyth Street Atlanta, Georgia 30303 404-335-6411

Evelyn Johnson 03/22/2002 11:18 AM

To: Naomi Godfrey

/CA11/11/USCOURTS @USCOURTS

cc: Sara Gilibert /CA11/11/USCOURTS @USCOURTS

Subject: Re: Training Opportunity for Court Human resources Staff

Thanks, Naomi. I will give you and Sara what is involved in this training.

Your request of written summary of what I did this week, and beginning Monday, March 25 that I keep an hourly record of what I do for the week, I will be glad to oblige, but am I the only one you are asking to do this or all support staff? Thanks.

Evelyn

Defendant's Exhibit

#### Evelyn's Summary of work done per Naomi

#### Week of March 18 - 22, 2002

March 22, 2002, Friday. Naomi asked me to summarize what I did this whole week concerning my work, to be submitted by the end of the day. I responded to Naomi and asked if I am the only one being asked of the summary. I did not get a response from Naomi by the end of the day.

Between Monday through Friday of this week, I did basically catching up of personnel paperwork that were lower in priority, such as filing, updating employee personnel lists on the computer, and entered each personnel action on all employees, as indicated on the AO 250 Forms I received this week. I separated the copies, typed up an explanation of the form addressed to all staff, and individually placed employee copy of the form in an envelope and distributed to all staff.

I had made several phone calls to assist Reese on his problems with his health benefits coverage. Reese has been deducted premiums from his paycheck since the time health coverage was effected. According to Reese, however, he has not received anything from the insurance provider. I placed different calls to his insurance provider to find out who handles this situation. I was informed that the insurance provider has not received the SF 2809, which was faxed and original was mailed to AO.

I attempted to get in touch with Ed Pike a few times by phone but was not able to talk to him. I sent Ed Pike an e-mail concerning Reese's health insurance coverage. Ed Pike answered my e-mail asking me to fax our copy of Reese's enrollment form to the insurance provider to rectify their error.

This was not the first, second, or third time I had to do this for employees. It happens quite often. I also had to

do the same thing with Stephani concerning her health insurance coverage. I also had to do the same thing for Jonathan Miller, who had made changes on his health benefits during open season from Mail Handlers to Blue Cross but the insurance provider's record has not been updated.

I prepared other paperwork and forms for the new employee, David Markese, who started Monday, March 25, 2002.

Since we are not hiring and it was pretty slow in my area, I read the AO Human Resources Manual and the Eleventh Circuit Personnel Manual.

Defendant's Exhibit

Evelyn Johnson 03/22/2002 11:18 AM

To: Naomi Godfrey
/CA11/11/USCOURTS
@USCOURTS
cc: Sara Gilibert
/CA11/11/USCOURTS

@USCOURTS

Subject: Re: Training Opportunity for Court Human resources Staff

Thanks, Naomi. I will give you and Sara what is involved in this training.

Your request of written summary of what I did this week, and beginning Monday, March 25 that I keep an hourly record of what I do for the week, I will be glad to oblige, but am I the only one you are asking to do this or all support staff? Thanks.

Evelyn

Naomi Godfrey 03/22/2002 10:55 AM To: Evelyn Johnson
/CA11/11/USCOURTS
@USCOURTS
cc: Sara Gilibert
/CA11/11/USCOURTS

@USCOURTS

Subject: Re: Training Opportunity for Court Human resources Staff

Please summarize for me what is involved in the training, when and where it takes place, and how long it is. Also, let me know how the training will benefit the office.

Sara has asked that you give her a list of things you are doing. By the end of the day today, please give her a

written summary of what you did this week. Beginning Monday, March 25, please keep an hourly record of what you are doing for the week.

Let me know if you have questions. tx.

Naomi Godfrey Senior Staff Attorney Court of Appeals 56 Forsyth Street Atlanta, Georgia 30303 404-335-6411

Evelyn Johnson 03/21/2002 03:16 PM To: Naomi Godfrey
/CA11/11/USCOURTS
@USCOURTS

Subject: Re: Training Opportunity for Court Human resources Staff

Naomi:

The memo on the website below from AO is addressed to court unit executives. HRD is seeking volunteers to participate in the trial of SkillSoft web-based training courses. I would like to volunteer to participate in the HRD effort. The response due date is March 25, 2002. Thanks.

evelyn

**Human Resources and Statistics Broadcast** 

To: Recipient List Suppressed

cc: (bcc: Evelyn Johnson /CA11/11/USCOURTS@USCOURTS

Subject: Training Opportunity for Court Human resources

Staff

Sara Gilibert 04/08/2002 To: Evelyn Johnson /CA11/11/USCOURTS

11:18 AM

@USCOURTS

Subject: Project Assignments

Evelyn-

Thank you for summarizing what you were working on the week before last. It really helps me to keep track of what is on your plate at a given time so I can best assess your ability to take on additional projects. Thus, please continue to provide me with these weekly summaries.

I was very surprised so see that it has been "slow in [your] area." Should this happen in the future, please let me know immediately as there is a great deal of work to be done that can benefit our division and the Staff Attorneys' Office as a whole.

I would like you to write out steps you follow in processing new employee appointments (including the preparation and processing of pre-employment paperwork and offers of employment) and attach copies of the actual forms or other documents used in this processing. Please follow the same format you used in writing out the steps you take in processing performance evaluations.

Also, please review the new Staff Attorneys' List I had drafted, and check and/or update the information it contains

(I have left a copy of the list in your chair).

Finally, please go through the personnel files and make sure they are up to date and organized in the manner set forth in Sections 1.1 through 1.5 of the Human Resources Manual (I have left a copy of Sections 1.1 through 1.5 in your chair).

Please respond to this e-mail when you return to the office with an estimated time-frame for completion of each project, so I can plan for other project assignments accordingly.

Thank you.

Evelyn Johnson 12/06/2002 To: Sara Gilibert /CA11/11/USCOURTS

01:11 PM

@USCOURTS

Subject: Re: Separation Meetings and Paperwork

Please see attached.

Sara.wpd

Sara Gilibert

To: Evelyn Johnson

12/06/2002. 09:10 AM

CA11/11/USCOURTS

@USCOURTS

Subject: Re: Separation Meetings and Paperwork

It would be a great help if you would respond to e-mails such as the one below. I have sent you several recently and have not gotten any responses. Please simply let me know that the e-mail was received and that any requests set forth therein will be taken care of. If, for some reason, you will not be able to complete something that day, please also state that in your response and include a date upon which you expect to complete it. There are several things I have asked you to do in the past few weeks and, to my knowledge, they have not yet been completed (i.e. updating charts I forwarded to you, making sure each file contains a clean resume and complete transcript, sending out voluntary leave donation request)

-----Forwarded by Sara Gilibert/CA11/11/USCOURTS @USCOURTS on 12/06/2002 08:59 AM -----

Sara Gilibert 12/04/2002 To: Evelyn Johnson

12/04/2002 12:54 PM CA11/11/USCOURTS

@USCOURTS

Subject: Re: Separation Meetings and Paperwork

Please set up a meeting time with Janna so you can go over her separation paperwork. Please meet with her before Friday (her last day) and have the paperwork forwarded to the AO no later than the COB Friday. I do not want attorneys leaving without having met with you and having gone over their paperwork unless absolutely unavoidable. We had a lot of problems arising from Amy Fout's separation that ended up delaying both her last paycheck and lump sum payment. Jackie ended up having to send another original to the AO this past Monday so they could process the lump sum payment. Needless to say, this kind of delay should not happen again. Also, in meeting with attorneys who are leaving the office, please inform them that their last paycheck will not be directly deposited but instead will be sent to Cheryl Vessels and then forwarded to them. They need to know that this process takes longer than what they are used to with direct deposit and need to financially plan accordingly. Thanks.

12/6/02

Sara,

I resent the fact that you keep getting on my back to know if the job is done or not. Before you even came to work here for the last 13 years, 10 months, and 19 days, nobody had been keeping tabs if my work has been done or not, that is, with more work and less help. I do have initiative and self-directed and I get the job done. I am not a child and do not have to be told twice, and most of all, I do resent your attitude for doing that. Let me explain to you the things you asked me to do below.

[Pet.'s Note: The manner and the tone of this statement directed to Sara Gilibert showed that the Petitioner has had it, and reached her breaking point. Since March 2002, Petitioner had been subjected to the Respondents' constant work harassment. While Petitioner singlehandedly performed duties in personnel and staff attorney recruiting for several years, those duties were now performed by two employees, Jackie Williams, black/female, CL 25, and Sara Gilibert, white/female, CL 30. Although Petitioner never had any performance problems before filing the EDR complaint, had been stripped off her duties without cause, the Respondents were determined to embarrass and humiliate the Petitioner by treating her like a child or a brainless moron that they had to harass her and monitor every minute detail of Petitioner's "ministerial" (as Naomi Godfrey refers to Petitioner's duties) work.]

1. Voluntary leave donation request. You asked me to do it the week before the Thanksgiving holiday. I told you I was in the middle of completing the big EEO report to be submitted to Nancy Burnham. You have no clue how long it takes to put together that report, specifically, if you go by the list manually. You may ask Cheryl Vessels or Nancy Burnham if you want to. I finished that report, submitted it for signature, and you told me that you have to edit the

narrative before submitting to Nancy Burnham. Very little editing was done from the original narrative, and that report, the statistics itself, is most important to balance, and must all be correct since I have not heard from Nancy.

- 2. After I worked on that, we have had two attorneys and a support staff who resigned, and I have to prepare their paperwork. I completed all separation paperwork before I took the time off for the Thanksgiving holiday and advised Jackie what she needed to do with them.
- 3. I have arranged to talk to Janna today at 3:00 p.m. before she separates. It is not mandatory that her separation papers leave the office the same day of her separation date. The following day is fine as long as there is nothing out of ordinary concerning the separation of the employee, such as leave-without-pay. And for your information, I spoke with Amy Fouts on her last day of work. The paperwork originating from here were sent to AO timely. In speaking with Ed Pike, someone at the AO processed her paperwork, which I don't have any control, and for your additional information, that was not an out of ordinary event. AO calls here all the time for copies of personnel forms asserting they did not receive them, if we do not have working copy here, then you are back to square one. I can understand AO sometimes because of the bulk of paperwork they have to handle all the time.

Furthermore, I tell separating attorneys the procedure concerning their last paycheck and lump sum money and when approximately they should receive the checks. I have been doing this for almost four years, and granted that there could be snafues to occur, don't blame it here. I am not afraid to accept fault if I am at fault, but I refuse to take someone else's fault. And if the attorney complained to you otherwise, in this particular situation, Amy Fouts, that is her problem. I told her all that information but she was not all here, did not even want to sit down, and just stood up beside me. She did not listen to what I told her. Like you said, Jackie ended up sending

another AO 193, and our file in Amy's file showed that her paperwork was done.

- 4. I am sure you wonder why I have not sent the paperwork for the new hire yesterday afternoon. I tried to open that drawer of forms in the file cabinet but it was jammed and would not open. The only way it opened this morning was I had the building maintenance guy to force it open this morning. Her paperwork has been sent out.
- 5. The personnel files, resumes, and transcripts you are talking about, I had revisited all those files several months ago and they were all complete.
- 6. The chart you are talking about, Cathy Hester puts it out, why am I to update it? She should update that every time there are changes on her list. I forward her a copy of employee's new address if and when employees notify me they have moved.
- 7. Last, I know I have not done the voluntary leave donation request. It was put on hold on the bottom of my priority, and I was out on leave for a week. That is the next thing I will do. One thing I would like to mention is that Jackie now works under you. Regardless of whether she is busy copying cases, Naomi already asked her not to do, that is the other supervisor's responsibility to ask another staff to do. Some things that are pressing and needs to be done right away and I am tied up with other work to do, ask Jackie. She is trained to do them, and if she has questions, I will be glad to answer.
- 8. Last but not least, if you ask me to do something, consider it done. You have not been here long enough to know everything, and to preserve harmony, please stay off my back.

Thank you.

/s/ Evelyn Signed

Karen Sinyard 01/30/03 08:49 AM To: James Hale
/CA11/11/USCOURTS
@USCOURTS,
Evelyn Johnson
/CA11/11/USCOURTS
@USCOURTS,
Keven Friedman
/CA11/11/USCOURTS
@USCOURTS,

Subject: Computer log-in password

Naomi has requested that I make sure I have everyone's computer password and in reviewing my password list I do not have you[r] current log-in password. Please send me your password as soon as possible. I do not need your e-mail password. Thanks,

KBS [Karen B. Sinyard]

I did not receive a response from Evelyn — I did not receive a return receipt so she evidently did not even open the message./kbs

# UNITED STATES COURT OF APPEALS ELEVENTH CIRCUIT STAFF ATTORNEYS' OFFICE

#### **MEMORANDUM**

DATE:

February 5, 2003

TO:

**Evelyn Johnson** 

FROM:

Sara Gilibert

SUBJECT:

**EMAILS** 

This memorandum serves as a directive to please open and respond to e-mails from all Court personnel in a timely manner. As I have discussed with you on previous occasions, it is imperative that you check your email account on a frequent basis throughout the day, starting with when you first arrive to work. If you receive an email that requests something from you, please respond immediately. If, for some reason, you cannot respond with the information that an email requests from you (or cannot perform the task that an email requests of you), you must nevertheless timely respond to the sender either by return email or by telephone to (1) let him/her know you received the email and (2) let him/her know your estimated time frame for providing the information (or completing the task) requested by email. Above all, there should never be an instance where you simply do not open an email from another employee of this Court.

Despite discussing this issue with you in the past, I have been informed that it continues to be a problem. Please take immediate steps to correct it. Should you have any questions or comments regarding the above, please do not hesitate to call or see me.

Defendant's Exhibit 6

SLG/slg

Evelyn Johnson 02/06/2003 11:58 AM

To Sara Gilibert /CA11/11/USCOURTS @USCOURTS

cc: Karen Sinyard /CA11/11/USCOURTS @USCOURTS

Subject: Re: Bruce Vail's Sick Leave

Sara,

I know I have not responded to Karen's requests for password because I know if she needs to, she already has - access to my computer and printer. I have had problems with my computer a while back being extremely slow, freezing, making noises at the hard drive as if it is doing a hard-drive backup while I am not even working or doing anything with the computer. I made changes on my computer settings and properties but it keeps switching back without me making any other changes and to the point that I could not access the computer at all. Last week, I had problems converting an attachment that Patty sent us, which was a PDF file. Although it showed on my desktop that I have the Adobe Acrobat software, the file would not convert. I then realized that I was operating mainly on my c:drive and all documents I have were copied onto c:drive but the attachment that Patty sent us was on f:drive that for whatever reason it just would not convert.

My hard drive was replaced last week, and from what the automation employee told me, WE are the only ones supposed to know our password even the automation employees don't have our password, and we are not to give it out to anyone if there is nothing on the computer that another employee would have any need to access. Nevertheless, Karen still has access to my computer without me giving her my password. If it becomes such a big issue,

Karen can remove the computer out of my office. Thanks.

Sara Gilibert 02/06/2003 10:09 AM

To: Evelyn Johnson

/CA11/11/USCOURTS @USCOURTS

Subject: Bruce Vail's Sick Leave

Thanks for your email, Evelyn. The below email was not the one I was referring to, though. There have been a couple of e-mails sent to you requesting your computer password. It is important that the office has a master list of all current passwords, and you are the only one who has yet to respond with one. Please look for these specific e-mails, and respond to them with your current password as soon as possible.

Thanks, and call/see me with any questions you may have.

Sara

Evelyn Johnson 02/05/2003 02:22 PM

To: Karen Sinyard

/CA11/11/USCOURTS@USCOURTS

Sara Gilibert

/CA11/11/USCOURTS @USCOURTS

Subject: Bruce Vail's Sick Leave

Sara,

If this is the email you are referring to, I thought it was in reference to the sick leave balance that I already gave Karen Sinyard, but I was wrong. Anyway, I already sent an email to AO requesting a copy of the official form to be sent to us. I was going to let you all know once I receive the response from the AO. Sorry, old habits are to break. Thanks.

ej

# UNITED STATES COURT OF APPEALS ELEVENTH CIRCUIT STAFF ATTORNEYS' OFFICE

February 6, 2003

## VIA HAND DELIVERY

Ms. Evelyn Johnson United States Court of Appeals Eleventh Circuit Staff Attorneys' Office 56 Forsyth Street, N.W. Atlanta, Georgia 30303

Dear Evelyn:

This is a letter of warning and constitutes an action that is based on your refusal and/or failure to comply with an appropriate instruction from your supervisor.

I have specifically asked you to forward your current computer password to the office's Administrative Manager, Karen Sinyard. As I informed you, it is important that we maintain a master list of all current passwords, and you are the only employee in the office who has yet to provide one. This is despite two email requests from the Administrative Manager and a directive from me.

Once again, you are expected to forward your current password to the Administrative Manager immediately. Should you fail to do so, the consequence will result in further corrective and/or adverse action, up to and including immediate dismissal.

Please be reminded of your right to be heard by the Senior Staff Attorney.

Sincerely,

/s/Sara L. Gilibert, Esq.

Manager for Recruiting, Training, and

Professional Development

# E-MAILS NOTIFYING UPPER MANAGEMENT CONCERNING PROBLEMS WITH COMPUTER

Evelyn Johnson

03/10/2003 08:56AM

To: Norman Zoller

/CA11/11/SCOURT@USCOURTS

JL Edmondson

/CA11/11/USCOURT@USCOURTS

cc: George A Watson

/CA11/11/USCOURT@USCOURTS

Jim Smith

/CA11/11/USCOURT@USCOURTS

Naomi Godfrey

/CA11/11/USCOURT@USCOURTS

Karen Sinyard

/CA11/11/USCOURT@USCOURTS

Sara Gilibert

/CA11/11/USCOURT@USCOURTS

Subject: printer

Dear Mr. Zoller:

I am trying to work here and trying to print some WP forms for our new employees starting work today. While I have not done any changes on my computer, my printer would not allow me to print and giving me a message indicating "no printer installed" although my printer is still attached and defaulted as my printer. This inappropriate action needs to stop, and I request your immediate action concerning this matter. Thank you very much.

Sincerely,

Evelyn Johnson

Norman Zoller

03/07/2003 10:41 AM

To: Evelyn Johnson /CA11/11/USCOURT@USCOURTS

cc: George A Watson
/CA11/11/USCOURT@USCOURTS
Jim Smith
/CA11/11/USCOURT@USCOURTS
Naomi Godfrey
/CA11/11/USCOURT@USCOURTS
Karen Sinyard
/CA11/11/USCOURT@USCOURTS
Sara Gilibert
/CA11/11/USCOURT@USCOURTS

Subject: Re: PC Workstation

Thank you. The plain wording contained in the Court's notification banner speaks for itself.

Evelyn Johnson

03/07/2003 10:24 AM

To: Norman Zoller /CA11/11/SCOURT@USCOURTS

cc: George A Watson
/CA11/11/USCOURT@USCOURTS
Jim Smith
/CA11/11/USCOURT@USCOURTS
JL Edmondson

/CA11/11/USCOURT@USCOURTS
Naomi Godfrey
/CA11/11/USCOURT@USCOURTS
Karen Sinyard
/CA11/11/USCOURT@USCOURTS
Sara Gilibert
/CA11/11/USCOURT@USCOURTS
Virgil Alexander
/CA11/11/SCOURT@USCOURTS

Subject: Re: PC Workstation

Dear Mr. Zoller:

Thank you for taking the time to respond to my concerns. I would like to clarify, however, the issue you brought up related to my suspicions of computer surveillance statement, and in response to your question on the Court's notification banner.

First, with all due respect to the Court and to you, I do not stake a claim on anything in this office, and I am fully aware that items here, including computers, belong to the U.S. government. I am also fully aware of the Court's notification banner when we turn on our computers. I have no problems nor qualms with the systems monitoring since I never had, and do not intend to, conduct any criminal or illegal activity here or anywhere.

Second, prior to filing my EDR complaint, I have never felt this silent work hostility, and I do have a problem when I know I am being singled-out, whose work is being monitored via computer, by the respondents. It is extremely demoralizing to know that although I was stripped off my duties while I never had any work performance problems for 14 years of my employment here, the computer surveillance of the work I do is in retaliation to the cause of action I took with regard to the numerous adverse employment issues I have with this office.

Respectfully,

Evelyn Johnson

Norman Zoller

03/06/2003 05:16 PM

To: Evelyn Johnson

/CA11/11/USCOURTS@USCOURTS

cc: George A Watson

/CA11/11/USCOURT@USCOURTS

Jim Smith

/CA11/11/USCOURT@USCOURTS

JL Edmondson

/CA11/11/USCOURT@USCOURTS

Naomi Godfrey

/CA11/11/USCOURT@USCOURTS

Karen Sinyard

/CA11/11/USCOURT@USCOURTS

Sara Gilibert

/CA11/11/USCOURT@USCOURTS

Virgil Alexander

/CA11/11/SCOURT@USCOURTS

Subject: Re: PC Workstation

Dear Ms. Johnson:

The situation with respect to operations of the computer at your work station is being investigated.

One particular matter in your memorandum below, however, raises an issue that I wanted to be certain you are aware of and that has to do with your statement relative to your "suspicions of computer surveillance."

Among other items of Government property, the

chairs on which we sit and the desks and computers at which we work and are entrusted, are not ours - they are the property of the United States Federal Judiciary, and we are custodians of that property.

Each day when you and I first turn on the computers at our respective desks, we see a notification banner that the Court has directed be displayed that states, "WARNING: THIS SYSTEM IS FOR USE BY AUTHORIZED USERS ONLY.

Are you representing that you have not been aware of or understood this notification banner? Further, if you do not consent to such monitoring, you should so inform your supervisor and other appropriate steps could be considered (for example, the computer could be removed; network accessibility could be disabled, et. al.). It would seem, however, that such resource issues and accessibility could affect the stated and implied responsibilities of your position and your capacity to discharge those responsibilities.

It would also be inappropriate for anyone to attempt to defeat, subvert, or override the Court's capability to monitor use of these Government supplied machines. If you have questions about these matters, I invite you to consult with Jim Smith or with your supervisor. Best wishes.

Evelyn Johnson

03/06/2003 12:34 PM

To: Jim Smith
/CA11/11/USCOURT@USCOURTS

cc: JL Edmondson /CA11/11/USCOURT@USCOURTS Norman Zoller /CA11/11/USCOURTS@USCOURTS Virgil Alexander

/CA11/11/USCOURTS@USCOURTS
Naomi Godfrey
/CA11/11/USCOURT@USCOURTS
Karen Sinyard
/CA11/11/USCOURT@USCOURTS
Sara Gilibert
/CA11/11/USCOURT@USCOURTS
George A Watson
/CA11/11/USCOURT@USCOURTS

Subject: Re: PW Workstation

Jim,

Sorry for the call yesterday (February 26). I did not know that you are out of town.

As you mentioned on your Monday's email below to contact you if I have questions concerning my PC, I would like to let you know that there had changes made again to my workstation PC while I was out last week. Your email below implied that I had made changes and requested to refrain from making any changes to my PC. My response to your email clearly stated I had nothing to do with the changes made my PC.

Yesterday, I was certain that my PC was reconfigured back to the way it was, prior to the replacement of my original PC (hard/local/c:drive). Software and applications, including Lotus Notes and My Documents Files are all located on the c:\drive. Although document files are saved on the F:\drive, they are all located and maintained on the local c:\drive.

Sincerely,

Evelyn Johnson -

P.S. (March 6, 2003)

I held off sending this email to ensure my computer was NOT just acting up. Beginning this week, and today, George Watson came to my workstation since I asked him to check my computer once again to verify my suspicions of computer surveillance. Although I copied all the PC information from the Netware Security Window on a piece of paper to ascertain my computer settings, George said he did not know why my computer was set that way. I did not believe George since he was the one who assisted the office, and the only automation person who made the changes and reconfigured my current PC.

The applications on my desktop show the following:

My Computer: There was an additional "Local Disk -

D Drive"

Share Name - D\$

Comment - Share this folder

Hardware - IBM-DTLA-30715 (My

local C: Drive is CA11-32016)

My Documents: Contain four (4) folders: CCWIN 9;

Corel User Files; My Pictures; and Old Excel Documents (All folders are useless for me and they contain

nothing of my work)

Netware Security Window: Although the Change Password Resource contains two icons (a computer and a tree, both under my name), the Resource (my name(s)) are ALL CONNECTED to ALL RESOURCES, which included 29 computers and 39 other computers/network courtwide.

Excel: When I try to locate a file saved on excel, it takes me to My Documents Application (see above), which gives me the useless folders.

The bottom line is that, the work that I do is being

dumped on the C:\drive then copied on the F:\drive of my PC. Since the Computer Security & Automation Users Guide explicitly prohibits anyone from accessing or viewing any user files or data without the user's authorization and you do not want me to make any changes to my PC, I request that my workstation PC be replaced. I appreciate your assistance and response concerning this matter. Thank you.

Johnson/CA11/11/USCOURTS on 02/27/2003 08:15 AM-----

**Evelyn Johnson** 

02/25/2003 08:41 AM

To: Jim Smith

/CA11/11/USCOURT@USCOURTS

cc: Naomi Godfrey

/CA11/11/USCOURT@USCOURTS

George A Watson

/CA11/11/USCOURT@USCOURTS

(bcc: Evelyn Johnson

/CA11/11/USCOURT@USCOURTS)

Subject: Re: PC Workstation

Thanks for your email, Jim. Yes, I have had numerous problems with my PC workstation and my hard drive has been replaced twice, first by Ken, and second, the one I have now, by Tony. I appreciate all the help.

On Thursday, February 13<sup>th</sup>, George replaced the applications on my PC, as you mentioned below. The only change I made on my PC was my password, which was on the same day, the 13<sup>th</sup>. Beginning the 14<sup>th</sup> through 23<sup>rd</sup> of February, I was out yesterday, the 24<sup>th</sup>, was my first day back to work.

I called George yesterday morning after numerous times I failed to login to my PC. In fact, yesterday around 9:00-9:30 a.m., after George came to my workstation, reset and reconfigure my PC, was the first time I was able to login to my PC since the 13th of February. I can assure you, Jim, that if you noticed any changes on the software, both the operating system and applications, I have nothing to do with those changes. Thank you very much for your help and assistance.

Evelyn

Jim Smith

02/24/2003 02:04 PM

To: Evelyn Johnson

/CA11/11/USCOURT@USCOURTS

cc: Naomi Godfrey

/CA11/11/USCOURT@USCOURTS

Subject: PC Workstation

Evelyn, before you were out on leave last week, George Watson (along with a few others in Automation) have been over to help assist you with some problems you have been experiencing with the PC at your work area. George replaced your PC with a new one and a fresh image of applications. This image was based lined to help track down problems you have reported. I want to reiterate to you, our request to refrain from making any changes to the software, both the operating systems and applications. This will help us in tracking down any workstation problems.

Please contact me if you have any questions on this matter.

Jim K. Smith Circuit Executive's Office Eleventh Circuit Court of Appeals 56 Forsyth Street, NW, Atlanta, GA 30303-2289 404/335-6581 - voice, 404/335-6540 - fax

Ken Hudson

03/10/2003 10:26 AM

To: Evelyn Johnson

/CA11/11/USCOURT@USCOURTS

cc:

Subject: Problem number: 0303014 has been assigned

to: Ken Hudson

You reported a problem or made a request with the Help Desk.

Subject: unable to print

You will be contacted on the status of your problem/request. Thank you

This is an automated message, please do not reply.

# UNITED STATES COURT OF APPEALS ELEVENTH CIRCUIT STAFF ATTORNEYS' OFFICE

## **MEMORANDUM**

DATE:

March 12, 2003

TO:

**Evelyn Johnson** 

FROM:

Sara Gilibert

SUBJECT:

Referral to Employee Assistance Program

The purpose of this memorandum is to follow-up on our previous discussions regarding my concern about your conduct and work performance and to recommend a referral to the Employment Assistance Program ("EAP"). This memorandum is not a disciplinary action nor will it become part of your official personnel file, although a copy will be placed in your local personnel file.

Despite repeated efforts to communicate with you (and to counsel you) over the past year, you have continued to display outward resentment toward being supervised and, at times, to blatantly refuse or fail to comply with appropriate instructions from me a. , our direct supervisor. While, on occasion, you have voiced a willingness to provide support in the common personnel objectives between your position and mine, you continue to carry out your duties only according to how you perceive them and respond to my efforts to align your priorities with those assigned to me by my supervisors with indifference and hostility. My attempts to counsel you with the hopes of opening communication lines and improving specific work and attendance related deficiencies have been met by you with anger and resentment.

Despite three directives from me (including written warning), you have refused or declined to disclose the password to your government-supplied computer, as is the case with every other employee in this office, to the Administrative Manager so that she may access office files stored on the government-issued computer in the office assigned to you. Many files stored on your computer are placed or reside there because of information sent to you by the Administrative Office and by others who send to you official notices, forms, and personnel-related documents. In this respect, privacy is not the issue as noted by the Opening Banner displayed to every employee each time he or she first turns on his or her computer. Your continued refusal to supply your password creates inefficiencies, unneeded duplication, and unsatisfactory work.

You have refused to have your work reviewed by me before you summarily and without my prior authorization, distribute it office-wide, contrary to my express instructions. Some of these unilateral, unapproved distributions by you have resulted in inapplicable or erroneous information being disseminated.

You have failed to communicate with me and with other administrative staff so as to reduce or minimize errors. On at least two occasions, I had instructed you to immediately contact other administrative staff whom you had been refusing to respond to despite their repeated attempts to reach you while you were present in the office.

You have missed a great deal of work and have often failed to submit timely written requests for leave. You have also refused to communicate what it is that you are in the process of working on before taking large amounts of leave so proper arrangements can be made if time sensitive projects are involved.

You have challenged my authority as your supervisor and responded to my work requests with inaction,

indifference, or hostility. Your written remarks to me of December 6, 2002 that I should "stay off [your] back" and other confrontational comments [were] inappropriate, if not insubordinate.

I have received reports that other staff, based on your hostile and belligerent attitude, would prefer not to deal with you. Most recently I have learned of complaints by members of automation regarding your suspicious and angry demeanor towards them to the point they are reluctant to work with you.

We have discussed these issues both formally and informally, but you have not wanted to discuss in detail the reasons for your conduct and performance. If these problems continue, some type of disciplinary action will be taken. I strongly recommend that you take whatever action is necessary to immediately improve. While I may not be fully aware of the reasons for these problems, I am concerned about them and about you. I find some of your most recent behavior and your claims of computer surveillance and conspiracy especially disturbing, and I want to be sure you have the opportunity to use all of the assistance available to you.

Therefore, I direct you to contact the EAP. If any personal problems are affecting your work, the EAP may be of help to you. I have discussed this referral with the EAP Counselor, Marybeth Guagliardo, and she is expecting your call on or before March 14, 2003. Please call her at (404) 730-2384 by 5:00 p.m. on March 14, 2003.

Please note that information about your participation in the EAP will be kept confidential unless disclosure is required by law or safety concerns. You will be granted administrative leave to attend EAP sessions, and I will be told whether you are keeping your appointments. You are expected to fully cooperate and participate in the EAP. The conduct and performance problems I noted above must be

corrected. With an effort on you part and help from the EAP, I am hoping you can correct these issues.

c: Norman Zoller Naomi Godfrey

## APPENDIX - 11-D

# UNITED STATES COURT OF APPEALS ELEVENTH CIRCUIT STAFF ATTORNEYS' OFFICE 56 Forsyth Street, N.W. Atlanta, Georgia 30303-2289

June 20, 2003

VIA U.S. MAIL

Ms. Evelyn Johnson 6241 S. Skyline Drive Douglasville, Georgia 30135 Dear Ms. Johnson:

I write to inform you that you are terminated from the Staff Attorneys' Office. This action has become necessary because of your insubordinate behavior, unsatisfactory work, and inappropriate conduct in the discharge of your responsibilities. I am mindful of your years of service to the court and this office and I take this action only after extremely careful consideration and due reflection. This decision is based on the recommendation of your immediate supervisor, the reports of others, and my personal observations of your conduct and performance.

Although you have been given every consideration, your work performance over the last year has been unacceptable. Since January 21, 2002, when Sara Gilibert began work in the office and became your immediate supervisor, your performance has been unsatisfactory and continues to decline. She has repeatedly advised you to correct your performance deficiencies and tried to enlist your support in performing the personnel duties of the office. Despite Ms. Gilibert's best efforts, your continued failure to follow her directives, your insubordination to her, your failure to satisfactorily to [sic] perform your assigned duties, and your refusal to communicate with her and other administrative staff have resulted in inefficient operations in

#### APPENDIX -- 11-D

this office. You have been repeatedly counseled, admonished, and warned that such conduct will not be tolerated and will result in disciplinary action if not corrected. Yet, you continue to fail to carry out your assignments and responsibilities or to work with Sara Gilibert in a satisfactory manner.

Because of these continuous unacceptable actions and behavior, you will no longer be accorded the privilege to work for the court and this office. The situation has become one that this office institutionally will not tolerate. Accordingly, and as a result of your unacceptable performance, you are hereby terminated from your position with the Staff Attorneys' Office. This termination will be effective June 27, 2003, at the close of business. Under the authority of the Court's Adverse Action Plan and with the Court's approval, I am placing you immediately in a nonduty status with pay through June 27, 2003. As an alternative, I will accept your resignation effective on or before Friday, June 27, 2003, close of business.

Consistent with APPENDIX II of the Personnel Manual, you have the right to make a written request of the chief judge or his designee within 10 calendar days of the date of your receipt of this letter for a hearing. You also have the right to be represented at the hearing, to confront adverse witnesses, and to present evidence and arguments. If this action is vacated as a result of the hearing before the chief judge or his designee, you will be returned to your status prior to the action as if no action has been taken and all documents will be removed from the record.

I regret having to take this action and wish you every success in your future endeavors.

Sincerely,

/s/ Naomi G. Godfrey Senior Staff Attorney

United States Court of Appeals Eleventh Circuit Staff Attorneys' Office 56 Forsyth Street, N.W. Atlanta, Georgia 30303 Tel: (404) 331-5775

## EMPLOYEE AGREEMENT

I hereby accept the position of Court Secretary for the United States Court of Appeals for the Eleventh Circuit beginning approximately January 17, 1989, at a salary of JSP 6/1, \$18,537. I understand that the position is non-tenured and that I will serve at the pleasure of the Court. I also understand I am subject to a six-month probationary period as set forth in the Personnel Regulations.

I have been provided a copy of the Personnel Manual for the Court, which I have reviewed, and I hereby agree to abide by those regulations.

/s/ Evelyn L. Johnson Employee

1/4/89 Date

/s/ Karen C. Wilbanks/tm/ Appointing Officer

12/29/88 Date

Received Jan 09 1989 U.S. Court of Appeals Staff Attorneys' Office

United States Court of Appeals Eleventh Circuit Staff Attorneys' Office 56 Forsyth Street, N.W. Atlanta, Georgia 30303 Tel: (404) 331-5775

Calendars from January 2002, through July 2003, which lists Petitioner's absences from work. Please note that Respondents only included the dates above, since Sara Gilibert was hired, but dates prior to the dates above were not included because Petitioner's absences had never been an issue. The Petitioner had incredibly taken many hours of leave of absence during the time frame cited above. Those days of absences included the filing of the EDR Complaint, Petitioner's mother sudden life threatening sickness, and her eventual death. Petitioner's mother lived in California. The days of absences taken by the Petitioner would not have been taken but for the harassment and hostile work environment. which contributed to Petitioner's sickness attributed by work-related stress.

# APPENDIX — E

Table of Authorities

Defined (11 pages)

## APPENDIX - E

#### 04-3452

## TABLE OF AUTHORITIES

#### Case

- Furnco Construction Corp. v. Waters, 438 U.S. 567,
   577 (1978). [Brief, pages 23, 24]
- 2. <u>Hartman v. MSPB</u>, 77 F.3d 1378, 1380 (5<sup>th</sup> Cir. 1996). [Brief, pages 20, 21]
- 3. <u>McDonnell Douglas Corp. v. Green</u>, 411 U.S. 792, 802 (1973). [Brief, pages 22, 24]
- 4. National Railroad Passenger Corp. v. Morgan, 122 S.Ct. 2061 U.S. 4214 (2002). A Title VII plaintiff raising claims of discrete discriminating acts must file his charge within the appropriate 180- or 300-day period, but a charge alleging a hostile work environment will not be time barred if all acts constituting the claim are part of the same unlawful practice and at least one of the acts falls within the filing period—subsequent acts of hostile work environment may still be part of the one claim. [Brief, pages 25, 26]
- 5. Texas Department of Community Affairs v. Burdine, 450 U.S. 248, 256 (1981). [Brief, page 23]

# Laws of the Constitution

- 1. Article III, Section 2 of the Constitution provides in part: The judicial Power shall extend to all Cases, in Law and Equity, arising under this Constitution, the Laws of the United States, and Treaties made, or which shall be made, under their authority; . . . to Controversies to which the United States shall be a party; . . . [Brief, pages 1, 2, 28]
- Amendment XIV of the U.S. Constitution provides that "No state shall make or enforce any law which shall

abridge the privileges . . . deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction equal protection of the laws." U.S. Const. Amend. XIV, § 1. [Brief, pages 2, 3, 9, 10, 26, 29]

#### Statutes

- 1. 2 U.S.C. § 1302. Congressional Accountability Act of 1995— Congressional Accountability Act of 1995, states: It was adopted by the Judicial Conference of the United States in order to provide rights and protections to employees of the United States courts which are comparable to those provided to legislative branch employees under the Congressional Act of 1995. 2 U.S.C. § 1302; 2 U.S.C. § 1434. [Brief, pages 12, 18, 29]
- 2. 2 U.S.C. § 1317—Prohibition of intimidation or reprisal. It shall be unlawful for an employing office to intimidate, take reprisal against, or otherwise discriminate against, any covered employee because the covered employee has opposed any practice made unlawful by this Chapter. . [Brief, pages 4, 5, 8, 11, 27]
- 3. 2 U.S.C. § 1434—Judicial Branch Coverage. The Judicial Conference may have for legislation to provide to employees of the judicial branch the rights, protections, and procedures under the listed laws, including administrative and judicial relief, that are comparable to those available to employees of the legislative branch. . . . (App. F, Tabs 1-6 & 7 (The Nine Laws covered under the Model Employment Dispute Resolution Plan). [Brief, pages i, 2, 5, 9, 11, 18, 29]
- 4. Civil Rights Act as Amended in 1991 section 102(b) of Title VII provides: Except otherwise provided in this subchapter, an unlawful employment practice is established when the complaining party demonstrates that race, color, religion, sex, national origin, or age was a motivating factor for any employment practice, even though other factors also motivated the practice. 42 U.S.C. § 2000e-5k.; 42 U.S.C. § 1981a(b). [Brief, pages 2, 3, 10, 11, 22, 27]

- 5. 2 U.S.C. § 2302(b)(1). Civil Service Reform Act of 1978—Prohibited personnel practices, under the Civil Service Reform Act of 1978 provide that, federal agency heads, managers, supervisors, and personnel officials are responsible for preventing prohibited personnel practices, including reprisals, and for complying with and enforcing civil service laws, rules, and regulations. [Brief, page 27]
- 6. 5 U.S.C.§ 706k of Title VII, Civil Rights Act of 1964—Scope of Review. The reviewing court shall decide all relevant questions of law, interpret constitutional and statutory provisions, and determine the meaning of applicability of the terms of an agency action. The reviewing court shall (1) compel agency action unlawfully withheld or unreasonably delayed; and (2) hold unlawful and set aside agency action, findings, and conclusions found to be (A) arbitrary and capricious, an abuse of discretion, or otherwise not in accordance with the law; (B) contrary to constitutional right, power, privilege, or immunity; (C) in excess of statutory jurisdiction, authority, or limitation; (D) without observance of procedure required by law; (F) unwarranted by the facts to the extent that the facts are subject to trial de novo by the reviewing court. [Brief, pages i, 12, 20, 28, 30]
- 7. 5 U.S.C. § 1221(a)—Individual right of action in certain reprisal cases. Subject to the provisions of subsection (b) of this section and subsection 1214(a)(3), an employee, former employee, or applicant for employment may, with respect to any personnel action taken, . . . against such employee, as a result of a prohibited personnel practice described in section 2302(b)(8), seek corrective action from the Merit Systems Protection Board. [Brief, page 21]
  - 8. 5 U.S.C. § 212.301 [Brief, pages 15, 16]
- 9. 5 U.S.C. § 2101(a)—The right to appeal an action to the Board is limited to persons who meet the definition of employee set forth in 5 U.S.C. § 7511 (a)(1). [Brief, page 13]
  - 10. 5 U.S.C. § 2102(a)(2). [Cite 5CFR212.101 (1-1-05

Ed.) Part 212—Competitive Service and Competitive Status, Sec. 212. 101 Definitions, In this chapter it states: (a) Competitive service has the meaning given that term by section 2102 of title 5, United States Code, and includes: (1) All civilian positions in the executive branch of the Federal Government not specifically excepted from the civil service laws by or pursuant to statute, by the President, or by the Office of Personnel Management, and not in the Senior Executive Service; and (2) All positions in the legislative and judicial branches of the Federal Government and in the government of the District of Columbia specifically made subject to the civil service laws by statute.... [Brief, page 14, 15]

- 11. 5 U.S.C. § 2302(b)(1)—The Board has jurisdiction over appeals from agency actions when the appeals are authorized by law, rule, or regulation, which include an appealable action involving discrimination. [Brief, page 27]
- 12. 5 U.S.C. §7512(a)(2)—the Board has jurisdiction over appeals from agency actions when the appeals are authorized by law, rule, or regulation, which include removal and an appealable action involving discrimination under 5 U.S.C. § 2302(b)(1) removal under 5 U.S.C. § 4303 or adverse action under 5 U.S.C. § 7512. [Brief, page 27]
- 13. 5 U.S.C. § 7701(c)(2)—Requires the Board to overturn the agency's action if the Petitioner 1) shows harmful error in the application of the agency's procedures in arriving at its decision; 2) shows that the decision was based on any prohibited practice described in 5 U.S.C. § 2302(b); or 3) shows that the decision was not in accordance with law. 5 C.F.R § 1201.56. (App. F, Tab 8). [Brief, pages 14, 19]
- 14. 5 U.S.C. § 7703(a)(1)—Any employee or applicant for employment adversely affected or aggrieved by a final order or decision of the Board may obtain judicial review of the order or decision in the U.S. Court of Appeals for the Federal Circuit. [Brief, page 8]

- respondent in any proceeding brought pursuant to this subsection, unless the employee or applicant for employment seeks review of a final order or decision on the merits on the underlying personnel action or on a request for attorneys' fees, in which case the agency responsible for taking the personnel action shall be the respondent. [Brief, page 8]
- 16. 5 U.S.C. §§ 8331, 8347(d)(1)-(2), 8461(e)(1) Federal Employees Retirement System (FERS), Thrift Savings Fund, (TSP), and social security. [Brief, page 9]
- 28 U.S.C. § 602, Employees. Part III, Chapter 41, § 602 (a)—The Director shall appoint and fix compensation of necessary employees of the Administrative Office in accordance with the Administrative Office of the United States Courts Personnel Act of 1990. (d) All functions of other officers and employees of the Administrative Office and all functions of organizational units of the Administrative Office are vested in the Director. The Director may delegate any of the Director's functions, powers, duties, and authority (except the authority to promulgate rules and regulations) to such officers and employees of the judicial branch of Government as the Director may designate, and subject to such terms and conditions as the Director may consider appropriate; and may authorize the successive redelegation of such functions, powers, duties, and authority as the Director may deem desirable. All official acts performed by such officers and employees shall have the same force and effect as though performed by the Director in person. (App. F, Tab 8). [Brief, page 22]
- 18. 28 U.S.C. § 604, Part III—Court Officers and Employees, Chapter 41—Administrative Office of United States Courts—Duties of Director generally. (a) The <u>Director shall be the administrative officer of the courts</u>, and under the supervision and direction of the Judicial Conference of the United States, shall: (1) Supervise all administrative matters relating to the offices of clerks and other clerical and

administrative personnel of the courts. (App. F, Tab 8). [Brief, page 22]

- 19. 28 U.S.C. § 1295(a)(9) [Brief, page 2]
- 20. 28 U.S.C. § 1651(a)—The Supreme Court and all courts established by Act of Congress may issue all writs necessary or appropriate in aid of their respective jurisdictions and agreeable to the usages and principles of law. [Brief, pages 1, 2, 28]
- 21. 42 U.S.C. § 1981a(a)(1)—Right of recovery in an action brought by a complaining party under 706 or 717 of the Civil Rights Act (42 U.S.C. § 2000e-5, 2000e-16) against a respondent who engaged in unlawful intentional discrimination. Damages in cases of intentional discrimination in employment. In an action brought by a complaining party under section 706 or 717 of the Civil Rights Act of 1964 (42 U.S.C. §2000e-5, 2000e-16) against a respondent who engaged in unlawful intentional discrimination . . . the complaining party may recover compensatory or punitive damages as allowed in subsection (b) of this section, in addition to any relief authorized by section 706(g) of the Civil Rights Act of 1964, from the respondent. 42 U.S.C. §2000e et seq. [Brief, pages 3, 11]
- 22. 42 U.S.C. § 2000e-2—Unlawful Employment Practices. § 2000e-2(a)(1). It shall be unlawful employment practice for an employer to fail or refuse to hire or to discharge any individual, or otherwise to discriminate against any individual with respect to compensation, terms, and conditions, or privileges of employment, because of such individual's race, color, religion, sex, or national origin; § 2000e-2(b), Employment agency practices. It shall be unlawful employment practice for an employment agency to fail or refuse to refer for employment or otherwise to discriminate against, any individual because of his race, color, religion, sex, or national origin, or to classify or refer for employment any individual on the basis of his race, color, religion, sex, or national origin. § 2000e-2(m). Under the statute, an employer violates Section 2000e-2(m) if unlawful discrimination was a motivating factor for the employment practice, but it can limit its liability to declaratory relief, limited injunctive relief, and

attorneys' fees and costs if it shows that it would have taken the same actions absent discrimination. [Brief, pages i, 1-3, 11-12, 20, 22, 29, 30]

- 23. 42 U.S.C. § 2000e-5(g)(1)—If the court finds that the respondent has intentionally engaged in or is intentionally engaging in an unlawful employment practice charged in the complaint, the court may enjoin the respondent from engaging in such unlawful employment practice, and order such affirmative action as may be appropriate, which may include, but is not limited to, reinstatement . . . back pay (payable by the employer, employment agency, . . . responsible for the unlawful employment practice), or any equitable relief as the court deems appropriate. [Brief, pages 12, 30]
- 24. 42 U.S.C. § 2000e-5(a), (b), (f)(1)(A), (B)(2)(3). Full relief under Title VII. When an appropriate authority has determined that an employee was affected by an unjustified or unwarranted personnel action[s], the employee shall be entitled to back pay under section 5596 of Title 5, U.S. Code, and this subpart only if the appropriate authority finds that the unjustified or unwarranted personnel action[s] resulted in the withdrawal, reduction, or denial of all or part of the pay, allowances, and differentials otherwise due the employee. 5 C.F.R § 550.804(a); 550.805. [Brief, pages 12, 30]

# **Federal Regulations**

1. 5 C.F.R § 212.101—Title 5, Administrative Personnel, Chapter I, Office of Personnel Management, Part 1, Coverage and Definitions. Section 1.2 Extent of the Competitive Service.

(a) Competitive service has the meaning given that term by section 2102 of title 5, United States Code, and includes: all civilian positions in the executive branch of the Government unless specifically excepted therefrom by or pursuant to statute or by the Office of Personnel Management (hereafter referred to in this subchapter as OPM) under Sec. 6.1 of this subchapter; and (b) all positions in the legislative and judicial branches of the Federal Government and in the Government of the District of

Columbia which are specifically made subject to the civil service laws by statute. OPM is authorized and directed to determine finally whether a position is in the competitive service. 5 U.S.C. § 2102(a)(2). (App. F, Tab 8). [Brief, pages 15, 19]

5 C.F.R § 1.3; § 315.501—Title 5, Administrative Personnel, Chapter I, Office of Personnel Management, Part 1, Coverage and Definitions. As used in the rules in this subchapter: (a) Competitive service shall have the same meaning as the words "classified service," or "classified (competitive) service," or "classified civil service," as defined in existing statutes and executive orders. (b) Competitive position shall mean a position in the competitive service. (C) competitive status shall mean basic eligibility to be noncompetitively selected to fill a vacancy in a competitive position. A competitive status shall be acquired by career-conditional or career appointment through open competitive examination upon satisfactory completion of a probationary period, or may be granted by statute, executive order, or the Civil Service Rules without competitive examination. A person with competitive status may be promoted, transferred, reassigned, reinstated, or demoted without taking an open competitive examination, subject to the conditions prescribed by the Civil Service Rules and Regulations. (d) An employee shall be considered as being in the competitive service when he has a competitive status and occupies a competitive position unless he is serving under a temporary appointment: Provided, that an employee who is in the competitive service at the time his position is first listed under Schedule A, B, or C shall be considered as continuing in the competitive service as long as he continues to occupy such position. (e) Tenure shall mean the period of time an employee may reasonably expect to serve under his current appointment. Tenure shall be granted and governed by the type of appointment under which an employee is currently serving without regard to whether he has a competitive status or whether his appointment is to a competitive position or excepted position. (App. E, F, Tab 8). [Brief, pages 15, 16]

- 3. 5 C.F.R § 1201.36(2)—Consolidating and joining appeals. Joinder occurs when one person has filed two or more appeals and they are united for consideration. [Brief, page 26]
- 4. 5 C.F.R 212.101—Title 5, Administrative Personnel, Chapter I, Office of Personnel Management, Part 212. Competitive service and competitive status. 212.101 Definitions. (a) Competitive service has the meaning given that term by section 2102 of Title 5, United States Code, and includes: (1) All civilian positions in the executive branch of the Federal Government not specifically excepted from the civil service laws by or pursuant to statute, by the President, or by the Office of Personnel Management, and not in the Senior Executive Service; and (2) All positions in the legislative and judicial branches of the Federal Government and in the government of the District of Columbia specifically made subject to the civil service laws by statute. (App. F, Tab 8). [Brief, pages 15, 19]
- 5 CFR § 315.502. (a) General rule. Except as provided in paragraph (b) of this section, a career employee who transfers remains a career employee and a career-conditional employee who transfers remains a career-conditional employee. (b) Exceptions. (1) A career-conditional employee who transfers to a position required by law to be filled on a permanent basis becomes a career employee. (2) . . . . [Brief, pages 15, 16]
  - 6. Fed.Cir.R. 15(c)(2), [Brief, page 7]
- 7. AOUSC Model EDR Plan—this Plan shall be known as the Federal Judiciary Model Employment Dispute Resolution Plan (Model EDR Plan). It was adopted by the Judicial Conference of the United States in order to provide rights and protections to employees of the United States courts which are comparable to those provided to legislative branch employees under the Congressional Accountability Act of 1995. (App. F, Tabs 1 & 4 covered Under the Model Employment Dispute Resolution Plan). This Plan applies to all Article III judges and other judicial officers of the United States courts of appeals . . . as well as to all employees of

the courts of appeals (emphasis) . . . including judges' chambers staffs, court unit heads and their staffs (emphasis) . . . [Brief, pages 18, 19]

8. Section 10 of the Eleventh Circuit Court of Appeals Employment Dispute Resolution Plan—§ 1 Preamble. This is the Employment Dispute Resolution Plan ("EDR Plan") of the Eleventh Circuit Court of Appeals. It is based on the Federal Judiciary Model Employment Dispute Resolution Plan adopted by the Judicial Conference of the United States and on the Model Employment Dispute Resolution Plan of the Eleventh Circuit provides rights, protections and procedures for employees of the Eleventh Circuit Court of Appeals comparable to those provided to legislative branch employees under the Congressional Accountability Act of 1995. (App. F, Tab 6 of Section 10 of the Eleventh Circuit Court of Appeals Employment Dispute Resolution Plan). [Brief, page 18]

# DIRECT QUOTES FROM THE BRIEF

"[b]ecause Ms. Johnson's petition challenges a decision concerning only the board's jurisdiction to hear the appeal, and not on the merits, the board not the agency, is the proper respondent. The respondent and the board agree that the MSPB's dismissal of Ms. Johnson's appeal for lack of jurisdiction is not a final order or decision on the merits of the underlying personnel action (emphasis) see 5 U.S.C. § 7703(a)(2)."

Amendment XIV of the U.S. Const. (E at 1, at 6; compare A-7, A 11-12). [Brief, page 10]

[Petitioner's Note, see Brief at 26 (B) 2003 Adverse Personnel Action]

> Petitioner filed initial complaint on March 12, 2002. and employing office's final decision was entered April 24, 2003: Note that Petitioner filed an Amendment to Petition for Review on March 31. 2003 (R8 Tab 7), compare with (R4), Defendant's Exhibits at October 29, 2003 hearing & Appendix C. At the supposedly "Adverse Personnel Action Hearing" of October 29, 2003, Respondent's documents were same documents Petitioner filed for the 2002 EDR complaint. Note that the facts and issues involved on the 2002 EDR complaint and the 2003 EDR complaint were inseparable, but the employing office and the Northern District Court of Georgia refused to combine both complaints at issue on 2003 EDR complaint, which were the involuntary termination without cause, and the retaliatory termination as a result of Petitioner's filing of the 2002 EDR complaint. 5 C.F.R. § 1201.36(2). (App. E-15). [Brief, page 26]

# APPENDIX — F

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SAO EMPLOYMENT AND PAY HISTORY

NAME: Sara L. Gilibert

DOB: 08/20/1970 SCD: 01/22/2002 RACE: White/Female

QUALIFICATIONS & EXPERIENCE:

Education: JD, Mercer University, 1997; MA, Univ of AL, 1993; BA, Univ of AL 1992

Experience: 1/22/2002 - Present, Mgr for Recruiting, Professional Dev & Training, SAO, USCA; 8/00-12/01, Legal Recruiter, Hughes & Sloan, Inc.; 9/97-8/00, Litigation Associate & Summer Associate, Alston & Bird, LLP; 1995, summer law clerk for a county magistrate court judge.

Nature of

Action: EOD (Enter on Duty)

Effective

Date: 01/22/2002

Title: Manager for Recruiting,

Professional Development

& Training

Grade: CPS/CL 30/20

Salary: \$73,833

NAME: Carol Ann Griffith

DOB: 08/09/1953 SCD: 05/04/1998 RACE: White/Female

Nature Eff Title Grade Salary

of Date

EOD 01/29/01 Sec. CL 24 \$32, 714

Spec. Svc Award 08/27/01 Same Same \$2,000

Pay Adj. 01/14/02 Same Same \$35,370

Prom/ 02/11/02 Asst. CL25 \$37,807

Reclass to Admin Case Mgr.

NAME: DOB: SCD: RACE:		James 10/11/2 07/14/2 Black	1997	
Nature of Action	Eff Date	Title	Grade	Salary
EOD	07/14/97	Recep	CL 23/01	\$20,942
Pay Adj.	01/05/98	Same	Same	\$21,438
WGI	01/19/98	Same	CL 23/01	\$22,674
Spec Svc Award	06/22/98	Same	Same	\$600
WGI	07/20/98	Same	CL 23/25	\$23,910
Prom (1)	12/07/98	Court Sec.	CL 24/25	\$29,086
Pay Adj.	01/04/99	Same	Same	\$30,126
WGI	01/04/00	Same	CL 24/29	\$32,616
Prom/ Reclass (2)	07/31/00	Admir Case Mgr.	CL 25/25	\$34,860
Pay Adj.	01/01/01	Same	Same	\$36,134
WGI	08/21/01	Same	CL 25/29	\$37,338
Spec Svc Award	08/27/01	Same	Same	\$3,000

Pay Adj. 01/14/02 Same Same \$39,066

Prom/ 02/11/02 Same CL 26/25 \$41,634 Reclass (3)

NAME: Catherine D. Hester DOB: 04/14/1955 SCD: 04/06/1999 RACE: White/Female Nature Eff Title Grade Salary Date of Action 10/09/00 Recep CL 23 \$29,449 EOD Pay Adj. 01/01/01 Same Same \$30,526 WGI 04/09/01 Same CL 23 \$31,512 Pay Adj. 01/14/02 Same Same \$32,970 Prom 02/11/02 Same CL 24 \$35,085

NAME: DOB: SCD: RACE:			Belinda 03/12/195 04/06/195 Black/Fe	59 98
Nature of Action	Eff Date	Title	Grade	Salary
EOD	01/04/99	Sec.	CL 24	\$29,086
Pay Adj.	01/04/99	Same	Same	\$30,126
WGI	01/03/00	Same	CL 24	\$32,616
WGI	04/10/00	Same	CL 24	\$33,671
Pay Adj.	01/01/01	Same	Same	\$34,386
WGI	04/09/01	Same	CL 24	\$35,987
Pay Adj.	01/14/01	Same	Same	\$36,653
Prom/ Reclass	02/11/02	Sec./ Auto Supp Spec	CL 25	\$40,011

NAME: Evelyn L. Johnson

DOB: 10/23/1951 SCD: 07/08/1982 RACE: Asian/Female

QUALIFICATIONS & EXPERIENCE: 20+ years federal government employment, 14 ½ years with the SAO. Federal administrative work in areas of personnel, federal employment benefits, payroll, legal recruiting, secretarial, law library maintenance, proofreading, citechecking, general administrative duties, residential real estate sales, and personal financial planning analysis. Bachelors degree in business and management; active licenses in life & health insurance, mortgage broker, securities (series 6 and 63), and variable annuity. Inactive license in real estate.

Nature Eff Title Grade Salary of Date Action

Transfer w/o a break in service—from a competitive service instrumentality (Veterans Administration Regional Office, Personnel)

 EOD
 01/17/89 Sec.
 JSP 6/1
 \$19,297

 Pay Adj.
 01/01/90 Same Same
 \$19,992

 WGI
 01/29/90 Same JSP 6/2
 \$20,598

 Prom (1)\*
 01/29/90 Same JSP 7
 \$22,214

Pay Adj.	01/14/91	Same	Same	\$23,126
WGI	01/28/91	Same	JSP 7/3	\$23,827
Pay Adj.	01/13/92	Same	Same	\$23,826
WGI	01/27/92	Same	JSP 7/4	\$25,556
Pay Adj.	03/08/93	Same	Same	\$26,502
WGI	01/24/94	Same	JSP 7/5	\$27,259
Pay Adj.	01/09/95	Same	Same	\$27,803
Prom (2)	07/24/95 *	Sec. to Sr. Sta Atty.	JSP 8/4	\$29,542
Pay Adj.	01/08/96	Same	Same	\$30,274
Courtwide	02/19/96	Same	CL 25/25	\$30,398
conversion JSP to CP				
WGI*	07/22/96	Same	CL 25/29	\$31,412
WGI 08/ (out of	19/96	Same	CL 25/33	\$32,425
cycle) * Spec Svc Award	08/19/96	Same	Same	\$600
Pay Adj.	01/06/97	Same	Same	\$33,336
W.C.I	09/19/07	Cama	01 05/27	424 290
WGI	00/10/9/	Same	CL 25/37	\$34,300

Pay Adj.	01/05/98	Same	Same	\$35,351
Spec Svc Award	06/22/98	Same	Same	\$600
WGI Pay Adj.	08/17/98 01/04/99		CL 25/39 Same	\$35,888 \$37,158
WGI	08/16/99	Same	CL 25/41	\$37,713
Spec Svc Award	08/16/99	Same	Same	\$800
Pay Adj.	01/03/00	Same	Same	\$39,511
WGI	08/14/00	Same	CL 25/43	\$40,093
Pay Adj.	01/01/01	Same	Same	\$41,552
WGI	08/13/01	Same	CL 25/45	\$42,154
Spec Svc Award	08/13/01	Same	Same	\$420
Prom (3) *	09/10/01	HR Coord.	CL26/40	\$44,780
Pay Adj,	01/14/02	Same	Same	\$46,852

NAME: Karen B. Sinyard
DOB: 10/09/1955
SCD: 02/13/1984
RACE: White/Female

## **QUALIFICATIONS & EXPERIENCE:**

Education: Georgia Southwestern College—one year secretarial training program; West Georgia College—certificate in training program. Experience: 1986—Present, SAO employee; 1984-1986, worked as deputy clerk, Clerk's Office, USCA; 1976-1983, five years and two months general secretarial experience.

Nature of Action	Eff Date	Title	Grade	Salary
EOD	10/20/86	Sec.	JSP 6/8	\$19,785
Pay Adj.	01/05/87	Same	Same	\$20,378
Pay Adj.	01/04/88	Same	Same	\$20,785
Pay Adj.	03/28/88	Same	Same	\$22,471
Pay Adj.	01/02/89	Same	Same	\$23,392
Prom (1) *	01/02/89	Same	JSP 7/7	\$24,683
Pay Adj.	01/01/90	Same	Same	\$25,579
QSI	91/29/90	Same	JSP 7/8	\$26,252
Pay Adj.	01/14/91	Same	Same	\$27,332

Prom (2) *	08/26/91	Auto Supp. Spec.	JSP 8/8	\$29,492
Pay Adj.	01/13/92	Same	Same	\$30,734
Prom (3) *	08/24/92	Same	JSP 9/8	\$33,049
Pay Adj.	03/08/93	Same	Same	\$34,271
Pay Adj.	01/10/94	Same	Same	\$35,594
Spec Svc Award	09/15/94	Same	Same	\$500
Pay Adj.	01/10/95	Same	Same	\$36,589
WGI	08/21/95	Same	JSP 9/9	\$37,578
Spec Svc Award	09/04/95	Same	Same	\$800
Pay Adj.	01/08/96	Same	Same	\$38,506
Courtwide conversion JSP to CP	from	Same	CL 25/58	\$38,760
Spec Svc Award	08/19/96	Same	Same	\$1,100
WGI	08/19/96	Same	CL 25/59	\$39,013
Pay Adj.	01/06/97	Same	Same	\$40,121
Spec Svc	08/18/97	Same	Same	\$1,500

# Award

WGI	08/18/97	Same	CL 25/60	\$40,382
Prom (4) *	08/18/97	Auto Spec	CL27/41	\$42,862
Pay Adj.	01/05/98	Same	Same	\$44,053
Spec Svc Award	06/22/98	Same	Same	\$1,000
WGI	08/17/98	Same	CL 27/43	\$44,701
Pay Adj.	01/04/99	Same	Same	\$46,310
Prom/ Reclass		Office Mgr.	CL 28/29	\$52,240
Pay Adj.	01/01/01	Same	Same	\$54,146
WGI	01/14/01	Same	CL 28/33	\$55,894
Spec Svc Award	03/12/01	Same	Same	\$420
Spec Svc Award	08/27/01	Same	Same	\$3,000
Pay Adj.	01/14/02	Same	Same	\$58,486
WGI	01/14/02	Same	CL 28/37	\$60,316
Prom/ Reclass (		Admin Mgr.	CL 29/25	\$65,195

NAME: Kathy S. Whitmire DOB: 01/29/1960 SCD: 11/02/1998

RACE: White/Female

Nature Eff Title Grade Salary of Date

Action

EOD 12/26/00 Sec. CL 24/29 32,616

Pay Adj. 01/01/01 Same Same \$33,805

WGI 05/07/01 Same CL 24/33 \$34,896

Temp 06/04/01 Same CL 24/37 \$35,987 Pay Adj.

Spec Svc 08/27/01 Same Same \$2,000 Award

Pay Adj. 01/14/02 Same Same \$36,512

Prom/ 02/11/02 Fin. CL 25/28 \$38,751
Reclass Procure
(1) \* Spec.

NAME: DOB: SCD: RACE:		Jacqueline K. Williams 07/22/1954 09/02/1986 Black/Female		
Nature of: Action	Eff Date	Title	Grade	Salary
EOD	01/15/99	Recep.	CL 23/29	\$29,325
Pay Adj.	01/04/99	Same	Same	\$30,383
Prom (1) *	09/27/99	Gen	CL 24/36 Clerk	\$32,895
Pay Adj.	01/03/00	Same	Same	\$34,462
WGI	09/25/00	Same	CL 24/40	\$35,517
Pay Adj.	01/01/01	Same	Same	\$36,805
Spec Svc	08/13/01	Same	Same	\$420
WGI	09/24/01	Same	CL 24/42	\$37,351
Pay Adj.	01/14/02	Same	Same	\$39,080
Prom/ Reclass (2) *	02/11/02	Recrui HR As	t/CL25/37 st.	\$41,586

Legend:
EOD — Enter on duty date
Pay Adjustment — Cost of living increase
SCD — Service computation
Date
WGI — Within grade increase

# OVERVIEW-SAO SUPPORT STAFF PAY HISTORY

Employe	e Edwards	Gilibert	Griffith
EOD	9/14/01	1/22/02	1/29/01
Grade/ Hired	CL 23/01	CL 30/20	24/25
Title	B/up Recep	Mgr Recruit	Asst Admin Case Mgr
No. of Prom	New Emp	New Emp	(1)
Pres Grade	CL 23/ 07	CL 30/25	CL 25/25
Race/ Sex	W/ F	W/ F	W/ F
Age	22	32	49
Salary	\$26,265	\$77,043	\$37,807
Employe	ee Hale	Hester	Hudson
EOD	7/14/97	10/9/00	9/10/00
Grade/ Hired	CL 23/01	CL 23/29	CL 23/01
Title	Admin Case Mgr	Recep -	Mail/Clerk
No. of	(3)	(1)	Part/Time

Prom

Employee Hale		Hester	Hudson	
Pres	CL	CL	CL	
Grade	26/25	24/28	22/25	
Race/	B/	W/	B/	
Sex	M	F	M	
Age	37	49	22	
Salary	\$41,634	\$37,807	\$25,769	

<b>Employee Hunte</b>		Johnson Sinyard	
EOD	1/04/99	1/17/89	10/20/86
Grade/	CL	JSP	JSP
Hired	24/25	6/1	6/8
Title	Sec/	HR/	Adm/
	Auto Supp	Coord	Mgr
No. of Prom	(1)	(3)	(6)
Pres	CL	CL	CL
Grade	25/32	26/40	29/25
Race/	B/	A	W/
Sex	F	F	$\mathbf{F}$
Age	43	50	46
Salary	\$40,011	\$46,852	\$65,195

# **Employee Whitmire Williams**

EOD	12/26/00	1/15/99
Grade/	CL	CL
Hired	24/29	23/39
Title	Fin/	Recruit/ HR Asst
No. of Prom	(1)	(2)
From		
Pres	CL	CL
Grade	25/28	25/37
Race/	W/	В/
Sex	F	F
Age	40	48
Salary	\$38,751	\$41,586

# TRUE COPY OF IMPORTANT E-MAILS

Author: Naomi Godfrey at 11CE-ATLANTA

Date: 4/1/1999 12:26 PM

Priority: Normal

TO: Mail List - #11CA STATTY-SEC, Bill

Hagan

Subject: Distribution of tasks

I do not plan to replace Toni anytime in the near future. Instead, I would like to divide the tasks she performed amoung [sic] you. Therefore, we need to meet and discuss who/how this will be done. Please let me know if you CANNOT meet April 12, 1999, at 10

A.M.

Author: Toni Mason at 11CA-ATLANTA

Date: 8/15/96 9:27 AM

Priority: Normal TO: Evelyn Johnson

Subject: Re:

-Message Contents----

You will be receiving a grade increase from CL 25/29

to CL 26/25 soon. The paperwork has not yet been

completed. I will let you know when it is. What you

received on your last paycheck was a 4step increase

(which is equivalent to a 1 step increase under JSP).

TAM

Reply Separator\_\_\_\_

Subject:

Author: Evelyn Johnson at 11CA-ATLANTA

Date: 8/12/96 1:23 PM

Toni,

I have received my earnings statement, and I

noticed that my grade changed from CL25/25 to CL

25/29. I assumed that was the WGi increase (due 7/22/96).

Also, isn't it before the change to the new system, I am supposed to get promoted

from JSP-8

to JSP -9 this year? Please let me know when this

is supposed to take place with the new system and

how this works. Thanks a bunch.

E.J

Author: Naomi Godfrey at 11CA-ATLANTA

Date: 8/13/96 1:16 PM

Priority: Normal To: Toni Mason Subject: Re:

-----Message Contents-----

Since she asked you, you can tell her that she will get

the grade increase soon. I think this works out better

because she will go to a higher step within the grade

or classification level than she would have had we

sent in the paper work earlier. Let's send in the paper

work on this tomorrow.

\_Reply Separator\_

Subject:

Author: Toni Mason at 11CA-Atlanta

Date: 8/12/96 3:09 PM

Naomi -

Please see Evelyn's e-mail below. Do you want to

respond? Or do you want me to?

Thanks,

TAM

\_\_Forward Header\_\_\_\_\_

Subject:

Author: Evelyn Johnson at 11CA-ATLANTA

Date: 8/12/96 1:23 PM

Toni,

I have received my earnings statement, and I noticed that my grade changed from CL25/25 to CL

25/29. I assumed that was the WGI increase (due

7/22/96).

Also, isn't it before the change to the new

system, I am supposed to get promoted from JSP -8

to JSP -9 this year? Please let me know when this

is supposed to take place with the new system and

how this works. Thanks a bunch.

EJ

# UNITED STATES COURT OF APPEALS ELEVENTH CIRCUIT STAFF ATTORNEYS' OFFICE

56 Forsyth Street, N. W., Room 549 Atlanta, GA 30303 404-331-5775

Naomi G. Godfrey Senior Staff Attorney

July 25, 1995

Human Resources Division Administrative Office of the United States Courts Washington, D. C. 20544

ATTENTION: Ann Alston

RE: Promotions of Evelyn Johnson, JSP 7/5, SSN 231- 11-0983, Joyce Jenkins, JSP 7/10, SSN 252-76-1148 And Sandra L. Seabury, JSP 7/10, SSN 425-94-5524

Dear Ms. Alston:

I request the reclassification and promotion of: Evelyn Johnson from Court Secretary to Secretary to the Senior Staff Attorney; Joyce Jenkins from Court Secretary to Generalist/Secretary; and Sandra L. Seabury from Court Secretary to Procurement & Property Technician/Secretary. Ms. Johnson will be reassigned from position number P8900255 into position number P8618299. The position numbers currently occupied by Ms. Jenkins and Ms. Seabury, P8618298 and P8618297 respectively, remain the same.

Ms. Johnson, Ms. Jenkins and Ms Seabury have all been a Grade JSP 7 for over five years; thus, all are eligible for promotion to grade 8. They have been hard-working and conscientious employees since they began working for the Staff Attorneys' Office (Ms. Johnson began in January 1989, Ms. Jenkins began in May 1989, and Ms. Seabury began in July 1990) and deserve promotions to JSP 8. I request Ms. Johnson, Ms. Jenkins, and Ms. Seabury be promoted to JSP 8 effective August 7, 1995. This request is submitted with the approval of the Court. I have enclosed copies of the position descriptions which outline the duties of these positions and a current organizational chart.

If you have any questions, please call me at (404) 331-5775.

Sincerely,

/s/ Naomi G. Godfrey Naomi G. Godfrey Senior Staff Attorney

**Enclosures** 

# (AO-193) — REQUEST FOR PERSONNEL ACTION

#### PART A

- 1. Requesting Office: Eleventh Circuit, U.S. Court of Appeals (Staff Attorneys' Office)
- 2. Type of Action Requested and TOA Code:

3. NTE Date: N/A (if applicable)

2a. Effective Date: 8/07/95

Promotion-702A

4. Tour of Duty: FT

5. Employee Name: (Last, First, MI) Johnson, Evelyn L.

6. Social Security: 231-11-0983

# FROM

## TO

7. Position Title: Court Secretary Grade/Step: JSP (7/5)Position Number: P8900255

8. Position Title: Secretary (Sr. Staff

Atty) Grade/Step: JSP

(8/4)

Position Number: P8618299

Special Pay Rate: Y: N: Sch: TABLE 14

Special Pay Rate: Y: N: Sch: TABLE 14

9. Name and Mailing Address of Current Org. (Duty Station)

10. Name and Mailing Address of New Org. (Duty Station)

11. Remarks: Ms. Johnson's duties have substantially changed in recent years due to the tremendous increase in our office's workload and increased staff. Her duties now include those generally designated for the Secretary to the Senior Staff Attorney. This recommendation has the approval of the Court.

See instructions for any required remarks. See attached checklist for appointments/separations.

12. For Additional Information Call: Telephone:

Name: Toni A. Mason, Budget Analyst (404) 331-5775

13. Appointing Officer Name: Title:

Sr. Staff Attorney

Signature: /s/ Naomi G. Godfrey Date: July 24, 1995

This request is submitted with the approval of the Court

# PART B - AO USE ONLY

1. Requesting Office:

Action:

Grade: Step:

Position Number:

Date:

Staffed By:

Date:

## POSITION DESCRIPTION

January 2, 1989

# SECRETARY (SENIOR STAFF ATTORNEY) DEFINITION

The Secretary (Senior Staff Attorney) performs secretarial and clerical duties under the supervision of the senior staff attorney, providing support to his or her immediate office.

# Occupational Information

Secretaries perform a variety of duties which require them to speak or act for the supervisor. Therefore, the secretary should know his or her supervisor's basic policies, viewpoints, and attitudes so that he or she may act accordingly and inform others.

A Secretary (Senior Staff Attorney) performs duties such as the following:

- 1. Receives, screens, and refers telephone and in-person callers. Answers general inquiries from knowledge of supervisor's activities and program operations.
- 2. Takes and transcribes dictation from supervisor or dictating equipment. Checks correct spelling of unfamiliar words.
- 3. Types in final form the supervisor's material, including correspondence, memoranda, reports, legal documents, statistics and other items. Edits material to eliminate wordy phrases, redundancies, incorrect

grammar, and poor word choice. Assembles and attaches supplemental material, as required. Checks citations quoted in items typed to assure their accuracy. Prepares appropriate copies.

- Keeps appointment calendar and makes and tracks appointments for professional staff as required.
- 5. Responsible for the organization of the files of the office.
- 6. Arranges business travel itineraries for supervisor and staff, including plane tickets, auto rental and hotel lodging.
- 7. Acts as confidential assistant regarding personnel matters.

# Organizational Relationships

The Secretary reports directly to the Senior Staff Attorney.

# Qualifications

To qualify for a position of Secretary (Senior Staff Attorney) a person must be a high school graduate or the equivalent and must have the following ascerience:

JSP	Years c.	Years of	Total
Grade	General	Specialized	Years of
Level	Experience	Experience	Experience
4	1	0	1
5	2	0	2
6	2	1	3
7	2	2	4
8	2	3	5
9	2	4	6

Note: One year of the required experience (specialized, if that is required at the grade level) must have been at, or equivalent to, the next lower grade in the Federal service.

# General Experience

Responsible clerical or secretarial experience which provided a good knowledge of office clerical practices such as filing, telephone usage, typing, record keeping, sorting and distributing mail. Sales, stockroom, office machine operation, and similar types of experience are not creditable, unless the experience involved, as a regular and routine part of the job, the use of clerical practices outlined above. At the JSP-5 level, one year of the general experience should have been obtained in a position (or positions) which provided a good knowledge of a law-related office.

# Specialized Experience

Progressively responsible secretarial experience which involved responsibility as the princip[al] office assistant to a supervisor who is dealing with law-related matters.

# **Educational Substitutions**

Education above the high school level in accredited institutions may be substituted for the general experience on the basis of one academic year (30 semester or 45 quarter hours) equals one year of experience. Preferably, such studies should have included courses in law, government, public or business administration, or related fields.

Education in a legal or paralegal curriculum may be substituted for a maximum of two years of specialized experience on the basis of one full academic year (30 semester or 45 quarter hours) equals one year of experience. Less than one full year of study will be credited on a pro-rata basis.

EXCERPTS from Guide to Judiciary Policies and Procedures in Relevant Part:

### **AOUSC Model EDR Plan**

### MODEL EMPLOYMENT RESOLUTION PLAN

# **Chapter I - General Provisions**

### 1. Preamble

This Plan shall be known as the Federal Judiciary Model Employment Dispute Resolution Plan ("Model EDR Plan"). It was adopted by the Judicial Conference of the United States in order to provide rights and protections to employees of the United States courts which are comparable to those provided to legislative branch employees under the Congressional Accountability Act of 1995.

The plan supersedes Appendix I ("Discrimination and Complaint Procedures") of the current Judiciary Model Equal Employment Opportunity Plan ("Model EEO Plan"), except for Section VI of Appendix I ("Annual Report") imposing requirements on the courts. Claims arising under Chapters II through VII of this Plan, or under Sections I through VII of the Judiciary's Model EEO Plan, shall be treated in accordance with the procedures set forth in Chapter VIII of this Plan. The duties of the court's EEO Coordinator will be assumed by the Employment Dispute Resolution Coordinator (established in Section 3 of Chapter VIII of this Plan), except that the dispute resolution duties assigned to the EEO Coordinator under the Model EEO Plan will be replaced by the dispute resolution procedures set forth in Chapter VIII of this Plan.

This Plan is to be implemented in the same manner as the Model EEO Plan. Upon approval of this Plan by the Judicial Conference, each court shall adopt and implement a plan based thereon. Any modification of this Plan by a court must first be approved in its circuit by the judicial council. A copy

of each plan and any subsequent modifications shall be filed with the Administrative Office. Each court shall annually submit a report on the implementation of its plan to the Administrative Office for inclusion in the Director's Annual Report to the Judicial Conference.

The Model EDR Plan is not intended to duplicate the protections provided for the resolution of complaints of judicial officer misconduct or disability under 28 U.S.C. § 372(c) and otherwise is intended to be the exclusive remedy of the employee relating to rights enumerated under the plan.

### 2. Scope of coverage

This Plan applies to all Article III judges and other judicial officers of the United States courts of appeals, district courts, and bankruptcy courts, as well as to all employees of the courts of appeals, district courts, and bankruptcy courts, including judges' chambers staffs, court unit heads and their staffs, circuit executives and their staffs, federal public defenders and their staffs, and bankruptcy administrators and their staffs.

### 3. Definitions

# For purposes of this Plan -

A. The term "employee" includes all individuals listed in Section 2 of this Chapter, as well as applicants for employment and former employees, except as provided below. The term "employee" does not include externs, applicants for bankruptcy judge or magistrate judge positions, private attorneys who apply to represent indigent defendants under the Criminal Justice Act, \_\_\_\_\_\_\_ defense investigators not employed by federal public defenders, volunteer counselors or mediators, or other individuals who are not employees of an "employing office" as that term is defined below.

- B. The term "employing office" includes all offices of the United States court of appeals, district courts, and bankruptcy courts, including the offices of circuit executives, district court executives, federal public defenders, clerks of court, chief probation officers, chief pretrial service officers, staff attorneys, chief preargument attorneys, circuit librarians, bankruptcy administrators, and any such offices that might be created in the future. The court is the employing office of a judicial officer's chambers staff.
- C. The term "judicial officer" means a judge appointed under Article III of the Constitution, a United States bankruptcy judge, a United States magistrate judge, or a judge of any court created by Act of Congress in a territory which is invested with any jurisdiction of a district court of the United States.
- D. The term "court" refers to the appropriate court (appeals, district or bankruptcy) in which is located the employing office which would be responsible for redressing, correcting or abating the violation alleged in the complaint. In the case of disputes involving federal public defenders, the term "court" refers to the appropriate court of appeals.

# CHAPTER II - EQUAL EMPLOYMENT OPPORTUNITY AND ANTI-DISCRIMINATION RIGHTS

1. General - Discrimination against employees based on race, color, religion, sex (including sexual harassment), national origin, age (at least 40 years of age at the time of the alleged discrimination), and disability is prohibited. The rights and protections of Sections I through VII of the Judiciary's Model Equal Employment Opportunity Plan shall also apply to employees.

# CHAPTER III - FAMILY AND MEDICAL LEAVE RIGHTS

1. General- Title II of the Family and Medical Leave Act of 1993, 5 U.S.C.§6301 et seq., applies to court employees in the manner prescribed in Volume I - C, Chapter X, Subchapter 1630.1, Section R, of the Guide to Judiciary Policies and Procedures. . . .

# CHAPTER VIII - DISPUTE RESOLUTION PROCEDURES

1. . . . .

2. General provisions and protection

A. Prohibition against retaliation - Complainants under this Plan have the right to be free from retaliation, coercion, or interference because of filing a complaint pursuant to this Plan. Likewise, any person who participates in the filing or processing of a complaint, such as an employment dispute resolution coordinator, mediator, witness, representative, or co-worker, is also entitled to freedom from retaliation....

# 7. Complaint, review and hearing

C. Hearing procedures

1. Hearing officer - If the chief judge or designated officer does not dismiss the complaint under the preceding subsection, the chief judge or designated officer, acting as the hearing officer, shall hold a hearing on the merits of the complaint unless he or she determines that no material factual dispute exists.

### 8. Remedies

A ....

- B. Remedies which may be provided to successful complainants under this Plan include, but are not limited to:
- Placement of an employee in a position previously denied;
  - 2. placement in a comparable alternative position;

- Reinstatement to a position from which previously removed;
  - 4. prospective promotion to a position;
- 5. Priority consideration for a future promotion or position;
- 6. back pay and associated benefits, including attorney's fees, where the statutory criteria of the Back Pay Act, 5 U.S.C.§5596 are satisfied;
  - 7. Records modification and or expungement;
- 8. "Equitable" relief, such as temporary stays of adverse actions;
  - 9. Granting of family and medical leave; and
- 10. Accommodation of disabilities through the purchase of specialized equipment or the restructuring of duties and work hours.

EXCERPTS from Guide to Judiciary Policies and Procedures in Relevant Part:

### JUDICIAL EQUAL EMPLOYMENT PROGRAM MODEL EQUAL EMPLOYMENT OPPORTUNITY PLAN

Judicial Conference of the Unite States March 1980 (Rev. September 1986)

### PREAMBLE

The Judicial Conference of the United States has directed that each court adopt a plan in conformance with the national policy of providing equal employment opportunity to all persons regardless of their race, sex, color, national origin, religion, age (at least 40 years of age at the time of the alleged employment discrimination), or handicap. Each court will promote equal employment opportunity through a program encompassing all facets of personnel management including recruitment, hiring, promotion, and advancement. This program, which will be periodically evaluated, is not intended to modify or reduce the qualification standards for employment in the Federal courts as such standards have been approved by the Judicial Conference of the United States.

#### SCOPE OF COVERAGE

This Equal Employment Opportunity Program applies to all court personnel including judges' staffs and court officers and their staffs.

#### ORGANIZATION

### A. Implementation.

The court shall implement the Equal Employment Opportunity Program. On behalf of the court, the Chief Judge will submit modifications in the plan for judicial council approval.

### **B.** Heads of Court Support Unit.

The heads of each court support unit must ensure that all vacancies are publicly announced to attract candidates who represent the make-up of persons available in the qualified labor market and all hiring decisions are based solely on jobrelated factors. They should make reasonable efforts to see that the skills, abilities, and potential of each employee are identified and developed, and that all employees are given equal opportunities for promotions by being offered, when the work of the court permits and within the limits of available resources, cross-training, reassignments, job restructuring, special assignments, and outside job-related training.

# C. Judges, Court Managers, and Supervisors

Judges and designated court managers and supervisors must apply equal employment opportunity practices and policies in their work units. This includes giving each employee a fair and equal opportunity to demonstrate his or her skills and, where those abilities exceed general performance standards, to be recommended for personnel actions and awards recognizing such achievements. As resources permit, it also requires providing training programs which enable employees to develop their job skills fully.

# D. Equal Employment Opportunity Coordinator

The court will designate one person to be the Equal Employment Opportunity Coordinator. This person will be responsible for collecting, analyzing, and consolidating the statistical data and statements prepared by each court unit. The Coordinator will then prepare an annual report for the Chief Judge and the Administrative Office describing the court's achievements in providing equal employment opportunities, identifying those areas in which improvements are needed, and explaining those factors inhibiting achievement of equal employment opportunity objectives. Based upon this evaluation and report, the Coordinator will recommend modifications in the plan to the court. The Coordinator will also seek to resolve discrimination complaints informally and will provide EEO information to the public.

### PERSONNEL PRACTICES

### A. Recruitment.

Each court unit will seek qualified applicants who reflect the ke-up of all such persons in the relevant labor market. E. ... unit will publicize all vacancies.

B. . . .

### C. Promotion.

Each court unit will promote employees according to their experience, training, and demonstrated ability to perform duties of a higher level.

### D. Advancement.

Each court unit will seek insofar as reasonably practicable to improve the skills and abilities of its employees through cross-training, job restructuring, assignments, details, and outside training. . . .

# JUDICIARY EQUAL EMPLOYMENT OPPORTUNITY PROGRAM

### APPENDIX 1

# DISCRIMINATION COMPLAINT PROCEDURES Judicial Conference of the United States

# I. SCOPE OF COVERAGE.

All applicants for court positions and all court personnel may seek timely redress of discrimination complaints through these procedures. These procedures, however, are not intended to be a replacement for the working relationship which must exist between supervisors and employees, nor are they intended to interfere in the administrative processes of the courts.

II. DEFINITION.

A discrimination complaint is any allegation that a person has been denied employment, promotion, or advancement, or has been affected in any other condition of employment, because of his or her race, sex, color, national origin, religion, age (at least 40 years of age at the time of the alleged discrimination), or handicap. It also includes allegations of restraint, interference, coercion, discrimination, or reprisal because a person has raised an allegation of discrimination or has served as a representative, a witness, or an EEO Coordinator in connection with a complaint. It does not include complaints relating other dissatisfactions in a person's conditions of employment which are commonly known grievances.

### III. RIGHTS OF PERSONNEL.

#### A. Retaliation.

Every complainant has the right to be free from retaliation, coercion, or interference because of filing a timely complaint.

### C. Notice.

Every person against whom a complaint has been timely filed has the right to have notice of the charges filed against him or her. All persons involved have the right to reasonable notice of any hearing conducted on a complaint.

# D. Preparation.

All court employees involved in a complaint procedure may use a reasonable amount of official time to prepare their case so long as it does not unduly interfere with the performance of their court duties.

### IV. PROCEDURES

[NOTE: This segment of the Model EEO Plan was replaced by the procedures of the Model EDR Plan, which was approved by the JCUS in March 1997].

# JUDICIAL EQUAL EMPLOYMENT PROGRAM MODEL EQUAL EMPLOYMENT OPPORTUNITY PLAN

# Judicial Conference of the Unite States March 1980 (Rev. September 1986)

### PREAMBLE

The Judicial Conference of the United States has directed that each court adopt a plan in conformance with the national policy of providing equal employment opportunity to all persons regardless of their race, sex, color, national origin, religion, age (at least 40 years of age at the time of the alleged employment discrimination), or handicap. Each court will promote equal employment opportunity through a program encompassing all facets of personnel management including recruitment, hiring, promotion, and advancement. This program, which will be periodically evaluated, is not intended to modify or reduce the qualification standards for employment in the Federal courts as such standards have been approved by the Judicial Conference of the United States.

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Judges and designated court managers and supervisors must apply equal employment opportunity practices and policies in their work units. This includes giving each employee a fair and equal opportunity to demonstrate his or her skills and, where those abilities exceed general performance standards, to be recommended for personnel actions and awards recognizing such achievements. As resources permit, it also requires providing training programs which enable employees to develop their job skills fully.

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Each court unit will seek qualified applicants who reflect the make-up of all such persons in the relevant labor market. Each unit will publicize all vacancies.

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Each court unit will promote employees according to their experience, training, and demonstrated ability to perform duties of a higher level.

### D. Advancement.

Each court unit will seek insofar as reasonably practicable to improve the skills and abilities of its employees through cross-training, job restructuring, assignments, details, and outside training.

EXCERPTS from Guide to Judiciary Policies and Procedures in Relevant Part:

The Judiciary Fair Employment Practices Annual Report Oct. 1, 1998-Sept. 30, 1999

### Preface

This is the first Annual Report on the Judiciary Fair Employment Practices (FEP) Program. This report replaces the Annual Report on the Judiciary Equal Employment Opportunity Program.

The Federal Judiciary Model Employment Dispute Resolution (EDR) Plan was adopted by the Judicial Conference of the United States (JCUS) in 1997 in order to provide the policy rights and protections to employees of the United States courts which are comparable to those provided to legislative branch employees under the Congressional Accountability Act of 1995.

The Plan's procedures replace the procedures set forth in the Judiciary Model Equal Employment Opportunity (EEO) Plan, except for imposing demographic reporting requirements on the courts except for imposing demographic reporting requirements on the courts.

EXCERPTS from Guide to Judiciary Policies and Procedures in Relevant Part:

#### THE NINE LAWS

Covered Under the Model Employment Dispute Resolution Plan

Robert Leosche. Deputy General Counsel, Office of the General Counsel, Administrative Office of the United States Courts.

Objective. Review and discuss the rights, protections, and remedies provided under the nine laws covered in the Model Dispute Resolution Plan.

Submitting Questions. To ask questions during the live broadcast, you can: Fax 1-800-488-0397; Push to talk; Email; <u>Trudi Morrison@ao.uscourts.gov</u>

### The Nine Laws:

- 1. Title VII
- ADEA
- 3. Rehabilitation Act
- 4. ADA
- FMLA
- 6. USERRA
- OSHA
- 8. EPPA
- 9. WARN

Covered Employment Issues 1

Notations below in brackets apply to Petitioner's allegations

1. Employment event or action such as nonselection, denial of training, discipline, harassment, or a negative performance evaluation;

### 2. Must be covered under Model EDR Plan

[Non promotion on several instances; refusal to accommodate training specific to major duties; computer harassment after filing of initial EDR complaint, impeding employee's work; after-the-fact justification on employee's unsatisfactory performance relating to the retaliatory actions of the employing office. See dates on those documents and compare with the dates while Petitioner was involved in protected activity.].

# Title VII of Civil Rights Act of 1964. Prohibits discrimination based on:

- 1. Race
- 2. Sex, including sexual harassment
- Color
- 4. National Origin
- 5. Religion
- 6. Retaliation

[Other than religion, all apply to Petitioner's allegations as covered by the Plan at the filing of the initial EDR complaint, March 12, 2002. Issues were never properly, impartially adjudicated or resolved. Retaliatory actions such as computer monitoring, impeding Petitioner's work resulting to harassment and hostile work environment. Unwelcome conduct and behavior related to national origin, race, color, and age—reasonably inferred discriminatory since one of the major issues of concern was not promotion on several instances.].

Hostile Work Environment. Unwelcome conduct has the purpose or effect of: unreasonably interfering with an individual's work performance, or; creating an intimidating, hostile or offensive work environment. Sufficiently severe or pervasive.

[Ten days after filing of the initial EDR complaint, Petitioner notified the responsible officer, but computer harassment never stopped, impeding employee's work, through the retaliatory termination action].

Retaliation or Reprisal: Prior protected activity; adverse employment action; causal connection; available under Title VII, ADEA and Rehabilitation Acts.

[Petitioner filed the initial EDR complaint of Intentional Discrimination and Disparate Treatment Under Title VII of the Civil Rights Act of 1964 based on national origin, color, race, age, sex. Adverse action of involuntary termination, inferred as retaliatory termination, other retaliatory actions, and reprisal had causal connection with the EDR complaint filed on March 12, 2002].

Age Discrimination in Employment Act of 1957. [Employee/Petitioner was 45 + year's old at the time the first promotion opportunity was withheld in 1996].

ADEA. Prohibits discrimination based on age: 40 years (or older) when the violation occurred; Age must be a determinative factor.

[See immediately above].

Americans with Disability Act of 1990 and the Rehabilitation Act of 1973.

[One of employer's "legitimate" reasons for termination was "perceived mental disability." Employer could not legitimately justify the reason; furthermore, employer's reason and action were unlawful. Employer "perceived mental disability" due to inordinate amounts of work-related stress and hostile work environment due to the filing of the first EDR complaint. Employer induced work-related hostility and stress causing hostile work environment—impeding employee's work. Employee/Petitioner was overburdened by work hostility and stress—not mental disability as employer asserted].

# Family and Medical Leave Act of 1993.

Applies to the instant case during the pendency of the first EDR case. Employer treated Petitioner differently when she requested for FMLA leave. Employee's mother suffered irreversible stroke on April 12, 2002, and eventual death on May 8, 2002. Employee's mother lived in California. While employee's leave were available, employer demanded employee to return to work. During the same year, at the pendency of the employee's case, two other employees, both females and black, suffered undue personal hardships. Both employees were placed on FMLA, one with less than the required balance of 80 hours sick leave. Another employee was a two-year term employee, with less than one year of employment with the employing office, was allowed to take leave under FMLA. Same term employee was also court-approved to receive leave under Voluntary Leave Sharing Program. She received more than 400 hours of donated leave. This term employee was not qualified to receive leave under the AO/court personnel rules and to be placed under the program, because the employee had less than one year of employment with the office. After the voluntary-donated leave was exhausted, the employee resigned].

EXCERPTS from the Eleventh Circuit U.S. Court of Appeals Personnel Manual in Relevant Part:

10.00.00

### **SECTION 10**

# ELEVENTH CIRCUIT COURT OF APPEALS EMPLOYMENT DISPUTE RESOLUTION PLAN (EDR Plan)

### §1 Preamble.

This is the Employment Dispute Resolution Plan ("EDR Plan") of the Eleventh Circuit Court of Appeals. It is based on the Federal Judiciary Model Employment Dispute Resolution Plan adopted by the Judicial Conference of the United States and on the Model Employment Dispute Resolution Plan of the Eleventh Circuit and provides rights, protections and procedures for employees of the Eleventh Circuit Court of Appeals comparable to those provided to Legislative branch employees under the Congressional Accountability Act of 1995.

On its effective date this Plan supersedes the Equal Employment Opportunity Plan ("EEO Plan") previously adopted by this Court. . . .

# §2 Scope of coverage.

This Plan applies to all Court employees and staff, except that it does not apply to judicial officers or to employees, staff, or applicants for employment in a judicial chambers staff unit, unless the full-time staff positions in such judicial chambers staff unit exceeds ten in number. Compare 42 U.S.C. Section 2000e(b). A judicial chambers staff unit is defined as the personal staff of a judicial officer, which has fewer than ten full-time employees, and whose members are selected for their position on the staff by the judicial officer and are supervised by that officer.

### §3 Definitions.

For purposes of this Plan -

- A. The term "employee" does not include a person employed, appointed, or applying for employment, appointment, or reappointment -
- court unit executive (i.e., circuit executive, clerk of court, senior staff attorney, circuit librarian chief circuit mediator, bankruptcy administrator, federal public defender)
- B. The term "employing office" for purposes of coverage under this EDR Plan includes all offices of the Court, including the offices of the circuit executive, clerk of court, senior staff attorney, circuit librarian, chief circuit mediator, bankruptcy administrator or federal public defender and any other offices that might be created in the future.
- C. The term "judicial officer" means a United States circuit judge.
- D. The term "judicial chambers staff unit" refers to the personal staff of a judicial officer, which has fewer than ten full-time employees, and whose members are selected for their positions ons the staff by a judicial officer and are supervised by that officer.
- E. The term "Court" refers to the United States Court of Appeals for the Eleventh Circuit unless the context clearly indicates otherwise.
- F. The term "court unit executive" refers to the person most directly involved in or responsible for the employment decisions relating to employees and includes the circuit

executive, clerk of court, senior staff attorney, circuit librarian, chief circuit mediator, bankruptcy administrator, federal public defender....

# CHAPTER II. EQUAL EMPLOYMENT OPPORTUNITY AND ANTI-DISCRIMINATION RIGHTS

- §1 General. Discrimination against employees based on race, color, religion, sex (including sexual harassment), national origin, age (at least 40 years of age at the time of the alleged discrimination or disability is prohibited. The rights and protections previously afforded by this Court's EEO Plan have been incorporated into this Plan....
- §3 Special provisions relating to age. The provisions of Section 1 of this Chapter relating to age-
- B. do not preclude consideration of appropriate training, experience, and education, notwithstanding the fact that such factors may be greater for older persons....
- §5 Special provisions relating to sexual harassment. Employees of the Court shall not engage in sexual harassment of co-workers, subordinates, or supervisors. Sexual harassment proscribed by this paragraph includes –
- A. Deliberate or repeated unsolicited and unwelcomed verbal comments, gestures, or physical contact of a sexual nature, and . . . .

# §6 Other policies

A. Consideration may be given in an employment decision to the length of a person's employment with the Court. Persons are not entitled, however, to preferential treatment based on length of service.

B. Efforts to accomplish the legitimate and worthy objectives of nondiscrimination must not infringe upon the principles of equal employment opportunity stated in Section 1 of this Chapter. Special recruitment efforts may properly be directed towards qualified individuals in unrepresented or under-represented segments of the available labor force, provided however that no such efforts should imply that qualified persons from other segments of the available labor force are disqualified or in any way discouraged from also becoming applicants. Vacancies shall be publicized in a manner likely to reach qualified persons of all segments of the available labor market.

# CHAPTER III. FAMILY AND MEDICAL LEAVE RIGHTS

§1 General. Title II of the Family and Medical Leave Act of 1993, 29 U.S.C. Section 2611, applies to Court employees in the manner prescribed in Volume I-C, Chapter X, Subchapter 1630.1, Section R, of the Guide to Judiciary Policies and Procedures. Coverage is limited to employees who are covered by the annual and sick leave program established under Chapter 63 of Title 5 of the United States Code and who have completed at least 12 months of civilian service with the Federal Government....

# CHAPTER VII. DISPUTE RESOLUTION PROCEDURES

§2 General provisions and protections.

A. Prohibition against retaliation. The Court, any court unit executive, or their assistants, shall not retaliate against, coerce or interfere with a complainant or anyone participating in the filing and processing of a complaint. However, the filing or pursuit of a frivolous or malicious discrimination complaint, or the presentation of knowingly false information may, if relevant, be considered

in subsequent employment decisions or in the evaluation of the merits of subsequent discrimination complaints involving the same person...

# §7 Complaint, review and hearing.

# C. Hearing procedures.

(1) Hearing officer. If the chief judge or designated judicial officer does not dismiss the complaint under the preceding subsection, the chief judge or designated judicial officer, acting as the hearing officer, shall hold a hearing on the merits of the complaint unless have she determines that no material factual dispute exists.

### §9 Remedies.

- A. Where judicial officers acting pursuant to Section 7 or 8 of this Chapter find that a substantive right protected by this Plan has been violated, they may order a necessary and appropriate remedy. A remedy may be directed at correcting a past violation, prospectively ensuring compliance with the rights protected by this Plan, or both. A remedy shall be tailored as closely as possible to the specific violation involved.
- B. Remedies which may be provided to successful complainants under this Plan include, but are not limited to:
- (1) placement of an employee in a position previously denied:
  - (2) placement in a comparable alternative position;
- (3) reinstatement to a position from which previously removed;
  - (4) prospective promotion to a position;
- (5) preferred consideration for a future promotion or placement in another position for which the complaining party is qualified;
- (6) subject to appropriation, back pay and associated benefits, pursuant to 5 U.S.C. § 5596;

- (7) records modification and/or expungement;
- (8) "equitable" relief; such as temporary stays of adverse actions;
  - (9) granting of family and medical leave; and
- (10) accommodation of disabilities through the purchase of specialized equipment or the restructuring of duties and work hours.

### CHAPTER VIII. REVIEW PROCEDURES

# §1 E. Decision by Judicial Council.

- (1) A petition for review placed on the agenda of a meeting of the Judicial Council shall be decided by a majority of the non disqualified members of the Judicial Council present at the meeting.
- (2) The Judicial Council may enter an order (affirming the original decision or summary dismissal; (b) directing further investigation; or c) directing corrective action including remedies set forth in Section 9 of Chapter VII of this Plan. The Judicial Council may also take any other action within its authority pursuant to 28 U.S.C. §§ 332, 372.
- (3) The order of the Judicial Council may be accompanied by a separate memorandum setting forth facts and containing findings and conclusions made by the Judicial Council. The order shall be accompanied by any separate or dissenting statements by members of the Judicial Council.

### 06/26/03 THU 09:24 FAX

UNITED STATES COURT OF APPEALS ELEVENTH CIRCUIT 56 Forsyth Street, NW Atlanta, Georgia 30303

### **FAX TRANSMITTAL**

TO:

**EVELYN JOHNSON** 

FROM:

CHERYL VESSELS, HUMAN RESOURCES

MANAGER

FAX (703) 221-8465

**DATE: JUNE 26, 2003** 

DOCUMENT DESCRIPTION: (see below and 4-page attachment

MESSAGE: Evelyn:

Per your request, attached is Appendix II of the Personnel Manual

Cheryl Vessels (404) 335-6212—telephone (404) 335-6132—FAX cheryl\_vessels@ca11.uscourts.gov

### APPENDIX II

# ADVERSE PERSONNEL ACTION POLICY OF THE UNITED STATES COURT OF APPEALS FOR THE ELEVENTH CIRCUIT

### DEFINITION

- (1) Adverse Personnel Action A personnel action which adversely affects an employee's pay or position. It includes such personnel actions as removal or involuntary termination (other than the abolition of a position); demotion; or a performance rating of "fair" or "unsatisfactory" which results in the employee being denied a within-grade increase.
- (2) <u>Documentation</u> Physical evidence which supports the need for the adverse personnel action. It may take the form of letters or memoranda of warning or reprimand, notes for the record, telephone conversations, leave record (SF 71 or 77), examples of poor quality work, etc.
- (3) Notice of Proposed Adverse Action A letter or memorandum to the employee advising the employee that an adverse action has been proposed to be taken against him or her and advising the employee of his or her rights to request within 10 calendar days, a hearing before the chief judge or his designee.
- (4) Notice of Adverse Action A letter or memorandum to the chief judge or his designee from the employee, requesting a hearing on the adverse action proposed to be taken against him or her.
- (5) Request for Hearing A letter or memorandum to the chief judge or his designee from the employee, requesting a hearing on the adverse action proposed to be taken against him or her.

- (6) Notice of Hearing A letter or memorandum from the chief judge or his designee to each of the interested parties in the appeal advising of the date, time and place that the hearing will be held.
- (7) <u>Hearing</u> Review of the adverse action by the chief judge or his designee, attended by the employee, the proposing officer, and their representative, if any.
- (8) <u>Notice of Decision</u> Written confirmation of the decision and the reasons therefore.
- (9) <u>Time limit</u> The number of calendar days, including Saturdays, Sundays, and holidays, within which an individual must take a specific action. If the 1<sup>st</sup> day of the time limit is a non-workday, the limit is automatically extended to the next workday.
- (10) <u>Calendar Day</u> is the 24 hour period between 12 midnight and 12 midnight. The day on which the notice is delivered is not counted (it is not a full calendar day) in computing the notice period.

# NOTICE OF PROPOSED ADVERSE ACTION

After reasonably exhausting various techniques available to improve an employee's job performance to an acceptable level, a supervisor may have reason to believe that there are no further options other than to initiate an adverse personnel action against the employee. The supervisor should prepare a letter or memorandum to the employee, citing all pertinent information which justifies the adverse action; summarizing efforts which were made to correct the situation, if any; and advising the employee of the nature of the adverse action proposed and the date on which it is proposed to be effective. In addition, the supervisor should advise the employee of his or her right to make written request of the chief judge or his designee within 10 calendar days for a hearing. The notice must also advise the

employee of his or her right to be represented in the hearing and the right to confront adverse witnesses and present evidence and arguments.

### **Administrative Leave**

In those instances where retention of the employee in an active duty status may adversely affect the court, or may be injurious to the employee, his fellow workers or the general public, the employee will remain in an active duty status although the employee may be relieved of official duties, i.e., be assigned non-sensitive duties and responsibilities pending final adverse action.

If an employee's retention in active duty status would not adversely the court or be injurious to the employee, his fellow workers, or the general public, the employee will remain in an active duty in non-duty status with pay (administrative leave) for a maximum of five calendar days, during which time the notice or proposed action should be prepared. The employee will then be either suspended without pay, terminated, or placed on leave with his or her consent pending resolution of the proposed adverse action.

If an employee's retention in active duty status would not adversely affect the court or be injurious to the employee, his fellow workers, or the general public, the employee will remain in an active duty status although the employee may be relieved of official duties, i.e., be assigned non-sensitive duties and responsibilities pending final resolution of the adverse action.

Prior to authorizing non-duty status with pay (administrative leave) for more than one day the circuit executive will be contacted to confirm that the proper criteria have been met for authorizing administrative leave up to the maximum of five days.

### REQUEST FOR HEARING

If the employee desires a hearing on the adverse action or proposed adverse action, the employee must submit a letter or memorandum to the chief judge within 10 calendar days of receipt of the notice or proposed adverse action or notice of adverse action, advising of his or her desire for a hearing.

### NOTICE OF HEARING

Within five calendar days of receipt of the request hearing, the chief judge or his designee will advise each party in the action of the date and time the hearing will be held. The hearing will be scheduled within a reasonable amount of time from receipt of the request for hearing.

### HEARING

The hearing will be made a part of the record. The hearing will be attended by the employee; the employee's representative, if any; the supervisor proposing or taking the action; and that officer's representative, if any. Both the employee and the supervisor may present witnesses and/or make statements if desired. At the conclusion of the hearing a decision as to whether or not the adverse action or proposed adverse action will be approved will be made in writing. The decision is final without further administrative review.

# NOTICE OF DECISION

Within 10 calendar days of the conclusion of the hearing all interested parties will be advised in writing of the decision and will be provided a statement of the reason for that decision.

If it is found that the adverse action or proposed adverse action is totally without merit, then the notice should also advise all parties that any documents which were generated as a result of the adverse action or proposed adverse action will be removed from the employee's record.

If, however, the decision is to approve or modify the proposed adverse action, the supervisor may proceed to issue notice of adverse action and all documents remain part of the employee's record.

### NOTICE OF ADVERSE ACTION

Once the proposed action has been approved, the supervisor shall prepare a letter or memorandum to the employee advising the employee of the nature of the adverse action and the date it will take effect. If the employee has not previously been advised of his right to request in writing. within 10 calendar days, a hearing before the chief judge or his designee the notice of adverse action must so advise. It is preferable that the hearing, if requested, be granted prior to the effective date of the action, but it is not mandatory. If the notice of adverse action is being issued without a notice of proposed action having been previously issued, the notice of adverse action should contain all elements of a proposed notice and, in addition, advise the employee that should the action be vacated as a result of the hearing before the chief judge or his designee the employee will be returned to his status prior to the action as if no action and had been taken and all documents will be removed from the record.

# [NOTES FROM THE PETITIONER]

[Shortly after the October 29, 2003, adverse action of termination hearing was held, on November 6, 2003, Judge Brill issued her decision. Shortly thereafter, on November 19, I received a notification letter from Naomi Godfrey of the official termination date of Friday, November 14, 2003. The lump sum money I received for unused annual leave suggested, which was issued on December 19, 2003, two pay periods from the official date (November 14) of the termination (the usual processing time and personnel procedure for separating employees), my official termination date was November 14, 2003. (See Exh.\_)].

[On the face of it, although chief judge Edmondson

issued the letter dated December 1, 2003, to judge Brill, it was another attempt to cover up misconduct and circumvent the processing of the 2003, second EDR complaint (retaliatory termination due to the filing of the 2002 EDR complaint), because as the lump sum check for unused annual leave suggested, I was already officially terminated on November 14, 2003. (See Exhs. \_ & \_)].

EXCERPTS from Title 5, Code of Federal Regulations, sections 1.2, 1.3, 212, 1201, in Relevant Parts:

[Code of Federal Regulations]
[Title 5, Volume 1]
[Revised as of January 1, 2004]
[CITE: 5CFR1.2]

# TITLE 5 – ADMINISTRATIVE PERSONNEL CHAPTER I – OFFICE OF PERSONNEL MANAGEMENT

# PART 1 - COVERAGE AND DEFINITIONS (RULE 1)

### **Table of Contents**

Sec. 1.2 Extent of the competitive service.

The competitive service shall include: (a) All civilian positions in the executive branch of the Government unless specifically excepted therefrom by or pursuant to statute or by the Office of Personnel Management (hereafter referred to in this subchapter as OPM) under Sec. 6.1 of this subchapter; and (b) all positions in the legislative and judicial branches of the Federal Government and in the Government of the District of Columbia which are specifically made subject to the civil service laws by statue. OPM is authorized and directed to determine finally whether a position is in the competitive service.

[CITE: 5CFR1.3] Sec. 1.3 Definitions.

As used in the rules in this subchapter:

(a) Competitive service shall have the same meaning as the words "classified service", or "classified (competitive) service", or "classified civil service" as defined in existing statutes and executive orders.

- (b) Competitive position shall mean a position in the competitive service.
- (c) Competitive status shall mean basic eligibility to be a noncompetitively selected to fill a vacancy in a competitive position. A competitive status shall be acquired by career-conditional or career appointment through open competitive examination upon satisfactory completion of a probationary period, or may be granted by statue, executive order, or the Civil Service Rules without competitive examination. A person with competitive status may be promoted, transferred, reassigned, reinstated, or demoted without taking an open competitive examination, subject to the conditions prescribed by the Civil Service Rules and Regulations.
- (d) An employee shall be considered as being in the competitive service when he has a competitive status and occupies a competitive position unless he is serving under a temporary appointment: Provided, that an employee who is in the competitive service at the time his position is first listed under Schedule A, B, or C shall be considered as continuing in the competitive service as long as he continues to occupy such position....
- (e) Tenure shall mean the period of time an employee may reasonably expect to serve under his current appointment. Tenure shall be granted and governed by the type of appointment under which an employee is currently serving without regard to whether he has a competitive status or whether his appointment is to a competitive position or an excepted position.

5 CFR Ch.1

page 65

(1-1-05 Edition)

[CITE: 5CFR212.101]

# PART 212 - COMPETITIVE SERVICE AND

# **COMPETITIVE STATUS** - Table of Contents

Subpart A - Competitive Service

Sec. 212.101 Definitions
In this chapter:

and includes:

(a) <u>Competitive service</u> has the meaning given that term by section 2102 of title 5. United States Code.

- (1) All civilian positions in the executive branch of the Federal Government not specifically excepted from the civil service laws by or pursuant to statute, by the President, or by the Office of Personnel Management, and not in the Senior Executive Service; and
- (2) All positions in the legislative and judicial branches of the Federal Government and in the government of the District of Columbia specifically made subject to the civil service laws by statute.... 5 U.S.C. § 2102(a)(2).
- $\widehat{\text{(b)}}$  Competitive position means a position in the competitive service.

Subpart C — Competitive status.

# 5 U. S.C. § 212.301 Competitive status defined.

In this chapter, competitive status means an individual's basic eligibility for noncompetitive assignment to a competitive position. Competitive status is acquired automatically by completion of a probationary period under a career-conditional or career appointment, . . .

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(1-1-05 Edition)

# Subpart E—Career or Career-Conditional Employment by Transfer

### § 315.501 Transfer.

Subject to part 335 of this chapter, an agency may appoint by transfer to a competitive service position, without a break in service of a single workday, a current career or career-conditional employee of another agency.

[60 FR 53504, Oct. 16, 1995]

### § 315.502 Tenure on transfer.

- (a) General rule. Except as provided in paragraph (b) of this section, a career employee who transfers remains a career employee and a career-conditional employee who transfers remains a career-conditional employee.
- (b) Exceptions. (1) A career-conditional employee who transfers to a position required by law to be filled on a permanent basis becomes a career employee. (2)....

# § 315.503 Acquisition of competitive status.

An employee who was serving probation when he was appointed under § 315.501 acquires a competitive status automatically on completion of probation.

# PETITIONER'S NOTES

[(See, Appendix 2F, Chapter 1, ... 2. Scope of coverage) "This Plan applies to all Article III judges and other judicial officers of the U.S. courts of appeals . . . as well as to all employees of the courts of appeals, . . . court unit heads, and their staffs. . . . "

### Definitions.

- "A. The term 'employee' includes listed in Section 2 of this Chapter. . . .
  - B. The term 'employing office' includes all

offices of the U.S. courts of appeals, . . . including the offices of . . . , staff attorneys, . . .

- C. The term 'judicial officer' means a judge appointed Article III of the Constitution . . . a U.S. magistrate judge, or a judge of any court created by Act of Congress in a territory which is invested with any jurisdiction of a district court of the United States. . . .
- D. The term 'court' refers to the appropriate courts (appeals, . . .) in which is located the employing office which would be responsible for redressing, correcting or abating the violation alleged in the complaint. . . ."

[Title 5, Volume 3] [Revised as of January 1, 2003] [CITE: 5CFR1201.3]

#### TITLE 5— ADMINISTRATIVE PERSONNEL CHAPTER II – MERIT SYSTEMS PROTECTION BOARD

# PART 1201 – PRACTICES AND PROCEDURES – Table of Contents Subpart A- Jurisdiction and Definitions

Sec. 1201.3 Appellate jurisdiction.

- (a) Generally. The Board has jurisdiction over appeals from agency actions when the appeals are authorized by law, rule, or regulation. These include appeals from the following actions.
- (1) Reduction in grade or removal for unacceptable performance (5CFR part 432; 5 U.S.C. 4303(e); . . .

(6) Determinations affecting the rights or interests of an individual or of the United States under the Civil Service Retirement System or the Federal Employees' Retirement System (5 CFR parts 831, 839, 842, 844, and 846; 5 U.S.C. 8347(d) (1) - (2) and 8461 (e) (1); and 5 U.S.C. 8331 note, Federal Erroneous Retirement Coverage Corrections Act).

[CITE: CFR1201.56]

# Subpart B – Procedures for Appellate Cases Sec. 1201.56 Burden and degree of proof; affirmative defenses

(a) Burden and degree of proof – (1) Agency: Under 5 U.S.C. 7701(c)(1), and subject to the exceptions stated in paragraph (b) of this section, the agency action must be sustained if:

....

- (i) It is brought under 5 U.S.C. 3592 (a) (3), 5 U.S.C. 4303 or 5 U.S.C. 5335 and is supported by substantial evidence; or
- (ii) It is brought under any other provision of law or regulation and is supported by a preponderance of the evidence.
- (c) Definitions. The following definitions apply to this part:
- (1) Substantial evidence. The degree of relevant evidence that a reasonable person, considering the record as a whole, might accept as adequate support a conclusion, even though other reasonable persons might disagree. This is a lower standard of proof than preponderance of the evidence.
- (2) Preponderance of evidence. The degree of relevant evidence that a reasonable person, considering the

record as a whole, would accept as sufficient to find that a contested fact is more likely to be true than untrue.

EXCERPTS from Title 5 United States Code, Sections 7511, 1.2, 1.3, 212, 1201, in Relevant Parts:

#### UNITED STATES CODE TITLE 5, PART III Subpart F, CHAPTER 75 SUBCHAPTER II, Sec. 7511

#### Sec. 7511. — Definitions; application

- (a) For the purpose of this subchapter -
  - (1) "employee" means -
    - (A) an individual in the competitive service —
- (i) who is not serving a probationary or trial period under an initial appointment; or
- (ii) who has completed 1 year of current continuous service under other than a temporary appointment limited to 1 year or less;
- (B) a preference eligible in the excepted service who has completed 1 year of current continuous service in the same or similar positions
  - (i) in an executive agency; or
- (ii) in the United States Postal Service or Postal Rate Commission; and
- (C) an individual in the excepted service (other than preference eligible)
- (i) who is <u>not</u> serving a probationary or trial period under an initial appointment pending conversion to the competitive service.

EXCERPTS from Title 28 United States Code, Sections 602, 604 in Relevant Parts:

[CITE: 28USC602]

#### TITLE 28 – JUDICIARY AND JUDICIAL PROCEDURE

#### PART III -COURT OFFICERS AND EMPLOYEES

## CHAPTER 41 – ADMINISTRATIVE OFFICE OF UNITED STATES COURTS

Sec. 602. Employees

. . . .

(a) The Director shall appoint and fix the compensation of necessary employees of the Administrative Office in accordance with the Administrative Office of the United States Courts Personnel Act of 1990....

(d) All functions of other officers and employees of the Administrative Office and all functions of organizational units of the Administrative Office are vested in the Director. The Director may delegate any of the Director's functions, powers, duties, and authority (except the authority to promulgate rules and regulations) to such officers and employees of the judicial branch of Government as the Director may designate, and subject to such terms and conditions as the Director may consider appropriate; and may authorize the successive redelegation of such functions, powers, duties, and authority as the Director may deem desirable. All official acts performed by such officers and employees shall have the same force and effect as though performed by the Director in person.

(June 25, 1948, ch. 646, 62 Stat. 913; Pub. L. 95-539, Sec. 5, Oct. 28, 1978, 92 Stat. 2044; Pub. L. 101-474, Sec. 5(a), (q),

Oct. 30, 1990, 104 Stat. 1099, 1101; Pub. L. 101-650, title III, Sec. 325(b)(4), Dec. 1,1990, 104 Stat. 5121.)

[CITE: 28USC604]

Sec. 604 Duties of Director generally

- (a) The Director shall be the administrative officer of the courts, and under the supervision and direction of the Judicial Conference of the United States, shall
- (1) Supervise all administrative matters relating to the offices of clerks and other clerical and administrative personnel of the courts; . . . .

EXCERPTS from Title 29 Code of Federal Regulations, Section 1614 in Relevant Parts:

[CITE: 29CFR1614.106]

#### TITLE 29 — LABOR COMMISSION

PART 1614 — FEDERAL SECTOR EQUAL EMPLOYMENT OPPORTUNITY — Table of Contents

Sec. 1614.106 Individual Complaints.

(d) A complainant may amend a complaint at any time prior to the conclusion of the investigation to include issues or claims like or related to those raised in the complaint. After requesting a hearing, a complainant may file a motion with the administrative judge to amend a complaint to include issues or claims like or related to those raised in the complaint.

EXCERPTS from Guide to Judiciary Policies and Procedures, CHAPTER X, PERSONNEL IN RELEVANT PARTS:

#### 1. RECRUITMENT

#### 1.1 When to Advertise

The Judicial Conference Policy adopted in 1980 requires that all vacancies be publicly announced. This includes but is not limited to whenever:

- A new position is established;
- A position is vacated;

In addition, an internal applicant must compete for a position which has greater promotion potential than their current position.

It is recommended that judiciary units advertise when:

- A temporary promotion opportunity exists. (If the position is advertised with a statement that the position may later become permanent, further advertising is not required. For example, if an employee who was selected on a temporary basis is later selected on a permanent basis, further advertising is not required.)
- —A training opportunity exists whereby an employee would gain additional knowledge, skills, and abilities which may later qualify him/her for a higher classification...

#### 3.5 CPS PAY SETTING

- Pay setting is the process of establishing the correct pay rate from the pay table for an employee based on the nature of the personnel action(s) taken that affects the employee.
  - The pay setting official has the discretion to set

initial pay for supervisory or nonsupervisory employees anywhere within the developmental range through step 25, provided the employee meets the optional or "extra" years of experience above minimum as stated in the job qualifications standards....

 — CPS is comprised of "banded" levels, that is classification levels that incorporate two or three JSP grades.

#### RECLASSIFICATION

— a CPS reclassification is the change of the title and/or duties and responsibilities or an existing position. The change may or may not involve in classification level. If the reclassification involves moving the employee from one classification level to a higher level, it is also a promotion and pay-setting is based on the promotion action.

#### PROMOTION

- A CPS promotion is a personnel action that moves an employee from one classification level to a higher level. To set pay for a promotion action, pay is increased to the lowest pay step for the level to which promoted that will provide an increase of at least 6% above the pay immediately prior to promotion.
- In no case may an employee be paid less than 6% above the pay immediately prior to promotion to the higher level.

#### JOB QUALIFICATIONS STANDARDS

#### LEVEL REQUIRED EDUCATION/EXPERIENCE

- CL-21 High school graduation or equivalent
- CL-22 High school graduation or equivalent for placement at salary levels above minimum up to and including step 25 (considering any court-preferred skills and an evaluation of the quality of any general experience), one or more years of general experience.

- CL-23 High school graduation or equivalent, plus two years general experience. For placement at salary levels above minimum up to and including step 25 (considering court-preferred skills and an evaluation of quality of experience), at least one year specialized experience.
- CL-24 One year specialized experience equivalent to work at CL-23. For placement at salary levels above minimum up to and including step 25 (considering court-preferred skills and an evaluation of quality of experience), at least two years specialized experience equivalent to work at CL-23.
- CL-25 Two years specialized experience, including at least one year equivalent to work at CL-24.

For placement at salary levels above minimum up to and including step 25 (considering court-preferred skills and an evaluation of quality of experience), at least two years specialized experience equivalent to work at CL-24.

CL-26 Three years specialized experience, including at least one year equivalent to work at the CL-25.

For placement at salary levels above minimum up to and including step 25 (considering court-preferred skills and an evaluation of quality of experience), at least two years specialized experience equivalent to work at CL-25.

CL-27 Three years specialized experience, including at least one year equivalent to work at the CL-26.

#### JOB QUALIFICATIONS STANDARDS

#### PROFESSIONAL ADMINISTRATIVE POSITIONS

#### MANDATORY REQUIREMENTS\*

The chart below shows the minimum job qualifications requirements for each level within the occupational grouping. An applicant meeting the requirements and who is selected for any level would also qualify for the minimum pay rate of that level, i.e., Step 1.

## CLASS. REQUIRED LEVEL EDUCATION EXPERIENCE\*\*

CL-23 High school Three years graduation or general equivalent experience

#### REQUIRED EXPERIENCE\*\*

- CL-25 One year specialized experience equivalent to work at CL 23.
- CL-27 Two years specialized experience, including at least one year equivalent to work at CL-25.
- CL-28 Three years specialized experience, including at least one year equivalent to work at CL-27.
- CL-29 Three years specialized experience, including at least one year equivalent to work at CL-28.
- CL-30 Three years specialized experience, including at least one year equivalent to work at CL-29.

[PETITIONER'S NOTE: Although Sara Gilibert (F/W) has a JD, she did not meet the mandatory requirements of the position she now holds, did not have three years specialized experience, specially in federal government personnel, never worked with the federal government, but she started work at CL 30 level, four grades higher than the Petitioner. Petitioner applied for the position but never considered, and her application was the only application that did not go through the usual hiring process. Furthermore, as a result of the SAO reorganization, Petitioner's former position she held for 3 ½ years was divided into two separate positions, Sara Gilibert's (F/W) and Jackie Williams' (F/B) positions. Williams also never worked in federal personnel and was not qualified for the position.]

- CL-31 Three years specialized experience, including at least one year equivalent to work at CL-30.
- Courts require additional job qualifications, known as selective factors, such as language requirement.
- \*\* Refer to the occupational grouping involved for permissible educational substitutions.

Volume I-C, Chapter X, Subchapter 1630.1,
Judiciary Leave Policy of the
Guide to Judiciary Policies and Procedures.

#### 9.3 The Family and Medical Leave Act (FMLA)

The Family and Medical Leave Act entitles an employee to 12 weeks of unpaid leave during any 12-month period, under circumstances set forth in Volume I-C, Chapter X, Subchapter 1630.1, Judiciary Leave Policy of the Guide to Judiciary Policies and Procedures.

- An employee is entitled to coverage under FMLA if he/she:
- is covered by the Judiciary Leave Policy; and has completed at least 12 months of civilian service with the federal government.
- Intermittent employees, law clerks who are specifically exempted by their appointing judge, and secretaries hired before September 30 1983, who are not covered by the Leave Act are excluded from coverage.

#### 9.4 Voluntary Leave Sharing Program

The Voluntary Leave Sharing Program allows an individual employee who experiences a personal or family medical emergency and exhausts all available paid leave to use annual leave donated by fellow employees. This program applies to all judiciary employees authorized to accrue leave as noted in <u>Volume I-C, Chapter X, Section A of Subchapter 1630.1</u>, of the Guide to Judiciary Policies and Procedures.

## APPENDIX — G [1 — 14]

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#### NO. 04-3452

### SUPREME COURT

#### OF THE UNITED STATES

In Re: Evelyn L. Johnson,

Petitioner.

#### MOTION FOR RELIEF

#### I. DAMAGES 1

A. Issuance of damage decisions. Evelyn L. Johnson, Petitioner, moves the Court, to Grant her full relief. Petitioner presented specific and special request for damages. Petitioner had requested and presented objective evidence of the alleged damages incurred, which addressed

See attached hypothetical losses in TSP earnings. Losses were also incurred in other components of retirement such as retirement annuity through Federal Employees Retirement System (FERS), and Social Security. Due to the complexity of the retirement computations, which would be available through the Office of Personnel Management (OPM), Petitioner was unable to provide those hypothetical figures. A table of salary Petitioner compiled, which shows salary losses due to inappropriate personnel action(s) over the years, and a copy of employee statement from the National Finance Center, the independent agency responsible for managing federal employees' TSP component of employment retirement, are also attached. (The computations' sheets were clearer when they were typed on the standard size papers. Petitioner, however, did her best to format the calculations to substantiate the deficiencies on Petitioner's earnings.).

any and all other equitable relief to which the Petitioner is legally entitled.

B. Recent compelling facts, medical and emotional issues, and discussion

Major physical and medical pain and 1. suffering. On January 28, 2004, Petitioner underwent a major surgery due to the cyst on her right breast. Pathology findings reveal that the mass removed from the Petitioner's breast was positive for breast cancer. Petitioner underwent another surgery on February 9, 2004, removing several lymph nodes with malignant cells. After consultation with an oncologist on March 2, 2004, Petitioner's treatments were series of chemotherapy, which Petitioner is still undergoing, and to be followed by radiation procedures. Due to Petitioner's most recent health condition, Petitioner contends irreparable damage and heightened emotional trauma and mental anguish due to the unlawful loss of her health insurance coverage. 3

<sup>&</sup>lt;sup>2</sup> Copy of "Notice of Insurance Coverage" from the health insurance provider.

Major emotional pain and suffering and mental anguish. Petitioner has dealt with horrendous ordeals with the employing office regarding this employment dispute for more than two years. Petitioner's life has never been the same since she filed the Equal Employment Opportunity/Employment Dispute Resolution (EEO/EDR) complaint on March 12, 2002. Petitioner incurred severe financial and economic loss, emotional pain and suffering, mounting legal costs, and other irreparable injury. Petitioner's loss of Federal Employees' Health Benefits (FEHB), as a result of employing office's unlawful actions, intensified Petitioner's damages and injury. Due to the recent changes and developments in the Petitioner's health, medical needs, and conditions, among other things, and with no income coming in, Petitioner faces financial and medical catastrophic expenses, stress, and mental anguish.

- C. Damages. Subject to appropriation, back pay, full relief, and associated benefits pursuant to 5 U.S.C. § 5596.
- Irreparable injury. Injury due to a continuing and intentional discrimination; retaliation, harassment,

creating a hostile work environment; and continuing harassment and retaliatory actions; retaliatory termination;

- 2. Economic injury. Violation of Equal Pay Act of the Fair Labor Standards Act, 29 U.S.C. § 216. Recovery of back pay wages due to willful intentional discrimination;
- 3. Involuntary (Immediate) Retirement. Longterm economic effect on federal employment retirement and full benefits before reaching full retirement age under Federal Employment Retirement System (FERS);
- 4. Mental anguish and emotional abuse and suffering. Manifested in emotional stress, depression, digestive problems, high blood pressure, sleep disorder (narcolepsy), deep grief, distress and anxiety, and unlawful loss of Petitioner's Federal Employees Health Insurance Benefits (FEHB);
- 5. Drug dependency. Long-term affect of taking narcotics (stimulant) to consol narcolepsy. These drugs stimulate the central nervous system and are used medicinally to combat depression and narcolepsy. Fatigue and depression follow prolonged uses;

- Double [treble] damages. Intended in certain instances, as a kind of punishment for intentional improper behavior and willful misconduct;
- 7. Exemplary [punitive] damages. Punishment to the wrongdoer and excess enhancement to the injured due to "evil intent," "malice," and "reckless indifference;"

#### II. FULL RELIEF UNDER TITLE VII

- A. Full relief under Title VII. Prevailing party within the meaning of section 706(k) of Title VII, Civil Rights Act of 1964; 42 USC 2000e-5(k).
- 1. Statement of relief or remedy sought. Title VII of the Civil Rights Act of 1964, Pub.L.No. 88-352 (July 2, 1964), and the Civil Rights Act of 1991, Pub.L.No. 102-166 (November 21, 1991), provide in pertinent part: "It shall be unlawful employment practice for an employer . . . to fail or refuse to hire or to discharge any individual, or otherwise to discriminate against any individual with respect to his compensation, terms, conditions, or privileges of employment, because of such individual's race, color, religion, sex, or national origin." 42 U.S.C. § 2000e et seq.

As an aggrieved former employee within the meaning of Title VII, other activities protected under Title VII, ADEA, FMLA, Equal Pay Rights, and the EDR/EEO process which provide remedies regarding a term, condition, or privilege of employment and discussed at the various and numerous adverse employment actions directed to the Petitioner intentionally and on a continuing basis, several provisions of the Acts entitle the Petitioner to relief. Upon thorough examination of those adverse employment actions and because of the totality of the whole employment complaint, facts, oral, direct, and circumstantial evidence in support of all claims, Petitioner trusts that the Court would give full consideration in adjudicating the resolution of this conflict.

Equitable relief, as part of make whole relief, the antidiscrimination statutes seek reimbursement for medical expenses for treatment of stress, medical conditions that are caused by the discrimination, ongoing hardships and problems suffered because of the cancellation of health benefits due to unlawful personnel action. <u>EEOC v. Service</u> <u>News Co.</u>, 898 F.2d 958 (4th Cir. 1990).

- 2. Title VII remedial relief jurisdiction. The object of the remedial relief statute under Title VII is to put the victim of discrimination where he or she would have been but for the prohibited discrimination or to make the victim of discrimination whole. Relief for individual Petitioners is predicated upon a finding that the employee has been discriminated against and is entitled to relief. The Civil Rights Act of 1991 enhanced the remedies available to victims of intentional discrimination under Title VII. The 1991 civil rights legislation authorizes both punitive and compensatory damages. Civil Rights Act of 1991 section 102(b); 42 USC 1981 a(b). Although the federal government is exempted from the provision authorizing punitive damages, when a Petitioner establishes that she meets the jurisdictional requirements of Title VII, she may recover for liquidated damages for willful violations.
- 3. Elements of remedial relief. Title VII or "make whole" statute, "As a general rule, when discrimination is found, the appropriate remedy to which the victim of discrimination is entitled is that remedy which, as nearly as possible, places him/her in the situation he/she would have

been had the discrimination not occurred." Albemarle Paper Co. v. Moody, 422 U.S. 405, 95 S.Ct. 2362, 45 L.Ed.2d 280 (1975). The object of the statute is not to punish the offending employer but to place the employee in the position he/she would have been in had there been no prohibited discrimination. Compensatory damages further the remedial purpose of the statute by allowing compensation for the injuries suffered by victims of discrimination, including compensation for emotional distress, pain, and suffering, and mental anguish.

Under the Civil Rights Act of 1991, Congress authorized awards of compensatory damages against the federal government under Title VII in cases involving intentional discrimination. The primary burden of the remedy must be borne by the employing agency. "[C]ongress added compensatory damages to federal EEO statutes in order to make perpetrators of intentional discrimination liable for non wage economic consequences of their acts, to the extent necessary to provide full relief to victims of discrimination. See 137 Cong. Rec. At S 15, 484 (daily ed. Oct. 30, 1991). The U.S. Supreme Court in West v. Gibson.

527 U.S. 212, 119 S.Ct.1906, 144 L.Ed.2d 196 (1999), held that the EEOC has the authority to issue compensatory damage award against federal agencies in the administrative process. Federal employees proving intentional discrimination under Title VII are entitled to compensatory damages under the 1991 civil rights act. To deny compensatory damages award in the administrative process would undermine this remedial scheme.

B. Appropriate equitable relief. Claims by a federal government employee that civil service rights had been violated, Petitioner must meet two elements: 1) employee must make a showing of irreparable harm; 2) employee must demonstrate a strong likelihood of ultimate success on the merits of the case. Fed.R.Civ.P. 65.

C. Enforcement of appropriate equitable relief. "Equitable relief" has been held to include the restoration of lost benefits. Restoration of benefits, such as medical expenses, can be recovered as part of compensatory damages under Civil Rights Act of 1991. Title VII expressly authorizes reinstatement orders to remedy discrimination. EEOC and the courts can effectuate the purpose of Title VII

which is "to make the victims of unlawful discrimination whole." 42 USC 20006-5(g)(1).

T

1. Petitioner brought the complaint under Title
VII, Civil Rights Act of 1964, and remedial relief
brought under 5 USC § 5596. While the Petitioner is no
longer employed by the employing office (retaliatorily
terminated although Petitioner qualifies for certain
requirements under Federal Employees Retirement System
(FERS) for involuntary immediate retirement), the concept
of make-whole relief mandates that under Title VII relief
provisions, Petitioner is entitled to reinstatement remedy
and restoration of benefits because the unlawful action had
unquestionably affected the circumstances of the matter.

2. Particular relief granted in any case is dependent upon the underlying personnel action(s), term, condition of employment that formed the basis of the complaint. Petitioner moves the Court to enforce appropriate equitable relief of entire federal employment discrimination complaint and enter full relief order.

Petitioner's original termination date was June 27, 2003, but then placed on leave-without-pay status, and

through the "actual" termination date of November 14, 2003, which caused the loss of the Petitioner's federal health insurance coverage. <sup>3</sup>

As part of compensatory damage awards under the Civil Rights Act of 1991, the "Act expressly authorizes an award of injunctive relief, reinstatement, and any other 'equitable relief deemed appropriate." 42 USC § 2000e-5(g). "Such 'equitable relief has been held to include the restoration of lost benefits, such as pension or fringe benefits, seniority, and other concomitants of employment which would have been earned absent discrimination." See, e.g., Walker v. Ford Motor Co., 1259, 1266 (11th Cir. 1982).

3. Delay and resistance in resolving lawful federal employment issues by an aggrieved career-federal employee. The employing office's delay constituted restraint and interference with Petitioner's right to pursue an EEO complaint. Further evidence of such interference by the employing office was its decision to attempt to restrain

<sup>&</sup>lt;sup>3</sup>Adverse personnel action of retaliatory termination, employing office's letter dated June 20, 2003.

the Petitioner from filing the instant complaint. Petitioner reasonably believed that the employing office's actions showed bad-faith intent, trickery, unlawful and questionable ethical conduct, which violated Petitioner's due process right, and were instigated, among other things, by high-ranking officials and justices of this court. 4

#### III. RELIEF SOUGHT

Petitioner asserts enforcement of rights on special damages pursuant to 42 USC § 2000e-5(a), (b), (f)(1)(A), (B)(2)(3), as specified below:

## A. Full relief under Title VII, Civil Rights Act of 1964.

When an appropriate authority has determined that an employee was affected by an unjustified or unwarranted personnel action[s], the employee shall be entitled to back pay under section 5596 of Title 5, U.S. Code, and this subpart only if the appropriate authority finds that the unjustified or unwarranted personnel action[s] resulted in the withdrawal, reduction, or denial of all of part of the pay, allowances, and differentials otherwise due the employee.

5 C.F.R. 550.804(a); 550.805.

While the management engaged in grossly unprofessional and questionable ethical conduct, Petitioner

Manner in which the 2002 EDR complaint and 2003 adverse personnel action and EDR complaints were handled and processed. Orders from the 2002 EDR complaint and 2003 adverse action letters from the chief judge.

was subjected and had endured retaliatory actions such as intimidation and harassment creating a hostile work environment, and ultimately, retaliatorily terminated without good cause, and against her will. The Administrative Procedure Act authorizes courts to compel or set aside an agency action on a finding that the action was arbitrary and capricious, an abuse of discretion or otherwise not following the law. 5 U.S.C. § 706(2).

Petitioner meets certain requirements under the Discontinued Service Retirement (DSR), 5 U.S.C. §§ 8336(d)(1), 8414(b)(1), before becoming eligible for regular retirement. Petitioner had over 21 years of service with the federal government, will turn 53-year-old on October 23, 2004, and Petitioner meets the Discontinued Service Retirement (DSR) (or Involuntary Immediate Retirement), requirement under the Federal Employees Retirement System (FERS), of at least 50-year-old, with at least 20-year federal service. Petitioner's date of birth was 1951, and under FERS regulations, Petitioner will be eligible to retire when Petitioner meets her Minimum Retirement Age (MRA) of 55 years and 8 months and at least 20 years of service with the federal government. 5 U.S.C. § 8401 et seq.; 5 U.S.C. § 5596, Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e-16.

Petitioner will meet her MRA requirement in twoand-one-half years (2 %), by the end of 2006, but for the
retaliatory termination, Petitioner sustains catastrophic
financial loss. Petitioner requests to be placed on
administrative leave rather than leave-without-pay, and
retroactive from the time Petitioner was placed on leavewithout-pay, through the resolution of the whole employment
complaint.

The Court at National Railroad Passenger Corp. v.

Morgan, U.S. \_\_\_\_, 122 S.Ct. 2061, 153 L.Ed.2d 106

(2002) held:

A Title VII plaintiff raising claims of discrete discriminating acts must file his charge within the appropriate 180- or 300-day period, but a charge alleging a hostile work environment will not be time barred if all acts constituting the claim are part of the same unlawful practice and at least one act falls within the filing period—subsequent acts of hostile work environment may still be part of the one claim.

B. Compensatory damages. Available only in cases of intentional discrimination, under Title VII and the Rehabilitation Act. Sec. 102, Civil Rights of 1991, codified at 42 U.S.C. § 1981a(b).

[C]ongress added compensatory damages to federal EEO statutes in order to make the perpetrators of intentional employment discrimination liable for non-wage economic consequences of their acts, to the extent necessary to provide full relief to victims of discrimination. See 137 Cong. Rec. at S15,484 (daily ed. Oct. 30, 1991).

C. Back pay. Applies to a wide range of personnel actions such as failure to promote. Violation of Equal Pay Act of the Fair Labor Standards Act, 29 U.S.C. § 216. Recovery of back pay wages computed in the manner prescribed by 5 C.F.R. 550.805;

D. Other forms of relief. Front pay. Under § 706(g) of the Civil Rights Act of 1964 as originally enacted, when a court found that an employer had intentionally engaged in an unlawful employment practice, the court was authorized to "enjoin the respondent from engaging in such unlawful employment practice, and order such affirmative action, as may be appropriate . . . . " 42 U.S.C. § 2000e-5(g)(1). Front pay could be considered compensation for "future pecuniary losses."

In the Civil Rights Act of 1991, Congress determined that victims of employment discrimination were entitled to additional remedies. Congress expressly found that "additional remedies under Federal law are needed to deter unlawful harassment and intentional discrimination in the workplace," without giving any indication that it wished to curtail previously available remedies. See, Civil Rights Act of 1991, 105 Stat. 1071, 2. Congress therefore made clear through the plain language of the statute that the remedies

newly authorized under § 1981a were in addition to the relief authorized by § 706(g). Section 1981(a)(1) provides that, in intentional discrimination cases brought under Title VII, "the complaining party may recover compensatory and punitive damages as allowed in subsection (b) of [1981a], in addition to any other type of relief authorized under § 706(g) of the Civil Rights Act of 1964." According to these statutory provisions, if front pay were a type of relief authorized under § 706(g), it is excluded from the meaning of compensatory damages under § 1981a.

Front pay may be awarded in three (3) circumstances:

1) no position available; 2) antagonistic or hostile working environment; and 3) where the employer has historically resisted the anti discrimination statutes.

Front pay due to involuntary immediate retirement.

Economic damage for not meeting the Minimum Retirement Age (MRA) under the Federal Employee Retirement System (FERS) regulations affecting basic retirement, Social Security component, and Thrift Savings Plan component of the full retirement benefits, health benefit (FEHB), and life insurance benefit (FEGLI).

Front pay is not an element of compensatory damages and may, in proper cases, be awarded in addition to compensatory damages. Pollard v. E.l. du Pont de Nemours

<u>& Co.</u>, 121 S.Ct. 1946 (2001), <u>cert, granted</u>, 531 U.S. 1069 (2001).

- E. Terms and conditions of employment under Title VII. "Employees psychological as well as economic fringes are statutorily entitled to protection from employer abuse and the phrase terms, conditions, and privileges of employment is an expansive concept which sweeps within the protective ambit of Title VII." 42 U.S.C. § 2000e-2(a)(1).
- adjustments), and retirement should be based on high-three annual salary, which should be based on CL 30 grade. The Staff Attorneys' Office official intentionally and maliciously manipulated prohibited personnel practice by placing a CL 30, white/female employee and a CL 25 black/female employee to do the job Petitioner singlehandedly performed for over three years without added compensation. Said employees never had any experience in federal government personnel administration. Said official ordered Petitioner to train both employees on every detail of Petitioner's duties and responsibilities, then retaliatorily fired the Petitioner when she filed a discrimination complaint.
- 2. Pay steps. Employee is entitled to move up the individual steps of a pay scale and should be included in

calculations, and must advise Petitioner of the specific basis for its calculations;

- 3. Thrift Savings Plan (TSP). TSP automatic contributions are deducted from paychecks. When a discriminatory action eliminates or reduces those contributions, make whole relief includes not only the contributions themselves, but the interest that would have been earned but for the discriminatory action. Must reimburse the agency matching funds contributed, automatic agency contribution during the back pay period, deducted amounts for employee contribution to TSP account, but had not, as part of the back pay award, deposited funds into account representing the additional matching contribution the agency would have made to Petitioner's account during the back pay period if Petitioner had received the promotion(s) in question and had been contributing to TSP based on the higher salary level of that position. (Apply to both back and front pay damages);
- Retirement computations on FERS, Social Security, and TSP which would be subject to actuary computations should include clear and specific language submitted to the AO, with provisions of acceptance and will not be binding until approval from the Office of the

Personnel Management (OPM), the authorizing federal agency for retiring federal government employees;

- 5. Retirement fund as a component of salary. Employee is entitled to have retirement benefits adjusted as part of the back pay award, including receiving the earnings which the account would have accrued during the relevant period. Employer shall then pay into Petitioner's TSP, Retirement, and Social Security accounts all amounts owed. All calculations shall be fully explained and provided to Petitioner, with supporting, patently clear, and precise documentation;
- 6. Adjustment of retirement benefits. Employer shall initiate all appropriate correspondence and paperwork for Office of Personnel Management (OPM) to make adjustment of retirement benefits. ONLY approval of OPM after adjustment of retirement benefits shall Involuntary Immediate Retirement becomes binding;
- 7. Tax consequences of back pay, front pay, and compensatory damages. Recent reversal court decisions have held that agencies are liable to the complainant for the additional tax liability that results from the one-time payment. The effect on the income tax bracket of the complainant because IRS taxes income in the year it is received without regard to the fact that money is

remuneration that should have been received in past tax years. Since taxes are paid to the IRS the year the compensation is received, the amounts of money should be adjusted to compensate for taxes and not become a tax burden;

- 8. Federal retirement benefits are subject to different federal statutes. Actuary adjustments must include full benefits on FERS, SS, TSP, FEHB, & FEGLI, from the onset of the adverse employment action through the actual grade on retirement;
- 9. FERCCA Federal Erroneous Retirement
  Correction Act. OPM determined that Petitioner was
  placed on the wrong retirement system when she returned to
  work to the federal government. Petitioner's decision of
  correcting her placement in the correct retirement system
  will not be determined until after contact by an OPM
  counselor. This Act will not have a bearing on Petitioner's
  decision when placed on involuntary immediate retirement.
- 10. Restoration of benefits. Because a victim of discrimination is entitled to be made whole, this extends to the restoration of benefits such as sick and annual leave. A claim of restoration of leave hours which were taken because of discriminatory actions have been determined to be a

request for equitable relief damages which were awarded under Title VII;

The restoration of leave is equivalent to an award of lost benefits or other concomitant of employment which would have been earned, retained, or accrued absent the alleged discrimination. See, e.g., Walker v. Ford Motor Co., 29 FEP cases 1259 at 1266 (11th Cir. 1982). Accordingly, if leave were taken in order to avoid or recover from discriminatory harassment, such leave must be treated as excused and administrative leave in order to make the Petitioner whole and place her in the position she would have been in absent discrimination;

- and would not have taken them if not for the adverse employment actions Petitioner was subjected to, filing of the claims, and retaliatory actions. Payment for Petitioner's leave usage from the time she filed the claims through the resolution date of retirement;
- 12. Retroactive compensation for the period from the denial of the promotion to retirement, as well as an adjustment of retirement benefits to reflect any increase Petitioner would have earned;
- 13. Past pecuniary losses and non pecuniary damages. Include all of the intangible harm a complainant

suffers as a result of discrimination, emotional distress, pain and suffering, visits to health care providers, medications, leave, medical expenses;

- 14. All attorneys' and filing fees, court costs, and other related expenses related to the whole complaint;
- 15. Expunction of employing office's adverse personnel record of the Petitioner or any adverse material relating to the whole complaint;
- 16. Notification to all Staff Attorneys' Office employees that Petitioner was not fired due to a mental condition, performance-related issues, and character deficiencies, and order an independent party to conduct an investigation concerning personnel management in the SAO.

Respectfully submitted,

Date

Evelyn L. Johnson

Pro Se Petitioner
6241 S. Skyline Drive
Douglasville, GA 30135
(770) 489-0343

#### APPENDIX - 12-A

NOTE:

Pursuant to Fed. Cir. 47.6, this order is not citable as precedent. It is a public order.

**United States Court of Appeals** 

for the Federal Circuit

04-3452

EVELYN L. JOHNSON

Petitioner,

V.

MERIT SYSTEMS PROTECTION BOARD,

Respondent.

ON MOTION

Before GAJARSA, Circuit Judge.

#### ORDER

Evelyn L. Johnson submits 12 copies of her brief, one copy of a multi-volume appendix, and a "motion for relief," which the court treats as a motion for leave to file a supplement to her brief, with supplement attached. The court considers whether the caption should be reformed to designate the Merit Systems Protection Board as respondent in place of the Administrative Offices of the U. S. Courts

#### APPENDIX - 12-A

(AO) and whether the requirements of Fed. Cir.R.30(a)(5) should be waived to allow Johnson to file fewer than 12 copies of her appendix with the court.

Pursuant to 5 U.S.C. § 7703(a)(2), the Board is designated as the respondent when the Board's decision concerns solely the procedure or jurisdiction of the Board.

See Spruill v. Merit Sys. Protection Bd., 978 F.2d 679, 686 (Fed. Cir. 1992). The employing agency is designated as the respondent when the Board reaches the merits of the underlying case. Id.

Johnson appealed her termination from the position of human resources coordinator for the Office of the Senior Staff Attorney of the United States Court of Appeals for the Eleventh Circuit. The Board issued a final decision dismissing Johnson's appeal for lack of jurisdiction, concluding that Johnson was an employee of the judicial branch lacking Board appeal rights under 5 U.S.C. § 7511(a).

Because the Board's ruling was limited to a jurisdictional determination and did not address the underlying merits pertaining to Johnson's

#### APPENDIX - 12-A

termination, the Board is the proper respondent in this petition for review. See Spruill, 978 F.2d at 686.

Accordingly,

#### IT IS ORDERED THAT:

- (1) The motion for leave to supplement the brief is granted.
  - (2) The revised official caption is reflected above.
- (3) The AO is directed to promptly transmit to the Board copies of all documents that Johnson served on it and all documents that the AO filed with the court.
- (4) Upon receipt by the clerk's office of three more complete copies of Johnson's appendix, the court will file Johnson's brief, supplement to the brief, and appendix.
- (5) The Board's brief, either formal or informal, is due within 40 days of the date of filing of this order.

Nov - 8 2004 /s/ Arthur J. Gajarsa
Date Arthur J. Gajarsa
Circuit Judge

cc: Evelyn L. Johnson
Phyllis Jo Baunach, Esq
Lynn Jennings, Esq.
Filed
U.S. Court of Appeals
for the Federal Circuit

Nov - 8 2004 04-3452 /s/ Jan Horbaly, Clerk

# TSP ACTUAL EARNINGS

# [COMPARE WITH PAGE 2]

Note: Discrepancy in pay/promotions began in 1996.

Therefore, the TSP balance is correct until 4/30/1996

4/30/1996	Balance -	\$21, 320.29
-----------	-----------	--------------

DATE	BALANCE	CONTRIBUTION	
5/1/96-10/31/96	21,320.29	2,337.96	
11/1/96-4/30/97	25,357.15	2,469.00	
5/1/97-10/31/97	30,597.95	2,723.04	
11/1/97-4/30/98	37,023.98	2,623.80	
5/1/98-10/31/98	45,926.77	2,667.00	
11/1/98-4/30/99	49,072.66	2,749.56	
5/1/99-10/31/99	60,000.88	2,802.36	
11/1/99-4/30/00	64,301.84	2,911.80	
5/1/00-10/31/00	71,109.77	2,980.80	
11/1/00-4/30/01	74,257.28	3,074.88	
5/1/01-10/31/01	71,354.68	3,263.78	
11/1/01-4/30/02	67.899.39	3,798.35	

# TSP ACTUAL EARNINGS

# [COMPARE WITH PAGE 1]

Note: Discrepancy in pay/promotions began in 1996.

Therefore, the TSP balance is correct until 4/30/1996

4/30/1996 Balance — \$21, 320.29

%		EARNING %
CONTRIBUTION	EARNINGS	FOR PERIOD
15%	\$1,698.90	7.181%
15%	\$2,771.80	9.961%
15%	\$3,702.99	11.113%
15%	\$6,278.49	15.836%
15%	\$479.39	0.987%
15%	\$8,178.66	15.782%
15%	\$1,498.60	2.386%
15%	\$3,896.13	5.797%
15%	\$166.71	0.225%
15%	\$(5,977.48)	-7.730%
16%	\$(6,728.07)	-9.017%
17%	\$6,375.14	8.893%

4/30/2002 Balance = \$78,063.88

#### APPENDIX — 1-G

#### Notes:

- 1. 11% Contribution began on 7/31/2001.
- 2. 12 % Contribution began on 7/31/2002.
- 3. % Contribution includes FERS match of 5 %.
- 4. BALANCE, CONTRIBUTION, and EARNINGS were obtained from the semi-annual TSP reports which are included as an Exhibit.
- 5. EARNING % FOR PERIOD was calculated using the following formula:

EARNING / (BALANCE + CONTRIBUTION).

#### TSP "SHOULD BE" EARNINGS

[All pages on Appendix-2-G should be compared

# together]

Note: Discrepancy in pay/promotions began in 1996. Therefore, the TSP balance is correct until 4/30/1996. 4/30/1996 Balance = \$ 21, 320.29

DATE	E BEGIN BALANCE	
5/1/96-7/21/96	\$21,320.29	\$30,398.00
7/22/96-10/31/96		\$32,637.00
11/1/96-1/5/97	\$25,355.57	\$32,637.00
1/6/97-4/30/97		\$34,699.00
5/1/97-10/31/97	\$30,638.73	\$34,699.00
11/1/97-1/4/98	\$36,979.76	\$34,699.00
1/5/98-4/30/98		\$36,855.00
5/1/98-10/31/98	\$45,948.13	\$36,855.00
11/1/98-1/3/99	\$49,214.29	\$36,855.00
1/4/99-4/30/99		\$39,253.00
5/1/99-7/3/99	\$60,317.97	\$39,253.00
7/4/99-10/31/99		\$40,598.00
11/1/99-1/2/00	\$64,838.90	\$40,598.00
1/3/00-4/30/00		\$43,939.00

#### TSP "SHOULD BE" EARNINGS

[All pages on Appendix—2-G should be compared together]

Note: Discrepancy in pay/promotions began in 1996. Therefore, the TSP balance is correct until 4/30/1996. 4/30/1996 Balance = \$ 21, 320.29

Work Days	% Contribution	Contribution	
57	15%	\$ 999.63	
71	15%	\$1,336.86	
46	15%	\$ 866.14	
82	15%	\$1,641.53	
132	15%	\$2,642.46	
45	15%	\$ 900.84	
84	15%	\$1,706.05	
131	15%	\$2,785.39	
45	15%	\$ 956.81	
85	15%	\$1,924.91	
45	15%	\$1,019.07	
85	15% \$1,990.85		
45 -	15%	\$1,053.99	
85	15%	\$2,154.70	

#### TSP "SHOULD BE" EARNINGS

[All pages on Appendix—2-G should be compared together]

Note: Discrepancy in pay/promotions began in 1996. Therefore, the TSP balance is correct until 4/30/1996. 4/30/1996 Balance = \$ 21, 320.29

EARNING % FOR PERIOD	EARNINGS	SHOULD BE BALANCE	
7.181%	\$1,698.79	\$25,355.57	
9.961%	\$2,775.49	\$30,638.73	
11.113%	\$3,698.57	\$36,979.76	
15.836%	\$6,281.48	\$45,948.13	
0.987%	\$ 480.77	\$49,214.29	
15.782%	\$8,221.96	\$60,317.97	
2.386%	\$1,511.00	\$64,838.90	
5.797%	\$3,944.47	\$71,992.06	

#### TSP "SHOULD BE" EARNINGS

#### Notes:

1 The TSP account is updated every six months in cycles from 5/1 through 10/31 and 11/1 through 4/30. However, promotions generally in July [due to the fact that last promotion should have effected the month of July]. Therefore, the TSP period had to be further divided to reflect different contribution amount for the different salaries within the 6 month period.

2 The % CONTRIBUTION includes the 5% matching percentage.

3 The CONTRIBUTION was determined by the following formula: (SHOULD BE SALARY/260 WORK DAYS PER YEAR) X (ACTUAL DAYS WORKED DURING PERIOD) X (% OF SALARY)

4 The EARNING % FOR PERIOD is the same percentage that was calculated on the actual performance of the portfolio as shown on the TSP ACTUAL spreadsheet.

5 The SHOULD BE BALANCE is the sum of the BEGINNING BALANCE, CONTRIBUTION, and EARNINGS.

6 The BEGINNING BALANCE = SHOULD BE BALANCE for the previous period.

# APPENDIX — 3-G

Date	Balance	Contri- bution	Earnings	Earning for Period	
5/1/89 - 10/31/89	\$138.92	\$96.46	\$7.80	3.314 %	
11/1/89 - 4/30/90	\$243.18	\$257.50	\$12.53	2.53 %	
5/1/90 - 10/31/90					
11/1/90 - 4/30/91	\$1,330.55	\$806.10	\$70.15	3.283 %	
5/1/91 - 10/31/91	\$2,206.80	\$834.21	\$105.54	3.471%	
11/1/91 - 4/30/92	\$3,416.55	\$864.87	\$73.33	1.713 %	
5/1/92 - 10/31/92	\$4,084.75	\$894.79	\$134.34	2.698 %	
11/1/92 - 4/30/93	\$5,113.88	\$902.35	\$276.56	4.597 %	
5/1/93 - 10/31/93	\$6,292.79	\$1,141.54	\$405.81	5.459 %	
11/1/93 - 4/30/94	\$7,840.14	\$1,42.72	\$(146.02)	-1.590 %	

#### APPENDIX — 3-G.

#### TSP AVERAGE EARNINGS Balance Contri-Date Earnings Earning bution for Period \$9,036.84 \$1,363.44 \$450.38 4.330 % 5/1/94 -10/31/94 11/1-94 -\$10,850.66 \$1,752.43 \$1024..61 8.130 % 4/30/95 \$13,627.70 \$1599.65 5/1/95 -\$2,145.55 10.142 % 10/31/95 \$17,372.90 \$2,247.48 11/1/95 -\$1699.91 8.664 % 4/30/96 \$1698.90 7.181% 5/1/96 -\$21,320.29 \$2,337.96 10/31/96 \$25,357.15 \$469.00 \$2771.80 9.961 % 11/1/96 -4/30/97 5/1/97 -\$30,597.95 \$2,723.04 \$3702.99 11.113 %

Average Return 4.725 % (from 5/89 through 4/30/02)

10/31/97

#### APPENDIX — 4-G

#### TSP ON-LINE CALCULATIONS

#### CALCULATORS

#### **Annuity Estimate Results**

YOUR ANNUITY ESTIMATE is based on the following

information:

You chose: Annuity option 1b (Single Life Annuity, level payments, cash refund)

You estimated your TSP account balance at \$78,063

When you are age: 51

Your estimated monthly annuity payments are \$440

based on an annuity interest rate index of 4.625%

# Change options in Above Annuity Start Over

#### NOTES:

- This calculator uses the most recent annuity interest rate index for estimating an annuity. These results are estimates and are rounded to whole dollars. Actual annuity payments will vary depending on the annuity interest rate index and the terms of the TSP annuity vendor's contract in effect at the time your annuity is purchased.
- Spouses' rights apply to TSP annuities.
- If you or your joint annuitant's age is not covered by this calculator, or if the age difference between you and your joint annuitant is more than 10 years, you can use the Worksheet

#### • APPENDIX - 4-G

for Estimating a Monthly Annuity Payment on page 9 of the booklet <u>Thrift Savings Plan Annuities</u>. The factors you will need to use for the Worksheet are available from your agency personnel office.

# TSP ON-LINE CALCULATIONS [Calculation figures as of 9/23/2002]

#### CALCULATORS

### **Annuity Estimate Results**

YOUR ANNUITY ESTIMATE is based on the following information:

You chose: Annuity Option 1b (Single Life Annuity, level payments, cash refund)

You estimated your TSP account balance at \$200,117

When you are age: 56

Your estimated monthly annuity payments are \$1,199 based on an annuity interest rate index of 4.625%

#### NOTES:

- This calculator uses the most recent annuity interest rate index for estimating an annuity. These results are estimates and are rounded to whole dollars. Actual annuity payments will vary depending on the annuity interest rate index and the terms of the TSP annuity vendor's contract in effect at the time your annuity is purchased.
- Spouses' rights apply to TSP annuities.
- If you or your joint annuitant's age is not covered by this calculator, or if the age difference between you and your joint annuitant is more than 10 years, you can use the Worksheet for Estimating a Monthly Annuity Payment on page 9 of the

#### • APPENDIX - 4-G

booklet <u>Thrift Savings Plan Annuities</u>. The factors you will need to use for the Worksheet are available from your agency personnel office.

# TSP ON-LINE CALCULATIONS [Calculation figures as of 9/23/2002]

CALCULATORS Projecting Your Account Balance: Results Page

**Annuity Estimate Results** 

Growth of your future contributions and earnings \$71,680

Plus

Growth of your existing account balance

\$128,437

**Equals** 

Total estimated TSP account balance

\$200,117

The results above are based on the data you entered, as shown in the following tables. If you want to change any factor, scroll down to the table, backspace, or delete that figure completely, and put in your new figure. Then, scroll down and click the **RE-CALCULATE** button.

### GROWTH OF YOUR FUTURE CONTRIBUTIONS AND EARNINGS

Your retirement system: FERS\* OCSRS
O Uniform Services

#### • APPENDIX — 4-G

Enter a whole percentage\*\* that you wish to save: ÷12 from your annual pay of: ÷\$65195

Enter the number of years you plan to contribute: 5

Enter (as a whole percent) the annual rate of return you expect your investment to earn: 10%

The result is \$71,680

# **Growth of Your Existing Account**

Enter the amount you already have in your TSP account: \$78,063

Enter the number of years that you expect to leave that money in the TSP: 5

Enter (as a whole percent) the annual rate of return you expect your account to earn: 10%

The result is \$128, 437

# RE-CALCULATE

- \* You may begin contributing to the TSP (through payroll contributions) when you are hired. However, agency contributions for New FERS employees do not begin until the second open season after your FERS appointment begins. (For more information on eligibility for agency or service contributions, see "Participating in the TSP" in Features (for civilians or uniformed services).
- \*\* Subject to the employee contribution limits below, the maximum amount of your own basic pay that you can contribute to the TSP is limited by the IRS. Do not enter a percentage that will result in an amount exceeding annual limit. TSP employee contribution limits and IRS limits will increase each year as follows:

#### • APPENDIX - 4-G

#### **TSP Contribution Limits**

	FERS Limit	CSRS Limit
Up to Dec 2002	12%	7%
Beginning Dec 2002	13%	8%
Beginning Dec 2003	14%	9%
Beginning Dec 2004	15%	9%
Beginning Dec 2005	<< TSP limits eliminat	ed>>

# **TSP Contribution Limits**

	Uniformed Services	IRS Limit	
Up to Dec 2002	7%	2002	\$11,000
Beginning Dec 2002	8%	2003	\$12,000
Beginning Dec 2003	9%	2004	\$13,000
Beginning Dec 2004	9%	2005	\$14,000
Beginning Dec 2005	<< TSP limits eliminate	2006 ted>>	\$15,000

TSP ON-LINE CALCULATIONS [Calculation figures as of 9/23/2002] Rates of Return

**Historical Rates** 

#### ●APPENDIX — 4-G

#### G, F, C, and I Fund Rates of Return 1988 - 2001

Except as otherwise described with respect to periods before implementation of the S & I Funds, the monthly G, F, C, S, and I Fund returns shown represent the actual total rates of return used in the monthly allocation of earnings to participant accounts. The returns are shown after deduction of accrued TSP administrative expenses. The F, C, S, an I Fund returns also reflect the deduction of trading costs and accrued havestment r management fees.

# 10-Year Summary of TSP Annual Returns <u>Graph</u> <u>Table</u>

# 10-Year Compound Annual Returns for Related Securities

Monthly	1988	1989	1990	1991	1992	1993	1994	1995
Returns	1996	1997	1998	2000	2001			

10-Year Summary of TSP Annual Returns						
YEAR	G Fund	F Fund	C Fund	S Fund	I Fund*	
1992	7.23%	7.20%	7.70%	11.87%	-12.22%	
1993	6.14%	9.52%	10.13%	14.57%	32.68%	
1994	7.22%	- 2.96%	1.33%	- 2.66%	7.75%	
1995	7.03%	18.31%	37.41%	33.48%	11.27%	
1996	6.76%	3.66%	22.85%	17.18%	6.14%	
1997	6.77%	9.60%	33.17%	25.69%	1.55%	
1998	5.74%	8.70%	28.44%	8.63%	20.09%	
1999	5.99%	- 0.85%	20.95%	35.49%	26.72%	

#### ●APPENDIX — 4-G

2000	6.42%	11.67%	-9.14%	-15.77%	-14.17%
2001	5.33%	8.61%	-11.94%	9.04%	-21.94%
10-Year Compour		7.19%	12.88%	10.71%	4.38%

\* The returns shown reflect the actual performance of the S and I Funds for May 2001 and subsequent months. For the first four months of 2001 and for prior years, the S and I Fund returns shown reflect the performance fo the Wilshire 4500 and EAFE Indexes (without deduction of any administrative expenses, trading costs, or investment management fees), respectively.

# TSP ON-LINE CALCULATIONS [Calculation figures as of 9/23/2002]

10-Year Compound Annual Returns for G Fund Related Securities, S&P 500 Index, LBA Index, Willshire 4500 Index and EAFE Index. (The figures for each year represent the compound annual returns for that year and the preceding 9 years.)

YEAR	G Fund $\underline{1}$	F Fund $\underline{2}$	C Fund 3	S Fund4	I Fund 5
1992	9.57%	11.71%	16.15%	13.72%	16.77%
1993	9.03%	11.85%	14.93%	12.76%	17.59%
1994	8.45%	9.96%	14.40%	12.65%	17.63%
1995	8.03%	9.63%	14.87%	12.77%	13.71%
1996	7.88%	8.47%	15.29%	13.31%	8.64%
1997	7.69%	9.18%	18.05%	16.34%	6.21%
1998	7.35%	9.26%	19.21%	15.14%	5.51%
1999	7.05%	7.69%	18.21%	16.17%	6.98%
2000	6.80%	7.96%	17.46%	15.87%	8.23%
2001	6.51%	7.23%	12.94%	10.67%	4.44%

#### • APPENDIX — 4-G

- Calculated by the Board.
- 2 Lehman Brothers U. S. aggregate bond index is calculated by Lehman Brothers. The F Fund tracks the LBA index.
- Standard & Poor's 500 stock index is calculated by Standard & Poor's Corporation. The C Fund tracks the S&P 500 index.
- 4 The Wilshire 4500 Index is calculated by Wilshire Associates. The S Fund tracks the Wilshire 4500 index.
- 5 The EAFE index is calculated by Morgan Stanley International. The I Fund tracks the EAFE index.

### Benefits

Report09/23/2002 12:28:32 AM

# **Input Data Summary**

#### **Employee**

Date of Birth: 10/23/1951

# **Employment**

Retirement Service

Computation Date: 07/08/1982

Current Retirement System: FERS
Current Annual Salary: \$65,195

#### Retirement

Expected Separation Date: 09/30/2007

Projected High-3

Average Salary: \$80,000 Survivor Benefit Election: None

Projected Sick Leave Balance: 0

#### TSP

Current C Fund F Fund G Fund I Fund S Fund Balance: \$36,853 \$0 \$0 \$0 \$39,973

#### • APPENDIX - 4-G

Contribution

Allocation 50% 0% 0% 0% %50 Rate of Return 10% 7.5% 6.5% 9% 10%

Survivor Election made. Survivor is 15 years older. TSP Annuity is inflation Protected

Contribution Rate: 12%

Social Security

Social Security Credits: 68

Most recent 12- month Salary: \$83,208

**Economic Assumptions** 

Inflation Rate: 0%

**Computed Data Summary** 

Annuity Start Date: 10/01/2007 Annuity Start Age: 55 years 11 months

**Annuity Estimate** 

**Early Retirement-immediate Annuity** 

Monthly Annually Description \$1,678 \$20,133 FERS Base Annuity

Retirement Benefits Projection (Inflation Adjusted)

In addition to your retirement annuity, other annuity benefits were added and adjusted for inflation to give a better picture of your annual purchasing power during your retirement years. For example, CSRS and Social Security benefits are fully indexed for inflation while a FERS annuity and your TSP benefits are not (See the "Explanation of

# • APPENDIX - 4-G

Retirement Benefits Projection" for more information about inflation and cost of living adjustments.)

	Age 56 10/2007	Age 62 11/2013	Age 72 11/2023	Age 82 11/2033
FERS Annuity FERS	\$20,124	\$20,124	\$20,124	\$20,124
Supplement*	\$7,308			
Social Security*		\$14,162	\$14,162	\$14,162
TSP Annuity	12,840		\$20,957	
Net Annuity	\$40,272	\$49,740	\$55,243	\$62,705

# Thrift Savings Plan

TSP Annuity based on estimated lump sum at retirement of:

\$209,957 (Adjusted for inflation) \$209,957 (stated in year 2007 dollars)

\* Social Security and/or FERS Supplement Annuity amount may be reduced based on Earnings Test (see Explanation of Benefits).

# **Explanation of the Retirement Benefits Projection**

It is important to see how inflation affects your retirement benefits over your retirement years. For this reason, estimated retirement benefits are presented for:

- 1. Your first year of retirement
- 2. The age at which you begin receiving your Social Security benefits (if eligible)

#### ●APPENDIX — 4-G

Ten-year intervals following the start of your Social Security benefits.

CSES annuities and Social Security do not show a loss in purchasing power because each of these benefits receive an annual adjustment fully indexed to inflation A FERS annuity shows a loss in purchasing power because it is not fully protected against inflation. Regular FERS retirees receive no annual cost-of-living adjustment until they reach age 62. Law enforcement/firefighter FERS retirees receive inflation adjustments immediately. The FERS cost-of-living adjustment is:

- The Consumer Price Index (CPI) minus 1% if the CPI is 3% or more
- 2% if the CPI is between 2% and 3%
- The full CPI if the CPI is 2% or less.

Note that Social Security Benefits will reflect the Windfall Elimination Provision where applicable.

For FERS Employees, the Benefits Report also shows the FERS Supplement which is a special retirement supplement for employees who retire under FERS prior to reaching age 62. This supplement is designed to approximate an employee's Social Security benefit earned while a federal employee and to compensate the employee until Social Security benefits begin. FERS employees must meet the age and service requirements needed to retire with an immediate annuity to be eligible for the supplement. Retirees separated involuntarily before reaching their minimum retirement age become eligible for the supplement. Retirees separated involuntarily before reaching their minimum retirement age become eligible for the supplement once they reach their

#### APPENDIX — 4-G

minimum retirement age. Law enforcement/firefighters receive the FERS supplement at retirement regardless of age.

The FERS supplement is subject to an earnings test, similar to the test used for Social Security below the age of 65, that reduces the supplement by half the retiree's earned income above an annual exempt amount (except for law enforcement/firefighters less than the minimum retirement age). An earnings test can potentially reduce your Social Security benefit (including any spousal benefit) and your FERS supplement. The test is applied as follows: In 2002, if under age 65, the first \$11,280 is exempt from the earnings test. From age 65 to the Social Security normal retirement age (SSNRA), the first \$30,000 is exempt. Those over SSNRA have no earnings test. Earned income over these limits reduces the Social Security or FERS supplement benefit under age 65, the benefit is reduced by \$1 for every \$2 over the limit; between age 65 and SSNRA, the reduction is \$1 for every \$3 over the limit.

The Benefits Projection report also shows how inflation may affect the purchasing power of your TSP benefit over your lifetime. It shows the estimated value of a level annuity payment that will gradually lose purchasing power because of inflation. You are also able to elect increasing annuity payments that start out lower but are indexed during retirement for inflation of up to 3% per year. The report also projects the estimated lump sum value of your TSP account in this year's dollars.

#### THRIFT SAVINGS PLAN

National Finance Center
P. O. Box 61500, New Orleans, LA 70161-1500

EVELYN L. JOHNSON SSN:

6241 S. SKYLINE DRIVE DOUGLASVILLE, GA 30135 12/15/2003

Dear Participant:

Thrift Savings Plan (TSP) records show that you are no longer employed by the Federal Government. This letter explains your withdrawal options. Be sure to read the second page of this notice to learn about the choices available to you and the restrictions on leaving your money in the TSP.

You cannot withdraw your account if you did not separate from Federal service or you separated but your separation from Federal service lasts less than 31 full calendar days. Once you are rehired, you cannot receive a post-separation withdrawal.

Account Information. Review the account information listed below. If you believe that any of this information is incorrect, contact the TSP Service Office for instructions to correct it.

Social Security Number: Date of Birth: 10/23/1951 Retirement Coverage: FERS

Separation Date: 11/14/2003

TSP-SCD: 01/01/1984

**Total Service Required for Vesting: 3 Years** 

Vested: Yes

Vested Account Balance as of 12/15/2003: \$81,628.19

/separation Based on Disability: No

Note to FERS Participants: Your separation date, the TSP Service Computation (TSP-SCD), and the service required for

vesting are used to determine if you are vested in the Agency Automatic (1%) Contributions (and their earnings). If you are not vested in this amount, you are not entitled to it, and it is excluded from the vested account balance.

Withdrawal Request. As a separated participant, you can withdraw all or part of your account as described below:

Partial withdrawals: If you want to withdraw a portion of your account and you have not previously taken an age-based or partial withdrawal, you can withdraw a portion of your account in a single payment. Partial withdrawal requests must be at least \$1,000. If you would like to take a partial withdrawal, complete Form TSP-77, Request for Partial Withdrawal When Separated.

Full withdrawal: If you want to withdraw your entire account, you can elect a single payment, a series of monthly payments, or an annuity (available only for minimum amount of \$3,500) You can also withdraw your account using any combination of these options (i.e., mixed withdrawal). For a full withdrawal, complete Form TSP-70, Request for Full Withdrawal.

Note to participants with a civilian and a uniformed services TSP account. If you have an open uniformed services account, you can combine your civilian and uniformed services accounts. Use Form TSP-65, Request to Combine Uniformed Services and Civilian TSP Accounts, to combine your TSP accounts. The form provides rules and information about this feature.

Spousal Rights. If you are a CSRS participant, the TSP must notify your spouse of any partial withdrawal or a full withdrawal of more than \$3,500. If you are a FERS participant, your spouse must consent to any partial withdrawal from your account. For a full withdrawal of your account (if more than \$3,500) your spouse (including a separated spouse) has the right to a joint and survivor

annuity with a 50 percent survivor benefit, level payments, and no cash refund feature, unless your spouse waives his or her right to that annuity. If you choose a mixed withdrawal, your spouse must waive his or her right to the annuity described above, even if you choose that annuity as part of your mixed withdrawal. Your spouse must consent to your partial withdrawal or waive his or her right to the prescribed annuity by signing the appropriate withdrawal form. Your spouse's signature must be notarized.

Withdrawal Deadline. Do not submit your withdrawal request until you are ready to withdraw, but no later than March 31 of the year following the year in which you become age 70½. If you are 70½ or older this year, you must submit your withdrawal election by March of next year.

Important Tax Information. A TSP payment issued directly to you, or to your checking or savings account by direct deposit, is considered income for Federal tax purposes in the year in which it is paid. See the enclosed tax notice for detailed tax information.

Additional Information. Read the booklet Withdrawing Your TSP Account After Leaving Federal Service. You can obtain a copy from the TSP Web site at <a href="https://www.tsp.gov">www.tsp.gov</a>, your former agency personnel office, or the TSP Service Office. Use the enclosed Form TSP-72 to request materials from the TSP Service Office.

If your address is not correct, complete and return the enclosed Form TSP-9, Change of Address for Separated Participant, or update your address on the TSP web site. Materials mailed to an incorrect address may not reach you. If you submit a withdrawal request to the TSP, your address shown on the withdrawal form will be sufficient.

If you have questions, contact the TSP Service Office at the address on the letterhead or call the ThriftLine at (504) 255-8577 (TDD: (504) 255-5113) and wait for the option

on the menu which allows you to speak to a participant service representative. The operating hours are Monday through Friday between 7:00 a.m. and 4p.m. central time. Please include your daytime telephone number and your Social Security number on all correspondence to the TSP Service Office.

Enclosures: Form TSP-9, Change of Address for Separated
Participant
Form TSP-70, Request for Full Withdrawal
Form TSP-72, Request for TSP Materials
Form TSP-77, Request for a Partial Withdrawal
When Separated
Important Tax Information About Payments
from Your TSP Account

Notice: WC2011

#### APPENDIX — 6-G

BLUE CROSS ® BLUE SHIELD ®

Rec'd 1/03/2004

Federal Employee Program-

Evelyn L. Johnson 6241 S Skyline Dr. Douglasville, GA 30135-3951 December 29, 2003

# DISCLOSURE OF COVERAGE

Important - This certificate provides evidence of your prior health coverage. You may need to furnish this certificate if you become eligible under a group health plan that excludes coverage for certain medical conditions that you have before you enroll. This certificate may need to be provided if medical advice, diagnosis, care or treatment was recommended or received for the condition within the 6-month period prior to your enrollment in the new plan. If you become covered under another health plan, check with the plan administrator to see if you need to provide this certificate. You may also need this certificate to buy, for yourself, for your family, an insurance policy that does not exclude coverage for medical conditions that are present before you enroll.

- 1. Name of health plan: Blue Cross Blue Shield Federal Employee Program
- 2. Name of participant: Evelyn L. Johnson
- 3. Identification number of participant: R51078131
- 4. Names of any dependents to whom certificate applies:

  First name

  Last Name (if different)

**Effective Date of Coverage** 

If the participant(s) has at least 18 months of creditable coverage, check here X
 Date affiliation began if less than 18 months:

This information is not always available to us. If not provided, please contact employer.

6. Termination date of coverage: 11-16-2003

For further information, please call the telephone number listed on your service card.

NOTE: SEPARATE CERTIFICATES WILL BE ISSUED IF INFORMATION IS NOT IDENTICAL FOR THE PARTICIPANT AND EACH BENEFICIARY.

# APPENDIX - 796-G

# Table 51: Atlanta, GA MSA

# 1996 Pay Rates of the Court Personnel System

# with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

Steps 25-61 Full Performance Range

	CLASSIFICATION LEVEL							
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29		
25	27,520	30,398	33,476	36,739	44,081	52,419		
26	27,751	30,651	33,755	37086	44,449	52,856		
27	27,981	30,905	34,035	37,393	44,817	53,293		
28	28,211	31,155	34,315	37,700	45,185	53,731		
29	28,441	31,412	34,594	38,007	45,553	54,168		
30	28,672	31665	34,874	38,314	45,921	54,606		
31	28,902	31,918	35,154	38,621	46,289	55,043		
32	29,132	32,172	35,433	38,928	46,657	55,480		
33	29,362	32425	35,713	39,235	47,025	55,918		
34	29,593	32,679	35,993	39,542	47,393	56,355		
35	29,823	32,932	36,272	39,849	47,761	56,792		
36	30,053	33,185	36,552	40,156	48,129	57,250		
37	30,283	33,439	36,832	40,463	48,497	57,667		
38	30,514	33,692	37,111	40,770	48,865	58,105		
39	30,744	33,946	37,391	41,077	49,233	58,542		

	CLASSIFICATION LEVEL						
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29	
40	30,974	34,199	37,671	41,384	49,601	58,979	
41	31,205	34,452	37,950	41,691	49,969	59,417	
42	31,435	34,706	38,230	41,998	50,337	59,854	
43	31,665	34,959	38,510	42,305	50,705	60,291	
44	31,895	35,212	38,789	42,612	51,073	60,729	
45	32,126	35,466	39,069	42,919	51,441	61,166	
46	32,356	35,719	39,349	43,226	51,809	61,604	
47	32,586	35,973	39,628	43,533	52,177	62,041	
48	32,816	36,226	39,908	43,840	52,545	62,478	
49	33,047	36,479	40,188	44,147	52,913	62,916	
50	33,277	36,733	40,467	44,454	53,211	63,353	
51	33,507	36,986	40,747	44,761	53,649	63,791	
52	33,737	37,240	41,027	45,068	54,017	64,228	
53	33,968	37,493	41,306	45,375	54,315	64,665	
54	34,198	37,746	41,586	45,682	54,753	65,103	
55	34,428	38,000	41,866	45,989	55,121	65,540	
56	34,658	38,253	42,145	46,296	55,489	65,977	
57	34,889	38,506	42,425	46,603	55,857	66,415	
58	35,119	38,760	42,705	46,910	56,225	66,852	
59	35,349	39,013	42,984	47,217	56,593	67,290	
60	35,579	39,267	43,264	47,524	56,961	67,727	
61	35,810	39,520	43,544	47,831	57,329	68,164	

# APPENDIX — 797-G

# Table 51: Atlanta, GA MSA

# 1997 Pay Rates of the Court Personnel System

# with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

Steps 25-61 Full Performance Range

	CLASSIFICATION LEVEL							
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29		
25	28,290	31,248	34,411	37,808	45,313	53,885		
26	28,527	31,509	34,699	38,124	45,692	54,334		
27	28,763	31,770	34,986	38,440	46,070	54,783		
28	29,000	32,031	35,273	38,756	46,448	55,232		
29	29,237	32,292	35,561	39,071	46,826	55,681		
30	29,473	32,553	35,848	39,387	47,204	56,130		
31	29,710	32,814	36,135	39,703	47,583	56,579		
32	29,946	33,075	36,423	40,019	47,961	57,028		
33	30,183	33,336	36,710	40,335	48,339	57,477		
34	30,420	33,597	36,998	40,651	48,717	57,926		
35	30,656	33,858	37,285	40,967	49,096	58,375		
36	30,893	34,119	37,572	41,283	49,474	58,824		
37	31,130	34,380	37,860	41,599	49,852	59,273		
38	31,366	34,641	38,147	41,915	50,230	59,722		

# APPENDIX — 797-G

	CLASSIFICATION LEVEL							
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29		
39	31,603	34,901	38,434	42,230	50,608	60,171		
40	31,840	35,162	37,722	42,546	50,987	60,620		
41	32,076	35,423	39,009	42,862	51,365	61,069		
42	32,313	35,684	39,297	43,178	51,743	61,518		
43	32,550	35,945	39,584	43,494	52,121	61,967		
44	32,786	36,206	39,871	43,810	52,500	62,416		
45	33,023	36,467	40,159	44,126	52,878	62,865		
46	33,260	36,728	40,446	44,442	53,276	63,314		
47	33,496	36,989	40,733	44,758	53,634	63,763		
48	33,733	37,250	41,021	45,073	54,014	64,212		
49	33,970	37,511	41,308	45,389	54,391	64,661		
50	34,206	37,772	41,595	45,705	54,769	65,110		
51	34,443	38,033	41,883	46,021	55,147	65,559		
52	34,680	38,294	42,170	46,337	55,525	66,008		
53	34,916	38,555	42,458	46,653	55,904	66,457		
54	35,153	38,816	42,745	46,969	56,282	66,906		
55	35,390	39,077	43,032	47,285	56,660	67,355		
56	35,626	39.338	43,320	47,601	57,038	67,804		
57	35,863	39,599	43,607	47,917	57,417	68,253		
58	36,100	39,860	43,894	48,232	57,795	68,702		
59	36,336	40,121	44,182	48,548	58,173	69,151		
60	36,573	40,382	44,469	48,864	58,551	69,600		
61	36,810	40,642	44,757	49,180	58,929	70,049		

# APPENDIX - 798-G

# Table 51: Atlanta, GA MSA

# 1998 Pay Rates of the Court Personnel System

# with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

Steps 25-61 Full Performance Range

	CLASSIFICATION LEVEL							
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29		
25	29,086	32,127	35,379	38,871	46,588	55,400		
26	29,329	32,396	35,674	39,195	46,976	55,862		
27	29,572	32,664	35,970	39,519	47,365	56,324		
28	29,815	32,933	36,265	39,843	47,753	56,786		
29	30,058	33,201	36,560	40,167	48,142	57,248		
30	30,302	33,470	36,855	40,491	48,531	57,710		
31	30,545	33,739	37,150	40,815	48,919	58,172		
32	30,788	34,007	37,445	41,138	49,308	58,634		
33	31,031	34,276	37,741	41,462	49,696	59,096		
34	31,274	34,545	38,036	41,786	50,085	59,557		
35	31,517	34,813	38,331	42,110	50,474	60,019		
36	31,761	35,082	38,626	42,434	50,862	60,481		
37	32,004	35,351	38,921	42,758	51,251	60,943		
38	32,247	35,619	39,217	43,081	51,640	61,405		

# APPENDIX - 798-G

Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29
39	32,490	35,888	39,512	43,405	52,028	61,867
40	32,733	36,156	39,807	43,729	52,417	62,329
41	32,976	36,423	40,102	44,053	52,805	62,791
42	33,219	36,694	40,397	44,377	53,194	63,252
43	33,463	36,962	40,692	44,701	53,583	63,714
44	33,706	37,231	40,988	45,025	53,971	64,176
45	33,949	37,500	41,283	45,348	54,360	64,638
46	34,192	37,768	41,578	45,672	54,749	65,100
47	34,435	38,037	41,873	45,996	55,137	65,562
48	34,678	38,305	42,168	46,320	55,526	66,024
49	34,922	38,574	42,464	46,644	55,914	66,486
50	35,165	38,843	42,759	46,968	56,303	66,948
51	35,408	39,111	43,054	47,292	56,692	67,409
52	35,651	39,380	43,349	47,615	57,080	67,871
53	35,894	39,649	43,644	47,939	57,469	68,333
54	36,167	39,917	43,939	48,263	57,857	68,795
55	36,380	40,186	44,235	48,587	58,246	69,257
56	36,624	40,455	44,530	48,911	58,635	69,719
57	36,867	40,723	44,825	49,235	59,023	70,181
58	37,110	40,992	45,120	49,558	59,412	70,643

# APPENDIX - 798-G

# Table 51: Atlanta, GA MSA

# 1998 A Rates of the Court Personnel System

# with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

Steps 25-61 Full Performance Range

CLASSIFICATION LEVEL							
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29	
25	29,086	32,127	35,379	38,871	46,588	55,400	
26	29,329	32,396	35,674	39,195	46,976	55,862	
27	29,572	32,664	35,970	39,519	47,365	56,324	
28	29,815	32,933	36,265	39,843	47,753	56,786	
29	30,058	33,201	36,560	40,167	48,142	57,248	
30	30,362	33,470	36,855	40,491	48,531	57,710	
31	30,545	33,739	37,150	40,815	48,919	58,172	
32	30,788	34,007	37,445	41,138	49,308	58,634	
33	31,031	34,276	37,741	41,462	49,696	59,096	
34	31,274	34,545	38,036	41,786	50,085	59,557	
35	31,517	34,813	38,331	42,110	50,474	60,019	
36	31,761	35,082	38,626	42,434	50,862	60,48	
37	32,004	35,351	38,921	42,758	51,251	60,943	
38	32,247	35,619	39,217	43,081	51,640	61,405	

Step	CL 24	- CL 25	CL 26	CL 27	CL 28	CL 29
39	32,490	35,888	39,512	43,405	52,028	61,867
40	32,733	36,156	39,807	43,729	52,417	62,329
41	32,976	36,423	40,102	44,053	52,805	62,791
42	33,219	36,694	40,397	44,377	53,194	63,252
43	33,463	36,962	40,692	44,701	53,583	63,714
44	33,706	37,231	40,988	45,025	53,971	64,176
45	33,949	37,500	41,283	45,348	54,360	64,638
46	34,192	37,768	41,578	45,672	54,749	65,100
47	34,435	38,037	41,873	45,996	55,137	65,562
48	34,678	38,305	42,168	46,320	55,526	66,024
49	34,922	38,574	42,464	46,644	55,914	66,486
50	35,165	38,843	42,759	46,968	56,303	66,948
51	35,408	39,111	43,054	47,292	56,692	67,409
52	35,651	39,380	43,349	47,615	57,080	67,871
53	35,894	39,649	43,644	47,939	57,469	68,333
54	36,167	39,917	43,939	48,263	57,857	68,795
55	36,380	40,186	44,235	48,587	58,246	69,257
56	36,624	40,455	44,530	48,911	58,635	69,719
57	36,867	40,723	44,825	49,235	59,023	70,181
58	37,110	40,992	45,120	49,558	59,412	70,643

### Table 51: Atlanta, GA MSA

### 1999 Pay Rates of the Court Personnel System

### with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

	CLASSIFICATION LEVEL								
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29			
25	30,126	33,276	36,644	40,262	48,253	57,381			
26	30,377	33,553	36,950	40,598	48,655	57,860			
27	30,629	33,830	37,257	40,934	49,058	58,339			
28	30,881	34,108	37,563	41,270	49,460	58,818			
29	31,133	34,385	37,869	41,606	49,862	59,297			
30	31,384	34,662	38,175	41,942	50,264	59,776			
31	31,636	34,940	38,481	42,278	50,666	60,255			
32	31,888	35,217	38,787	42,614	51,068	61,734			
33	32,140	35,494	39,093	42,950	51,470	61,213			
34	32,391	35,772	39,400	43,286	51,873	61,692			
35	32,643	36,049	39,706	43,622	52,275	62,170			
36	32,895	36,326	40,012	43,958	52,677	62,649			
37	33,147	36,604	40,318	44,294	53,079	63,128			
38	33,398	36,881	40,624	44,630	53,481	63,607			

	CLASSIFICATION LEVEL								
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29			
39	33,650	37,158	40,930	44,966	53,883	64,086			
40	33,902	37,436	41,236	45,302	54,285	64,565			
41	34,154	37,713	41,543	45,638	54,688	65,044			
42	34,405	37,991	41,849	45,974	55,090	65,523			
43	34657	38,268	42,155	46,310	55,492	66,002			
44	34,909	38,545	42,461	46,646	55,894	66,481			
45	35,161	38,823	42,767	46,982	56,296	66,960			
46	35,412	39,100	43,073	47,318	56,698	67,439			
47	35,664	39,377	43,379	47,654	57,100	67,918			
48	35,916	39,655	43,686	47,990	57,503	68,397			
49	36,168	39,932	43,992	48,326	57,905	68,876			
50	36,419	40,209	44,298	48,662	58,307	69,355			
51	36,671	40,487	44,604	48,998	58,709	69,834			
52	36,923	40,764	44,910	49,334	59,111	70,313			
53	37,174	41,041	45,216	49,670	59,513	70,792			
54	37,426	41,319	45,522	50,006	59,915	71,270			
55	37,678	41,596	45,829	50,342	60318	71,749			
56	37,930	41,873	46,135	50,678	60,720	72,228			
57	38,181	42,151	46,441	51,014	61,122	72,707			
58	38,433	42,428	46,747	51,350	61,524	73,186			

## Table 51: Atlanta, GA MSA

## 1999 Pay Rates of the Court Personnel System

### with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

		CLASSI	FICATIO	N LEVE	L	
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29
25	30,126	33,276	36,644	40,262	48,253	57,381
26	30,377	33,553	36,950	40,598	48,655	57,860
27	30,629	33,830	37,257	40,934	49,058	58,339
28	30,881	34,108	37,563	41,270	49,460	58,818
29	31,133	34,385	37,869	41,606	49,862	59,297
30	31,384	34,662	38,175	41,942	50,264	59,776
31	31,636	34,940	38,481	42,278	50,666	60,255
32	31,888	35,217	38,787	42,614	51,068	61,734
33	32,140	35,494	39,093	42,950	51,470	61,213
34	32,391	35,772	39,400	43,286	51,873	61,692
35	32,643	36,049	39,706	43,622	52,275	62,170
36	32,895	36,326	40,012	43,958	52,677	62,649
37	33,147	36,604	40,318	44,294	53,079	63,128
38	33,398	36,881	40,624	44,630	53,481	63,607

	CLASSIFICATION LEVEL								
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29			
39	33,650	37,158	40,930	44,966	53,883	64,086			
40	33,902	37,436	41,236	45,302	54,285	64,565			
41	34,154	37,713	41,543	45,638	54,688	65,044			
42	34,405	37,991	41,849	45,974	55,090	65,523			
43	34657	38,268	42,155	46,310	55,492	66,002			
44	34,909	38,545	42,461	46,646	55,894	66,481			
45	35,161	38,823	42,767	46,982	56,296	66,960			
46	35,412	39,100	43,073	47,318	56,698	67,439			
47	35,664	39,377	43,379	47,654	57,100	67,918			
48	35,916	39,655	43,686	47,990	57,503	68,397			
49	36,168	39,932	43,992	48,326	57,905	68,876			
50	36,419	40,209	44,298	48,662	58,307	69,355			
51	36,671	40,487	44,604	48,998	58,709	69,834			
52	36,923	40,764	44,910	49,334	59,111	70,313			
53	37,174	41,041	45,216	49,670	59,513	70,792			
54	37,426	41,319	45,522	50,006	59,915	71,270			
55	37,678	41,596	45,829	50,342	60318	71,749			
56	37,930	41,873	46,135	50,678	60,720	72,228			
57	38,181	42,151	46,441	51,014	61,122	72,707			
58	38,433	42,428	46,747	51,350	61,524	73,186			

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### Table 51: Atlanta, GA MSA

### 2000 Pay Rates of the Court Personnel System

## with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

		CLASS	IFICATIO	N LEVE	L	
Step	CL	CL	CL	CL	CL	CL
	24	25	26	27	28	29
25	31,561	34,860	38,389	42,179	50,552	60,114
26	31,824	35,151	38,710	42,531	50,974	60,616
27	32,088	35,442	39,031	42,883	51,396	61,118
28	32,352	35,732	39,352	43,235	51,818	61,619
29	32,616	36,023	39,673	43,587	52,240	62,121
30	32,879	36,314	39,994	43,939	52,662	62,623
31	33,143	36,604	40,314	44,291	53,084	63,124
32	33,407	36,895	40,635	44,643	53,506	63,626
33	33,671	37,186	40,956	44,995	53,928	64,128
34	33,934	37,476	41,277	45,347	54,340	64,629
35	34,198	37,767	41,598	45,700	54,772	65,131
36	34,462	38,058	41,918	46,052	55,194	65,633
37	34,726	38,348	42,239	46,404	55,616	66,134
38	34,990	38,639	42,560	46,756	56,038	66,636

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39	35,253	38,930	42,881	47,108	56,460	67,138
40	35,517	39,221	43,202	47,460	56,882	67,640
41	35,781	39,511	43,523	47,812	57,304	68,141
42	36,045	39,802	43,843	48,164	57,726	68,643
43	36,308	40,093	44,164	48,516	58,148	69,145
44	36,572	40,383	44,485	48,868	58,570	69,646
45	36,836	40,674	44,806	49,220	58,992	70,148
46	37,100	40,965	45,127	49,572	59,414	70,650
47	37,363	41,255	45,448	49,924	59,836	71,151
48	37,627	41,546	45,768	50,276	60,258	71,653
49	37,891	41,837	46,089	50,628	60,680	72,155
50	38,155	42,127	46,410	50,980	61,102	72,657
51	38,418	42,418	46,731	51,332	61,524	73,158
52	38,862	42,709	47,052	51,684	61,946	73,660
53	38,946	42,999	47,373	52,036	62,369	74,162
54	39,210	43,290	47,693	52,388	62,791	74,663
55	39474	43,581	48,014	52,740	63,231	75,165
56	39,737	43,871	48,335	53,093	63,635	75,667
57	40,001	44,162	48,656	53,445	64,057	76,168
58	40,265	44,453	48,977	53,797	64,479	76,670

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### Table 51: Atlanta, GA MSA

## 2001 Pay Rates of the Court Personnel System

# with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

	CLASSIFICATION LEVEL								
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29			
24	32,442	35,833	39,460	43,355	51,962	61,792			
25	32,714	36,134	39,792	43,720	52,399	62,311			
26	32,987	36,435	40,125	44,086	52,836	62,830			
27	33,260	36,736	40,457	44,451	53,273	63,350			
28	33,532	37,037	40,790	44,816	53,710	63,869			
29	33,805	37,338	41,122	45,181	54,146	64,389			
30	34,078	37,639	41,455	45,546	54,583	64,908			
31	34,351	37,940	41,787	45,911	55,020	65,427			
32	34,623	38,241	42,120	46,276	55,457	65,947			
33	34,896	38,542	42,452	46,641	55,894	66,466			
34	35,169	38,843	42,785	47,006	56,330	66,986			
35	35,442	39,144	43,117	47,371	56,767	67,505			
36	35,714	39,445	43,450	47,737	57,204	68,024			
37	35,987	39,746	43,782	48,102	57,641	68,544			

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38	36,260	40,047	44,115	48,467	58,078	69,063
39	36,533	40,348	44,447	48,832	58,514	69,583
40	36,805	40,649	44,780	49,197	58,951	70,102
41	35,078	40,950	45,112	49,562	59,388	70,621
42	37,351	41,251	45,445	49,927	59,825	71,141
43	37,624	41,552	45,777	50,292	60,262	71,660
44	37,896	41,853	46,110	50,657	60,699	72,180
45	38,169	42,154	46,442	51,022	61,135	72,699
46	38,442	42,455	46,775	51,387	61,572	73,218
47	38,714	42,756	47,107	51,753	62,009	73,738
48	38,987	43,057	47,440	52,118	62,446	74,257
49	39,260	43,358	47,772	52,483	62,883	74,777
50	39,533	43,659	18,105	52,848	63,319	75,296
41	39,805	43,959	48,437	53,213	63,756	75,815
52	40,078	44,260	48,770	53,578	64,193	76,355
53	40,351	44,561	49,102	53,943	64,630	76,854
54	40,624	44,862	49,435	54,308	65,067	77,374
55	40,896	45,163	49,767	54,673	65,504	77,893
56	41,169	45,464	50,100	55,038	65,940	78,412
57	41,442	45,765	50,432	55,404	66,377	78,932
58	41,715	46,066	50,765	55,769	66,814	79,451
59	41,987	46,367	51,097	56,134	67,251	79,971
60	42,260	46,668	51,430	56,499	67,688	80,490
61	42,533	46,969	51,762	56,864	68,124	81,00

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### Table 51: Atlanta, GA MSA

### 2002 Pay Rates of the Court Personnel System

## with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

	CLASSIFICATION LEVEL								
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29			
25	34,229	37,801	41,364	45,744	54,825	65,195			
26	34,514	38,121	41,982	46,126	55,283	65,739			
27	34,800	38,436	42,330	46,508	55,740	66,282			
28	35,085	38,751	42,678	46,890	56,198	66,825			
29	35,370	39,066	43,026	47,272	56,655	67,368			
30	35,656	39,381	43,374	47,653	57,113	67,912			
31	35,941	39,696	43,722	48,035	57,571	68,455			
32	36,226	40,011	44,069	48,417	58,028	68,998			
33	36,512	40,326	44,417	48,799	58,486	69,541			
34	37,797	40,641	44,765	49,181	58,944	70,084			
35	37,082	40,956	45,113	49,563	59,401	70,628			
36	37,368	41,271	45,461	49,945	59,859	71,171			
37	37,653	41,586	45,809	50,327	60,316	71,714			
38	37,938	41,901	46,157	50,709	60,774	72,257			
39	38,224	42,216	46,505	51,091	61,232	72,800			

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-		CLASSII	FICATIO	N LEVE	L	
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29
40	38,509	42,531	46,852	51,472	61,689	73,344
41	38,794	42,846	47,200	51,854	62,147	73,887
42	39,080	43,161	47,548	52,236	62,604	74,430
43	39,365	43,476	47,896	52,618	63,062	74,973
44	39,650	43,791	48,244	53,000	63,520	75,516
45	39,935	44,106	48,592	53,382	63,977	76,060
46	40,221	44,421	48,940	53,764	64,435	76,603
47	40,506	44,736	49,288	54,146	64,893	77,146
48	40,791	45,050	49,635	54,528	65,350	77,689
49	41,077	46,365	49,983	54,910	65,808	78,233
50	41,362	45,680	50,331	55,291	66,265	78,776
51	41,647	45,995	50,679	55,673	66,723	79,319
52	41,933	46,310	51,027	56,055	67,181	79,862
53	42,218	46,625	51,375	56,437	67,638	80,405
54	42,503	46,940	52,723	56,819	68,096	80,949
55	42,789	47,255	52,071	57,201	68,553	81,492
56	43,074	47,570	52,418	57,583	69,011	82,035
57	43,359	47,885	52,766	57,965	69,469	82,578
58	43,645	48,200	53,114	58,347	69,926	83,121
59	43,930	48,515	53,462	58,728	70,384	83,665
60	44,215	48,830	53.810	59,110	70,842	84,208
61	44,501	49,145	54,158	59,492	71,299	84,751

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### Table 51: Atlanta, GA MSA

## 2003 Pay Rates of the Court Personnel System

## with 9.74% Locality Pay Differential

Steps 1-24 Developmental Range

CLASSIFICATION LEVEL								
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29		
25	35,290	38,979	42,925	47,162	56,525	67,217		
26	35,584	39,303	43,283	47,556	56,997	67,778		
27	35,878	39,628	43,640	47,950	57,469	68,338		
28	36,162	39,953	43,998	48,344	57,941	68,899		
29	36,467	40,278	44,356	48,738	58,412	69,460		
30	36,761	40,603	44,714	49,132	58,884	70,021		
31	37,055	40,928	45,071	49,526	59,356	70,58		
32	37,349	41,252	45,429	49,920	59,828	71,142		
33	37,643	41,577	45,787	50,314	60,300	71,703		
34	37,937	41,902	46,145	50,708	60,772	72,26		
35	38,231	42,227	46,502	51,102	61,244	72,82		
36	38,525	42,552	46,860	51,495	61,716	73,38		
37	38,819	42,877	47,218	51,889	62,187	73,946		
38	39,114	43,201	47,576	52,283	62,659	74,50		

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	CLASSIFICATION LEVEL							
Step	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29		
39	39,408	43,526	47,933	52,677	63,131	75,068		
40	39,702	43,851	48,291	53,071	63,603	75,628		
41	39,996	44,176	48,649	53,645	64,075	76,189		
42	40,290	44,501	49,007	53,859	64,547	76,750		
43	40,584	44,825	49,364	54,253	65,019	77,311		
44	40,878	45,150	49,722	54,647	65,491	77,872		
45	41,172	45,475	50,080	55,041	65,963	78,432		
46	41,466	45,800	50,438	55,345	66,434	78,993		
47	41,760	46,125	50,795	55,829	66,906	79,554		
48	42,055	46,450	51,153	56,223	67,378	80,115		
49	42,349	46,774	51,511	56,617	67,850	80,675		
50	42,643	47,099	51,869	57,011	68,322	81,236		
51	42,937	47,424	52,226	57,405	6º 794	81,797		
52	43,231	47,749	52,584	57,799	69,266	82,358		
53	43,525	48,074	52,942	58,193	69,738	82,918		
54	43,819	48,399	53,300	58,587	70,209	83,479		
55	44,113	48,723	53,657	58,981	70,681	84,040		
56	44,407	49,048	54,015	59,375	71,153	84,601		
57	44,701	49,373	54,373	59,769	71,625	85,162		
58	44,996	49,698	54,731	60,163	72,097	85,722		
59	45,290	50,023	55,088	60,557	72,569	86,283		
60	45,584	50,348	55,446	60,951	73,041	86,844		
61	45,878	50,672	55,804	61,345	73,513	87,405		

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#### EXCERPTS IN RELEVANT PART

#### REPORT OF SELF-STUDY OF STAFF

#### ATTORNEYS' OFFICE-SEPTEMBER 2001

#### EXECUTIVE SUMMARY

#### BACKGROUND

### A. Recruitment (Tab B, mges 2-11)

Currently, the recruitment and personnel responsibilities of the SAO are concentrated in a single untitled individual. The Committee believes that the current recruitment and personnel needs of the SAO already exceeded the limitations of this employee and that, moreover, in light of the court's announced plans to increase the attorney staff in the near term, the SAO's future recruitment and personnel needs, under the current system, will likely not be adequately addressed. In addition, anticipating the expansion of the office, the Committee recognizes the need to evaluate available resources for use in increasing the applicant pool and to implement process to more efficiently and systematically predict and fill future recruitment needs.

### B. Retention (Tab B, pages 11-14)

Attorney retention is of growing concern within the SAO. Many attorneys have resigned from the office prior to completion of their terms. Other employees have declined opportunities to extend their stay upon the end of their terms. The Committee recognizes that attorneys (new and experienced) and support staff of the SAO typically receive lower salaries than their private-sector counterparts and that this disparity has an adverse impact on the SAO's ability to recruit and retain new employees. While the Committee believes that increasing salaries will benefit the court in its effort to attract and keep future

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employees, the Committee also recognizes that budgetary constraints will necessarily influence the court's ability to offer increased salaries. The Committee is of the view that providing non-salary benefits, will aid the court in attracting and retaining the best employees. Similarly, the Committee believes that improved communication between management and staff and creation of a work environment where employees are encouraged to share ideas and experiences will provide a more satisfying work environment and will make the SAO a more appealing employer.

below Presented is summary of recommendations of the Recruitment and Retention Committee (Committee No. 2). Committee No. 2 analyzed the current policies of the SAO relating directly to personnel recruitment and retention, as well as policies having indirect influence, such as employment terms and notice of separation. The Committee offers recommendations that principally request the bifurcation of the recruitment and personnel management responsibilities through the creation of the separate positions of a Recruitment Coordinator and a Personnel Manager. The Committee also recommends establishment of a two-year term with options for indefinite renewals. The Committee's recommendations with accompanying rationale are more fully discussed in the Compilation of Committee Reports at Tab B.

The Committee makes the following recommendations:

- A. Recruitment Recommendations (Tab B, pages 4-11)
- 14. Establish the position of Recruitment Coordinator with responsibility principally for evaluating recruitment needs, coordinating and implementing recruitment practices

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and producing yearly reports concerning SAO's fair employment practices.

- 15. Establish the position of Personnel Manager responsible for personnel administrative matters such as salary, benefits, leave and exit paperwork, coordination of training and staff annual evaluations, travel arrangements, and coordination of new employee orientation.
- 16. Establish a Recruiting Committee consisting of the Senior Staff Attorney, the Recruitment Coordinator, supervising staff attorneys, senior line attorneys and unit managers with responsibility of interviewing and selecting candidates.
- 17. Retain a staff, as determined by the Recruitment Coordinator, to support the Coordinator and the Recruitment Committee.
- 18. Concentrate recruitment efforts in Internet advertising rather than the more costly print ads. Expand recruitment at legal job fairs and minority recruitment conferences and on-campus recruitment. Money saved from Internet advertising can be used, in particular, to fund on-campus recruitment at staff attorney alma matters. . . .
- B. Retention Recommendations (Tab B, pages 12-14)
- 33. Along with the non-salary benefits previously recommended, it is recommended that staff attorney and support staff salaries be increased. Greater job satisfaction may ensue from encouragement of staff relations through social outings, group sports, celebrations and encouragement, staff development through paralegal training for support staff, CLE classes and seminars. . . .
- 35. Increase communication between management and

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steff through development of a "communication tree" pursuant to which supervisors and unit managers with line attorneys they supervise. Constructive feedback and ideas from all employees should be encouraged....

- 39. Restructure support staff to include positions such as data quality analyst, case administrator, paralegals and data entry clerks allow for development of new skills and access to higher pay grades.
- C. Additional Recommendations Affecting Recruitment and Retention (Tab B, pages 14-23)

Supervisor attorneys and support staff enjoy indefinite employee status but line attorneys do not. Over the past three years, the SAO has experimented with differing terms for additional years, Presently, the SAO hires on a three-year term. Recently, the SAO has presented the court with a proposal to create a percentage of indefinite attorney positions. Under current SAO policy. term attorneys can resign in good standing only upon the completion of their terms and after providing the SAO with two months' notice. The Committee believes that a twoyear term with the possibility of indefinite employment aides in attracting and retaining attorneys interested in a federal judicial clerkship-type experience as well as attorneys desiring a longer career with the court. The Committee believes further, that the two-month notice policy is impractical and unworkable to a large extent.

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Senior Staff Attorney's Action Plan

I sincerely believe the Staff Attorneys' Office (SAO) will be a better office in the future because of the study and the work performed by the staff. Based on the committees' recommendations, I—absent the Court's objection—am taking the following actions and making the following changes in our office policies effective November 1, 2001.

The Office Growth and Leadership

When the study began on June 30, there were 36 attorneys on board and nine of those attorneys have since left. By July 31, there were 39, and by September 24, there were which means 27 new attorneys have begun work since June 30. I expect to have the 60 attorneys the Court has already authorized on board by October 22. A backlog has developed during the self-study process and the training of 27 new attorneys, but with increased staff, we will be able to eliminate it within a reasonable time.

### Concerns

- Initial term of employment is too long
- Indefinite term for attorneys who wish to remain with the office
- Management reaction if term is not completed
- Perception of harshness by requirement of twomonths' notice of intent to resign and the threestrikes policy
- Production quotas
- Communication between line attorneys and supervisors
- Low morale and poor job satisfaction
- Fear of losing job
- Distrust and inadequacy of management
- Inability to retain attorneys for their resp. ctive terms

### Solutions

To address these concerns, I intend to implement or reinforce the following policies. The Senior Staff Attorney's

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management authority will allow implementation of these items, except for those relating to the term employment, without court approval. Still, I naturally wanted the court to know about the changes I intend to implement.

Create a new management structure (Attachment A)

(New SAO organizational chart that was distributed to all employees on March 1, 2002.)

- Implement two-year terms for all new attorneys
- At the end of the initial term, invite some attorneys to stay on for an indefinite term....

### II. Employee Recruitment and Retention Committee (TAB B)

#### Recommendation's 14-48

#### Recruitment

Subject to court authorization, I intend to reorganize the office structure to include a leadership position solely devoted to recruitment, retention, and professional development (See Attachment A). This professional manager for recruiting, professional development, and training will report directly to me and work exclusively to meet the goals of the office and the court to be staffed fully with superior attorneys. This manager will be responsible for evaluating recruitment needs, as well as coordinating and implementing recruitment practices. This person will also take on the duties of a personnel manager and be responsible for personnel and administrative matters such as salary, benefits, leave and exit paperwork coordination of training and staff evaluations, travel arrangements, and coordination of new employee orientation. Appropriate staff will be put into place to support this position.

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# STAFF ATTORNEYS' OFFICE 11<sup>TH</sup> CIRCUIT COURT OF APPEALS

******			*******	1	
		1-		!	!
	Jud	l Div Mg l	r	Adm Mgr	Mgr Recruit
SA	SA	SA	SA		1
1	1	1	1	Adm Case Mg	r Pers Mgr
SA	SA	SA	SA	1	1
1	1	1	1	4 Ct Secs	HR Coord
SA	SA	SA	SA	1	1
				Recep	Support Staff
(10 S	upervi	sing At	tys)	1	
(49 L	ine Att	ys)		B/up Recep/	
				Data Entry	
				1	
				Runner	

ATTACHMENT A

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### [Petitioner's Note:

Between March-June 2001, there was a massive exodus of attorneys that left before their terms were completed due to "distrust and inadequacy of management" and "low morale and poor job satisfaction." The situation precipitated the court mandate to initiate a self-study concerning the issues between the management and staff. All SAO employees participated excluding the senior staff attorney, Naomi Godfrey. The court appointed two upper management employees from other court unit to assist the SAO employees with the self-study. All employees were divided into five separate committees to study each area of concern in the SAO. Each committee member made recommendation to the committee chair of that particular The committee chair then drafted and submitted the report to the appointed executive committee members. The executive committee members studied the reports from each committee, drafted and submitted their recommendation to the court. Likewise, the senior staff attorney prepared her report as well and presented her recommendations to the judges.

Since one of Petitioner's allegations was intentional discrimination due to non promotion, as shown above from the recruitment committee report, they identified Petitioner's position as "the recruitment and personnel responsibilities of the SAO are concentrated in a single untitled individual." Because attorney retention was a major issue with the SAO staffing, and due to the growth of the office, the executive committee recommended separating the major responsibilities involved in recruiting from personnel. They recommended hiring a recruiter whose major responsibility was to recruit high caliber attorneys with the possibility of retaining some of them long-term. (See page 2, number 14, 15).

While Petitioner was never involved in interviewing attorney applicants and in the selection process, all administrative duties regarding recruiting were part of

### APPENDIX - 8-G

Petitioner's duties. Furthermore, recommendation number 15, was exactly Petitioner's major duties and responsibilities.

Under the "Senior Staff Attorney's Action Plan and Solutions," she asserted, "The Senior Staff Attorney's management authority will allow implementation of these items [solutions], except for those relating to the term employment, without court approval." She also presented to the court an organizational chart (Attachment A) above [not the boxed organizational chart but the chart above shows the lines of supervision of employees] how she was going to reorganize and implement her recommendation. However, on her recruitment recommendation above, she asserted:

Subject to court authorization, I intend to reorganize the office structure to include a leadership position solely devoted to recruitment, retention, and professional development (See Attachment A). professional manager for recruiting. professional development, and training will report directly to me and work exclusively to meet the goals of the office and the court to be staffed fully with superior attorneys. This manager will be responsible for evaluating recruitment needs, as well as coordinating and implementing recruitment practices. This person will also take on the duties of a personnel manager and be responsible for personnel administrative matters such as salary, benefits, leave and exit paperwork coordination of training and staff evaluations, travel arrangements, and coordination of new employee orientation. Appropriate staff will be put into place to support this position.

### APPENDIX - 8-G

At the 2002 EDR hearing, Petitioner alleged that the personnel manager position was arbitrarily removed from the organizational chart, therefore, the position no longer Naomi Godfrey vehemently denied Petitioner's allegation and asserted lack of funding was the reason why this was the only position not filled during the office reorganization. While Naomi Godfrey described Petitioner's duties above, she really had no intention filling the personnel manager's position, to prevent Petitioner from applying. While Petitioner's application for the recruiting manager position was never considered and the only application that did not go through the standard process. Naomi Godfrey was determined to hold Petitioner back. Shortly after Petitioner filed the EDR complaint, a protected federal activity, she responded by retaliating against Petitioner's cause of action. While Petitioner reported Naomi Godfrey's unlawful actions to the higher management, they did not do anything to stop her abusive and unlawful actions. She carefully, intentionally, and maliciously planned her evil scheme, and indiscriminately and underhandedly took away Petitioner's substantial duties and responsibilities without cause. Godfrey's mean-spirited has been her sick pattern and underhanded means of control and discriminatory act against Petitioner's career growth, who happened to be of an Asian origin. Everything came to light recently due to the change of dynamics in the SAO.

Pay Computations and Comparison Concerning the Disputed Pay of Full Promotion During the Pay Conversion from JSP to CPS

Nature of Action	Title	Effective Date of Action	Actual Grade CPS CL 25	Annual Salary
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This chart illustrates reconstruction of pay based on within-grade increases compared to a promotion (movement to a higher grade) with an increase of 1.06%, pay that should have been effected in 1996

Promotion	Sec to Sr SA	07/24/95	JSP 8/4	29,542
Pay Adjustmnt	Same	01/08/96	Same	30,274
CPS Mass Conversion (the amount of annual salary closest to the JSP Pay	Same	02/19/96	CL 25/25 equiv to JSP 9/1	30,398
WGI (should have rec'd full promotion here rather than WGI)	Same	07/22/96	25/29	31,412
WGI (Out of cycle	Same	08/19/96	25/33	32,425
Pay Adjustmnt	Same	01/06/97	Same	33,336
WGI	Same	1		
WGI	Same	08/18/97	25/37	34,380 ***

Nature of Action	Title	Effective Date of Action	Actual Grade CPS CL 25	Annual Salary
This chart illus within-grade i (movement to 1.06%, pay that	ncrease a higher	s compare r grade) w	d to a p	romotion crease of
Pay Adjustmnt	Same	01/05/98	Same	35,351
WGI	Same			
WGI	Same	08/17/98	25/39	35,888
Pay Adjustmnt	Same	01/04/99	Same	37,158
WGI	Same	08/16/99	25/41	37,712
Pay Adjustmnt	Same	01/03/00	25/41	39,511
WGI	Same			
WGI	Same	08/14/00	25/43	40,093
Pay Adjustmnt	Same	01/01/01	Same	41,552
WGI	Same			
WGI	Same	08/13/01	25/45	42,154

<sup>\*</sup> Under CPS, an employee placed in the developmental range, within-grade increase is due in six months when employee is performing satisfactorily.

<sup>\*\*</sup> Within-grade increase due six months from the anniversary date of the last promotion, in this case, July 22, 1996, WGI was due the beginning of the pay period around January 22, 1997.

<sup>\*\*\*</sup> Seven months later, annual pay still less than having received a full promotion.

### [PLEASE MATCH THIS CHART TO CHARTS 1 & 2]

	ature of Action
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This chart illustrates reconstruction of pay based on within-grade increases compared to a promotion (movement to a higher grade) with an increase of 1.06%, pay that should have been effected in 1996

Promotion	Sec to Sr SA			
Pay Adjustmnt	Same	×		
CPS Mass Conversion (the amount of annual salary closest to the JSP Pay	Same			
WGI (should have rec'd full promotion here rather than WGI)	Same	07/22/96	26/21*	32,357
WGI (Out of cycle				
Pay Adjustmnt	Same	01/06/97	CL 26/21	33,262
WGI	Same	Jan 1997	CL 26/25**	34,411
WGI	Same	01/05/98	Same	35,379



Nature of Action	Title	Effective Date of Action	Should Have Been Grade CPS	Annual Salary \$
This chart illus within-grade i (movement to 1.06%, pay that	ncrease a highe	s compare r grade) w	d to a prith an inc	romotion crease of
Pay Adjustmnt	Same	Jan 1998	CL 26/29	36,560
WGI	Same			
Pay Adjustmnt	Same	01/04/99	Same	37,869
WGI	Same	Jan 1999	CL 26/33	39,093
Pay Adjustmnt	Same			
WGI	Same	01/03/00	CL 26/33	40,956
WGI	Same	Jan 2000	CL 26/37	42,239
Pay Adjustmnt	Same			
WGI	Same	01/01/01	CL 26/37	43,782
WGI	Same	Jan 2001	CL 26/39	44,447

